

## REGULAR MEETING OF HALLAM BOROUGH COUNCIL

September 13, 2021

The regular meeting of the Hallam Borough Council was held at the Friendship Fire Company community hall, located at 163 East Market Street, Hallam, PA 17406 at 6:30 p.m. with the following members present: President Bill Fitzpatrick, VP Harry (Chip) Smith, Jr., Melody Stine, Matthew Flinchbaugh, Kim Krotzer, Cindy Knox and Crystal Weston.

Sharon Dupler, Secretary, Sherry Myers, Zoning Officer and Treasurer, Attorney Beth Kern, CGA Law Firm, Derek Rinaldo, C.S. Davidson Inc. and to the best of my knowledge the following attendees: Chief Doug Pollock (Hellam Township Police), Carl Newcomer (Hallam Borough Road Crew), Eric Strittmatter (Hellam Fire Co. Fire Chief), Derek Dietz, Barry Miller, Charles Renn, Ann and Rick Kunkel (414 Arnold Lane), Andy Warntz (Republic Services), Susan Horner and Deanna Graham.

Cindy moved, seconded by Crystal to approve the August 9, 2021 meeting minutes as written. Motion passed unanimously.

The monthly police report was distributed earlier. There were 86 calls for the month of August in the Borough. The Hellam Township Police Department will have a York County sponsored co-responder on duty and available for calls beginning October 1<sup>st</sup>. Her name is Erica McCoy and she will be based in the Hellam Township Police station. Stop the Bleed training will resume in Eastern York School District.

The monthly ambulance report was distributed earlier. There were 9 calls for the month of August in the Borough. There were no questions on the report.

The monthly fire company report was distributed earlier. For the month of August, there were 10 calls and 1 false alarm in the Borough. The fire department is pursuing grants to replace the fire station in order to house the larger apparatus. They have also had discussions with apparatus builders for cost estimates for the next two planned apparatus replacements, the Attack and Tanker. Alternative funding sources are being explored to reduce direct costs to the communities served. The new Engine is expected to be completed and ready for final inspections at the manufacturer's facility in October.

The EYCEMA report was distributed earlier. There were no questions on the report.

Attorney Beth Kern stated the 275 South Prospect Street Easement Agreement has been finalized and is ready for execution. Chip moved, seconded by Kim to enter into an Easement Agreement with Mark Toomey, owner of 275 South Prospect Street confirming the right Mr. Toomey and/or his tenant(s) to use the Easement for ingress and egress to and from the property. Motion passed unanimously.

Attorney Kern stated the first annual report for the American Rescue Plan Act (ARPA) funding will be due to the US Treasury covering the date of award to September 30, 2021. The guidance for this report has not yet been released and the reporting portal has not yet been opened.

There was some discussion on the Eastern York County Sewer Authority's (EYCSA) request for support letter. Council has not received any further information from the EYCSA on this request. Barry Miller, President of the EYCSA, stated the project cost is approximately \$250,000.00. Hellam Township denied the sewer authority's similar request. Council requested an itemized estimate from the EYCSA of the project costs and also a detailed customer base serviced by the pump station.

There were two sealed bids received after advertising for the collection of trash, recycling and one (1) large bulk item. Penn Waste submitted a "no-bid proposal". Republic Services, Inc. submitted a one (1) year bid proposal in the amount of \$238,764.00, a two (2) year bid proposal in the amount of \$476,436.00 and a three (3) year bid proposal in the amount of \$714,459.24. After some discussion, Cindy moved, seconded by Melody to accept the three (3) year bid proposal in the amount of \$714,459.24 from Republic Services, Inc. Motion passed unanimously.

Derek gave the Engineer's report. Russell Standard Corporation is expected to begin the crack sealing work within the next 30 days.

Some of the plantings along Keller Run were washed out during the recent storms. Derek will be working with the contractor to replace what was washed out. Matthew moved, seconded by Chip authorizing submission of a Request for Payment to draw \$45,921.96 from the CAP funds as a match for the Keller Run project. Motion passed unanimously. Chip moved, seconded by Cindy to return the unused remaining funds in the amount of \$67,450.28, to the York County Stormwater Consortium. Motion passed unanimously. Chip moved, seconded by Matthew to submit the final reimbursement request for the NFWF Grant. Motion passed unanimously.

The Cherry Avenue bridge replacement project remains on schedule to be bid in the first quarter of 2022.

