

# REGULAR MEETING OF HALLAM BOROUGH COUNCIL

November 8, 2021

The regular meeting of the Hallam Borough Council was held at the Friendship Fire Company community hall, located at 163 East Market Street, Hallam, PA 17406 at 6:33 p.m. with the following members present: President Bill Fitzpatrick, VP Harry (Chip) Smith, Jr., Melody Stine, Cindy Knox and Crystal Weston.

Sharon Dupler, Secretary, Sherry Myers, Zoning Officer and Treasurer, Attorney Beth Kern, CGA Law Firm, Derek Rinaldo, C.S. Davidson Inc. and to the best of my knowledge the following attendees: Carl Newcomer and Howard Gromling (Hallam Borough Road Crew), Eric Strittmatter (Hellam Fire Co. Fire Chief), Chief Doug Pollock (Hellam Township Police Department), Wellspan Co-Responder Erika, Derek Dietz, Barry Miller, Susan Horner, Timothy Gwilt (297 Frysville Road), Daniel Harsh and Mike Jacobson (Eastern York Recreation Authority Borough resident representative).

President Fitzpatrick announced an Executive Session was held prior to the meeting to discuss personnel wages that will be reviewed further at a second November Council meeting.

Crystal moved, seconded by Cindy to approve the October 11, 2021 meeting minutes as written. Motion passed unanimously.

There was no police report submitted prior to the meeting due to shift scheduling. Chief Pollock announced that several officers were involved in various trainings and classes. He introduced the Wellspan Co-Responder, Erika, who will be stationed at the Hellam Township building to respond to emergency mental health calls. She will serve for Hellam Township, Lower Windsor Township and Springettsbury Township. Melody thanked Chief Pollock for assisting with enforcing the traffic flow at the intersection of North Lee Street and Meadowbrook Avenue during school drop off hours.

The monthly ambulance report was distributed earlier. There were 9 calls for the month of October in the Borough. There were no questions on the report.

The monthly fire company report was distributed earlier. For the month of October, there were 8 calls and 0 false alarms in the Borough. The new Engine is nearly complete. The fire department expects delivery to the station the middle of November. An in-service date has not yet been determined. The Fireman's Relief Association Audit findings have been corrected and cleared.

The EYCEMA report was distributed earlier. There were no questions on the report.

Derek gave the Engineer's report. Council, to date, has not received a response from Kreutz Creek Elementary School regarding paying the expense of a traffic evaluation as stated in the Borough's April 26, 2021 letter.

Chip moved, seconded by Melody to adopt Ordinance 2021-5, Defining and Regulating Street Openings and Street Excavations. Motion passed unanimously.

Chip moved, seconded by Cindy to pass Resolution 2021-4, Setting the Fees for Street Openings and Street Excavations in the Borough. Motion passed unanimously.

Russell Standard, the crack sealing contractor, ran out of material before all of the streets listed for the project could be completed. The contractor has concluded their work for the season, but agreed to keep the contract open and honor the unit price until the Spring. Derek will request another cost estimate for Council to review for completion of the project.

The Frysville Road Hazard Mitigation grant agreement has been fully executed. Attorney Devon Myers will finalize the agreements of sale for 295 and 297 Frysville Road for Council's approval.

Derek spoke about the number of stormwater pipe failures in the Borough. He recommended proposing these repairs as an ARPA (American Rescue Plan Act) funded project. The final guidelines from the State for the funding have not been released. Derek will contact USG (Utility Services Group) for a quote to complete a Borough wide stormsewer infrastructure study so Council has an inventory of the Borough's stormsewer system.

Derek stated he is working through the stormsewer analysis for Brigadoon. He not yet ready to present to Council. Council recessed at 7:26 p.m. for an Executive Session. Council reconvened at 7:38 p.m. President Fitzpatrick announced an Executive Session was held to discuss ongoing stormwater issues in Brigadoon.

Chip and Jake will schedule interviews for the applicants for the part-time snow plow driver position.

Sherry gave the Zoning Officer report. Sherry is researching the "Quality of Life" ordinance which is based on the ticketing system of codes enforcement and will report back to Council.

Sherry gave the monthly Treasurer's Report.

Checking Account Balance.....	\$33,682.15
Receipts – Deposits + Interest.....	\$83,491.10
From MM.....	\$50,000.00
Void Check .....	\$0.00
To Debit .....	\$0.00
Expenditures ..... Check #7229 to Check #7261.....	\$123,836.89

Trans in Fire Tax..... \$0.00  
To War Memorial ..... \$75.00  
Checking Account Balance..... \$43,261.36

Cindy moved, seconded by Crystal to approve the Treasurer’s report. Motion passed unanimously.

Cindy moved, seconded by Crystal to approve the Highway Aid with a balance of \$158,662.15. Motion passed unanimously.

Sharon explained that York County was approved for public assistance by FEMA for the remnants of Hurricane Ida. On behalf of the Borough, she submitted a damage report form to the Emergency Management Agency for flooding damages sustained to Emig Park as a result of that storm. After participating in a public assistance briefing offered by PEMA, a point of contact must be designated and a request for public assistance must be completed through FEMA online. PEMA stated that applicants may be required to purchase flood insurance, particularly with repetitively damaged sites, to reduce or eliminate future damages. Council asked Sharon to get an estimate to purchase flood insurance for that area of the park. Chip moved, seconded by Cindy to pass the Designation of Agent Resolution authorizing Sharon Dupler, Borough Secretary, to execute, on behalf of the Borough, all forms and documents for the grant application process contingent upon the flood insurance estimate. Motion passed unanimously. Chip moved, seconded by Melody appointing Sharon Dupler, Borough Secretary, as Hallam Borough’s Point of Contact for the Pennsylvania Tropical Depression Ida DR-4618 grant application. Motion passed unanimously.

Cindy stated the Media and Technology committee are continuing to post community announcements as necessary.

Council reviewed two weed spraying estimates for Emig Park for the year 2022. Tomlinson Bomberger’s estimate was in the amount of \$300.00 per visit; visiting in April, June and August. Total Outdoor Management’s estimate was in the amount of \$2,658.75; spraying from March through October. Cindy moved, seconded by Crystal authorizing Tomlinson Bomberger’s to spray weed control in Emig Park in April, June and August in the amount of \$300.00 per visit. Motion passed unanimously.

Melody moved, seconded by Chip authorizing Wit

Works to complete the painting work on the War Memorial framing. Motion passed unanimously.

A Hellam Township resident requested to have her name added to the War Memorial. After reviewing the required qualifications, Council approved adding Tanya Raber’s name to the War Memorial.

Mike Jacobson gave the Eastern York Recreation Authority report. There was not a quorum present to have an official meeting.

Howie Gromling stated the Hellam Recreation carnival is slated for August 24, 2022 through August 27, 2022.

Cindy moved, seconded by Chip to pass Resolution 2021-5, Hallam Borough’s Financial Support for the Eastern York Recreation Authority at a rate of four dollars (\$4) per capita based on the 2020 U.S. Census (\$11,100/year) for a period of five (5) years. Motion passed unanimously.

The First Night committee will be meeting on Wednesday, November 10<sup>th</sup> at 7:00 p.m.

Chip moved, seconded by Cindy to hold the November 18, 2021 Council meeting at 6:00 p.m. Motion passed unanimously.

Chip moved, seconded by Cindy to adjourn at 8:23 p.m. Motion passed unanimously.

Secretary,  
/s/ Sharon L. Dupler