

# REGULAR MEETING OF HALLAM BOROUGH COUNCIL

October 9, 2023

The regular meeting of the Hallam Borough Council was held at the Hallam Borough Municipal building, located at 250 West Beaver Street, Hallam, PA 17406 at 6:30 p.m. with the following members present: President Bill Fitzpatrick, VP Harry (Chip) Smith, Jr., Kim Krotzer and Crystal Weston.

Sharon Dupler, Secretary, Sherry Myers, Zoning Officer and Treasurer, Derek Rinaldo, C.S. Davidson Inc., Attorney Devon Myers, CGA Law Firm and to the best of my knowledge the following attendees: Howard Gromling (Hallam Borough Road Crew), Adam Marden (Penn State Health Life Lion), Eric Strittmatter (Hellam Fire Co. Fire Chief), Derek Dietz, Axel Ulrich (234 West Beaver Street), Barbara Keller (207 Guy Street), Rhonda Smeltzer, Nicholas Troutman, Michael Dugan (LNP Media) and Barry Miller.

**Crystal moved, seconded by Kim to approve the September 11<sup>th</sup> Council meeting minutes as written.**

**Motion passed unanimously.**

Police Report – The monthly police report was distributed prior to the meeting. There were 95 calls for the month of September in the Borough. There were no questions on the report.

Ambulance Report - There were 11 calls for the month of September in the Borough. There were no questions on the report.

Fire Company Report –Chief Eric Strittmatter gave the fire company report. The fire department will celebrate their 100<sup>th</sup> anniversary on October 14<sup>th</sup> by parading through the Borough at 12:00 p.m. with a reception following at the fire station.

Solicitor Report: A draft committee policy was distributed to Council for review and consideration. After some discussion about attendance and advertising relating to committee meetings, **Crystal moved, seconded by Chip establishing a committee policy as drafted. Yes-Chip, Kim, Crystal. No-Bill. Motion passed.**

Engineer report: PA Small Water and Sewer Grant: An award announcement is still being delayed by the State. 2023 Street Maintenance Contract #1: Kinsley Construction has satisfactorily completed the project. More material was required to complete the work on Forry Avenue correctly. Due to this additional required material, a Contract Change Order #1 in the amount of \$4,382.56 was submitted by Kinsley for approval. **Chip moved, seconded by Kim to approve Contract Change Order #1 in the amount of \$4,382.56 to Kinsley Construction. Motion passed unanimously.** Application for Payment #1 (Final) in the amount of \$111,657.56 was submitted by Kinsley for approval. **Kim moved, seconded by Chip authorizing the Application for Payment #1 (Final) in the amount of \$111,657.56 to Kinsley Construction. Motion passed unanimously.**

2024 Street Maintenance: There was some discussion on street maintenance for 2024. For budgeting purposes, Derek provided an estimate of \$70,000 for chip sealing of Buttonwood Lane from South Prospect Street to South Wilson Lane. There was some discussion on whether or not to have crack sealing completed. Council decided to schedule a street evaluation around mid-March 2024 to determine how to proceed. The bridges on Buttonwood Lane, Cherry Avenue and Forry Avenue were last inspected in 2019. Derek recommended continuing with a Borough-wide bridge inspection program in 2024, which would be at a 5-year interval. The Cherry Aveue bridge can be skipped one inspection cycle because of the recent replacement.

PA DCED Local Share Grant: The grant application was submitted by C.S. Davidson, on behalf of the Borough, prior to the September 30, 2023 deadline.

Public Comment: Axel Ulrich, 234 West Beaver Street, requested something be done to remedy the stormwater runoff on Hake Avenue, which then floods the street and into and to the east of his garage at the rear of his property. He claims that ever since the Borough’s maintenance garage was erected (approximately 1991), he has had a stormwater issue on his property. The garage was erected prior to the adoption of a stormwater management ordinance. Axel stated that he had spoken with different Council members about the issue but had not previously addressed his concern at a regularly scheduled Council meeting. After discussion, Council advised Derek to evaluate the issue to determine a solution and report back to Council. Axel also suggested utilizing other buildings that are for sale in the Borough as an option to the expansion of the existing municipal building.

Zoning Officer: Based on complaints, there were some Notice of Violations mailed as noted on the report. There were no questions.

Treasurer's Report: The report was distributed prior to the meeting. Sherry prepared a draft of the 2024 General Fund Budget for Council’s review.

Checking Account Balance.....	\$70,103.81
Receipts – Deposits + Interest.....	\$55,894.77
Trans In.....	\$0.00
Void Check.....	\$0.00
To Debit.....	\$0.00

Expenditures ..... Check #8043 to Check #8087.....	\$59,882.09
Trans MM .....	\$0.00
To War Memorial .....	\$75.00
Checking Account Balance.....	\$66,041.49

**Chip moved, seconded by Crystal to approve the Treasurer’s report. Motion passed unanimously.**

**Chip moved, seconded by Crystal to approve the Highway Aid with a balance of \$97,657.50. Motion passed unanimously.**

Secretary Report: The 2024 Klugh Animal Control Services Contract was provided to Council for review and consideration. **Chip moved, seconded by Kim to enter into a 2024 contract for services with Klugh Animal Control Services with a retainer fee of \$150.00. Motion passed unanimously.**

President Report: Bill was in contact with Corina Mann, Hellam Township Manager, regarding the status of the Strategic Fire Service Planning proposal. Corina will be organizing a meeting with all of the committee members to present to their respective Boards to decide if the consensus would be to proceed with drafting an agreement. Corina emailed Bill a copy of Hellam Township’s draft ordinance pertaining to short-term rentals. Sherry has a copy as well. Bill also stated that the grant application that was submitted for the Regional Comprehensive Plan was awarded. Another committee meeting will be scheduled once all documents have been executed.

Mayor Report: There was no report.

Committee Reports: The EYCEMA report was submitted prior to the meeting. There was no report for the Media and Technology and ARPA committees. The Health and Sanitation report was distributed prior to the meeting with some noted collection issues. The Borough road crew will monitor the weather and close the bathrooms at Emig Park for the season when necessary. The Building committee report was submitted. Jim Hamrick will provide a front elevation rendering to the committee to begin gathering cost estimates. The rain barrel at the War Memorial has been removed for the winter season. An update on the Regional Comprehensive Plan was noted earlier under the President’s report.

Eastern York Recreation Authority: There was no report.

There was some discussion regarding the penalty clause in the current garbage contract for missed trash and recycling collections. Due to the frequency of missed collections, Council suggested contacting Republic Services to request that they monitor the situation by driving through the Borough during and after the scheduled collection day.

New Business: In a letter to Borough Council, dated September 21, 2023, the Eastern York County Sewer Authority requested Council to consider amending the resolution for an increase in the per meeting compensation that the Eastern York County Sewer Authority Board members receive for their meeting attendance. The requested increase was from \$150.00 per meeting to \$175.00 per meeting, effective January 1, 2024. Sharon will prepare a draft resolution for consideration at the next Council meeting. Sharon Dupler, Hallam Borough Tax Collector, requested reimbursement for attending the 2023 Pennsylvania State Tax Collectors Association conference. Chip suggested getting clearance from Attorney Myers first because the tax collector is not employed by the Borough.

**Kim moved, seconded by Chip to hold the October 26, 2023 Council meeting as advertised. Motion passed unanimously.**

**Chip moved, seconded by Crystal to adjourn at 7:49 p.m. Motion passed unanimously.**

Secretary,  
/s/ Sharon L. Dupler