The Borough is waiting for the fully executed grant agreement from PEMA for the Frysville Road Hazard Mitigation Grant. Once the agreement is received, the Borough can enter into agreements of sale with the property owners at 295 and 297 Frysville Road.

There was some discussion on the fire company's request to post certain streets as no parking due to narrow street widths and site visibility. Beth and Devon will research any liability to the Borough if no parking signs are posted or curbs are painted yellow without a prior traffic study and ordinance.

Derek provided a copy of the street degradation ordinance for advertisement and adoption. Chip moved, seconded by Kim authorizing Attorney Myers to review the draft street degradation ordinance and advertise as necessary for adoption. Motion passed unanimously.

Deanna Graham, 285 West Beaver Street, addressed her concerns and questions to Council regarding the effects that the fire apparatus lights had on her medical condition during the last night of the carnival in preparation for the fireworks. Chief Strittmatter stated there are certain required isolation distances from fireworks that the fire company must follow. For future Borough events, Council and Chief Strittmatter will work with Deanna to better accommodate the needs pertaining to her medical condition. President Fitzpatrick requested Deanna notify the Borough in advance if she feels accommodations will be needed.

Deanna provided sample designs for a Borough logo and new "Welcome to Hallam Borough" signs to be placed on Market Street at each end of the Borough.

Jake Newcomer gave the Road Crew report. The endwall pipe on Keller Run is deteriorating. Derek will make a site visit and report back to Council. There was discussion on hiring a part-time third road crew member on an as-needed basis for snow plowing. Attorney Kern recommended advertising for a snow plow driver; however, she will confer with Devon and make a recommendation to Sharon.

Ann and Rick Kunkel, 414 Arnold Lane, spoke to Council regarding the water runoff from Arnold, Leaman and Emig St. that is intruding onto their property during heavy rainfalls. They stated the stormwater project that was completed in 2010 is not working. Derek researched the 2010 Arnold Lane stormwater project and that project was designed for a 25-year storm. There was some discussion on improvements that can be made to address the Kunkel's stormwater concerns. Chip stated the Borough, at this time, has not budgeted for this type of project but could possibly use the ARPA funds to make the stormwater improvements; however, there are also other stormwater concerns in the Borough. Chip moved, seconded by Matthew authorizing Derek to estimate what improvements can be made for \$50,000.00 and what can be made for \$100,000.00. Motion passed unanimously.

Sherry gave the Zoning Officer report. The Planning Commission met on September 7, 2021 approving the special exception for a 6-foot vinyl fence to be installed at 105 Emig Street. After periodic site inspections, the yard at 210 Guy Street is now in compliance.

Sherry gave the monthly Treasurer's Report.

Checking Account Balance.....	\$20,991.42
Receipts – Deposits + Interest.....	\$177,453.90
To MM.....	\$100,000.00
Void Check .....	\$0.00
To Debit .....	\$970.39
Expenditures ..... Check #7147 to Check #7196.....	\$43,321.81
To Fire Tax .....	\$3.97
To War Memorial .....	\$0.00
Checking Account Balance.....	\$54,149.15

Cindy moved, seconded by Matthew to approve the Treasurer's report. Motion passed unanimously.

Cindy moved, seconded by Crystal to approve the Highway Aid with a balance of \$158,635.64. Motion passed unanimously.

Sharon presented the 2022 SPCA Agreement to Council. Chip moved, seconded by Cindy to enter into the 2022 SPCA Agreement in the amount of \$1,377.11. Motion passed unanimously.

Cindy moved, seconded by Crystal to reschedule the September 23, 2021 Council meeting to September 28, 2021 at the firehall, beginning at 6:30 p.m. Motion passed unanimously.

Sharon got two quotes for replacing the yield to pedestrian signs at the school crossing. D.E. Gemmill's estimate was \$275.00 for each sign and Garden State Highway Products was \$670.00 for two signs. Crystal moved, seconded by Chip authorizing Sharon to purchase two yield to pedestrian signs from D.E. Gemmill's at a cost of \$275.00 each. Motion passed unanimously.

Cindy gave the Media and Technology committee report. She thanked Melody for writing the spotted lanternfly article that was posted on the Borough website.

Melody received a few phone calls regarding missed trash collections that were addressed.

There was no September meeting for the Eastern York Recreation Authority.

The First Night committee will be meeting on September 15, 2021.

There was some discussion about what potential projects can be completed by using the American Rescue Plan funds.

Chip moved, seconded by Cindy to adjourn at 9:02 p.m. Motion passed unanimously.

Secretary,  
/s/ Sharon L. Dupler