

REGULAR MEETING OF HALLAM BOROUGH COUNCIL

November 14, 2022

The regular meeting of the Hallam Borough Council was held at the Hellam Fire Company community hall, located at 163 East Market Street, Hallam, PA 17406 at 6:36 p.m. with the following members present: Mayor Susan Horner, President Bill Fitzpatrick, VP Harry (Chip) Smith, Jr., Daniel Harsh, Kim Krotzer, Cindy Knox and Crystal Weston.

Correction: add member present: Scott Nelson

Sharon Dupler, Secretary, Sherry Myers, Zoning Officer and Treasurer, Attorney Devon Myers, CGA Law Firm, Derek Rinaldo, C.S. Davidson Inc. and to the best of my knowledge the following attendees: Rhonda Smeltzer (260 Meadowbrook Avenue), Jaclyn Harman (257 West Market Street), Duane Ness, Dawn & Michael Boll (owners of 2 West Market Street & 275 West Market Street), Steve Moore, David Cox and Todd Trimmer (Hellam Township Supervisors), Corina Mann (Hellam Township Manager), Garrett and Steph Felix (85 Charles Circle), Shane Thibodaux, Bill Conaway, Nicholas Troutman, Beca Salsgiver (222 West Beaver Street), Mike Wascovich (200 West Beaver Street), Derek Dietz, Hellam Township police officers, Adam Marden and Jennifer Pollock (Penn State Health Life Lion). **Correction: Bill Conaway (Hellam Township Supervisor)**

President Fitzpatrick announced there was an Executive Session prior to the meeting to discuss the police services contract renewal which will be discussed under committee reports on the agenda.

Cindy moved, seconded by Crystal to approve the October 27th minutes. Motion passed unanimously.

Chief Pollock gave the monthly police report. Several officers attended training classes. The department accepted and will host a York College student as an intern beginning in January. They are working with the school district and the Red Lion Bus Co. to enforce and catch drivers who are failing to stop for the flashing red lights on the school buses.

The monthly ambulance report was submitted prior to the meeting. There were 24 calls in Hallam Borough for the month of October. There were no questions on the report.

The monthly fire company report was submitted prior to the meeting. For the month of October, there were 9 calls and 2 false alarms in the Borough. Santa will be traveling on a fire truck throughout Hallam Borough on December 16th beginning at 6:00 p.m. using the same route as previous years.

Attorney Devon Myers reported Cohen Law Group has made considerable progress on the municipal Comcast Cable franchise fee audits and franchise renewal projects. The school district has had no communication with the Borough regarding the educational channel grant in the Comcast Cable Franchise agreement negotiations. Devon suggested that the educational channel grant remains in the agreement as an option. Devon stated the five percent (5%) revenue the Borough receives will not change with the new agreement as that is the highest percentage allowed.

Devon stated that Brian Howard (Webpage Central), the Borough's current website and email host will be retiring and that all hosting services must be changed by February, 2023. On behalf of the committee, Chip is working with Google to establish hosting services but without success. After further discussion, **Cindy moved, seconded by Scott authorizing Chip to take action, on behalf of the committee, to move the website and email host from Brian Howard (Webpage Central) to a new server/host up to \$5,000.00, due to Brian Howard's retirement after many years of service. Motion passed unanimously.**

Cindy moved, seconded by Crystal to pass Resolution 2022-06, Implementing Act 57 of 2022, Property Tax Penalty Waiver Provisions. Motion passed unanimously.

The draft fireworks ordinance was tabled until the December meeting because it requires a police department to be entered in. There were some questions on the draft ordinance.

There was discussion on the new volunteer tax credit program, PA Act 91, for emergency service volunteers. The County of York recently passed a resolution regarding this program. If Council used the same criteria as the County of York, Council, along with Chief Strittmatter, could determine the number of Borough volunteers that the program would apply to. Council tabled discussion until the December meeting so more information on specific criteria can be obtained.

Derek gave the Engineer's report. A final walkthrough for the Emig Park bridge replacement project is scheduled for Wednesday, November 16th. Application for Payment No. 1 in the amount of \$28,065.38 to Pennell Services was submitted for approval. **Chip moved, seconded by Cindy to approve Application for Payment No. 1 in the amount of \$28,065.38 to Pennell Services for the Emig Park bridge replacement project. Motion passed unanimously.**

The Cherry Avenue bridge project is on schedule to begin in about one (1) month.

There was discussion on applying for a PA Small Water and Sewer grant to fund some of the various stormwater projects that have been identified in the Borough. The award ranges from \$30,000.00 to \$500,000.00 with a fifteen percent (15%) match. Applications are due December 21, 2022. There was discussion on the various projects. **Cindy moved, seconded by Chip authorizing Derek to apply for the PA Small Water and Sewer grant up to \$300,000.00. Motion passed unanimously.** Derek will gather a list and costs associated with the application for Council's review at the

December meeting. **Cindy moved, seconded by Chip to amend the previous motion and authorize Derek to apply for the PA Small Water and Sewer grant up to \$500,000.00. Motion passed unanimously.**

Under Road Crew/Highway/Safety on the agenda, the restrooms at Emig Park have been closed for the winter season.

Bill asked for public comment. The following residents spoke in support of the Hellam Township Police Department due to their quick response time and community involvement: Michael Stine, 364 Meadowbrook Avenue; Garrett Felix, 85 Charles Circle; Jaclyn Harman, 257 West Market Street; Beca Salsgiver, 222 West Beaver Street; Michael Wascovich, 200 West Beaver Street; Jennifer Pollock, Penn State Health Life Lion; Rhonda Smeltzer, 260 Meadowbrook Avenue and crossing guard; Stephanie Felix, 85 Charles Circle and Dawn and Michael Boll, owners of 2 West Market Street. There was some discussion on the police services contract renewal process and the Borough's General Fund budget. Corina Mann, Hellam Township Manager, announced Hellam Township, Hallam Borough and Wrightsville Borough are offered the same 24/7 service by the Hellam Township Police Department. She announced that Hellam Township would like to see that Hellam Township, Hallam Borough and Wrightsville Borough all pay the same amount per resident for police services. With current police services, Hallam Borough is paying \$125 per resident, Wrightsville Borough is paying \$180 per resident and Hellam Township is paying \$241 per resident.

The Zoning Officer's report was distributed prior to the meeting. The Zoning Hearing Board met on Thursday, October 13, 2022 to hear the request to construct a two-family dwelling at the end of Orange Street on the one-acre lot using the private alley at the end of Orange Street for access instead of Schoolhouse Lane. A variance was granted with two conditions: the applicant comply with all applicable codes and that the applicant's exhibits, as well as the testimony, are binding.

Sherry gave the monthly Treasurer's Report.

Checking Account Balance.....	\$79,145.72
Receipts – Deposits + Interest.....	\$39,344.06
Trans In CD.....	\$105,044.27
Void Check	\$0.00
To Debit	\$0.00
Expenditures Check #7689 to Check #7722.....	\$129,679.85
Trans Fire Tax.....	\$-563.00
Trans to Petty	\$0.00
To War Memorial	\$-75.00
Checking Account Balance.....	\$93,216.20

Cindy moved, seconded by Chip to approve the Treasurer's report. Motion passed unanimously.

Cindy moved, seconded by Chip to approve the Highway Aid with a balance of \$231,138.92. Motion passed unanimously.

Scott moved, seconded by Dan to enter into an agreement with Klugh Animal Control Services for the year 2023 which included a retainer fee of \$150.00. Motion passed unanimously.

President Fitzpatrick announced the Mayor attended two meetings at Hellam Township in his absence.

The Mayor attended an Emergency Management meeting and a meeting regarding fire service strategic planning. She will be officiating a wedding on Friday, November 18th. The Lions Club has asked Mayor Horner to speak publicly at the Lions Club Tree Lighting event to be held on Saturday, December 3, 2022 at the softball fields along West Market Street and Claire Avenue.

Under Committee Reports: The final Fire Service Strategic Planning proposal was submitted to Council for review and consideration. There was some discussion regarding the purpose of the joint municipal project proposal. The project proposal's purpose is to establish a plan for future sustainability for fire and rescue services to the community.

Scott moved, seconded by Kim to enter into the Fire Service Strategic Planning Project proposal with Hellam Township and Wrightsville Borough for a one-year period in the amount of \$15,000.00 total with Hellam Township, Hallam Borough and Wrightsville Borough each contributing a total of \$5,000.00 (\$1,000.00 up front and \$4,000.00 at completion). Yes-Bill, Kim, Crystal, Scott, Dan. No-Cindy, Chip. Motion passed.

There was discussion on the police services contract renewal. **Dan moved, seconded by Cindy to offer a counter proposal of four percent (4%) per year for a period of three years to Hellam Township for police services. Yes-Cindy, Chip, Dan. No-Bill, Kim, Scott, Crystal. Motion failed. Kim moved, seconded by Scott to accept the six percent (6%) per year for a period of three years (2023-2025) from Hellam Township for police services. Yes-Bill, Crystal, Scott, Kim. No-Cindy, Chip, Dan. Motion passed.**

The IT and ARPA reports were submitted prior to the meeting. The Trash and Sanitation report was submitted with minor issues noted. The New Building committee recommended setting \$5,000.00 aside from the ARPA funds to

find someone to set up a rendering. Under Military, Kim stated the War Memorial display will be staying until January, 2023. There was no update on the Regional Comprehensive Plan.

The Eastern York Recreation Authority did not have a quorum present.

Cindy moved, seconded by Crystal to advertise the 2023 Proposed General Fund Budget. Motion passed unanimously. There was some discussion on the 2023 Proposed General Fund Budget. **Kim moved, seconded by Crystal to increase the tax millage rate for General Purposes from 4.2 mils to 5.2 mils. Yes-Bill, Chip, Scott, Dan, Kim, Crystal. No-Cindy. Motion passed. Scott moved, seconded by Crystal to advertise Ordinance 2022-04, Fixing the Tax Rate for the Year 2023. Motion passed unanimously.**

Cindy moved, seconded by Chip to cancel the November 17th Council meeting. Motion passed unanimously.

Chip moved, seconded by Kim to reschedule the November 17th Council meeting to November 30th beginning at 6:00 p.m. and to hold the meeting at the Hallam Borough office. Motion passed unanimously.

Chip moved, seconded by Scott to adjourn at 8:23 p.m. Motion passed unanimously.

Secretary,
/s/ Sharon L. Dupler

APPROVED