

REGULAR MEETING OF HALLAM BOROUGH COUNCIL

November 10, 2025

The regular monthly meeting of the Hallam Borough Council was held at the Hallam Borough Municipal building, located at 250 West Beaver Street, Hallam, PA 17406 at 6:31 p.m. with the following members present: President Daniel Harsh, VP Sue Horner, Harry Smith Jr. (Chip), Rhonda Smeltzer, Derek Dietz, Cindy Knox and Stephanie Felix.

Sharon Dupler, Borough Secretary, Attorney Devon Myers, CGA Law Firm and Derek Rinaldo, C.S. Davidson were present and to the best of my knowledge the following attendees: Chief Eric Strittmatter (Hellam Fire Co.), Chief Doug Pollock (Hellam Township Police), Howard Gromling (Hallam Borough Public Works), Axel Ulrich and Barry Miller.

President Harsh announced an Executive Session was held at 5:45 p.m., prior to the meeting, to discuss personnel wages as part of the 2026 budget considerations.

Chip moved, seconded by Cindy to approve the October 23, 2025 meeting minutes as written. Motion passed unanimously.

Public Comment: There was no public comment.

Police: The police report was submitted showing 82 calls for the month of October in the Borough. Chief Pollock announced School Resource Officer Bull retired, along with K9 Sage. A new School Resource Officer, Carrie Martin, was hired as Officer Bull's replacement. The Hellam Township Police Department hosted their first and hopefully, annual car show with 147 registered vehicles. All proceeds from the show went to support the motorcycle unit. Lt. Heistand and Sgt. Mills responded with drones and assisted in two incidents in York County with the Quick Response Team. There were no questions on the report.

Fire: Chief Eric Strittmatter gave the fire company report. There were 3 calls for the month of October in Hallam Borough. The fire company was awarded a grant in the amount of \$4,060.00 for the purchase of the UTV and equipment and was also awarded a FEMA AFG grant in the amount of \$175,928.57 to replace aging and outdated Self Contained Breathing Apparatus.

Solicitor report: Utility Pole Placement: A letter to PennDOT regarding the placement of new utility poles was mailed to their legal department on October 9, 2025. There has been no response to date. It was determined that Council put them on notice of the issue and it is now up to PennDOT to correct since it under their permitting.

Hellam, Hallam, Wrightsville Comprehensive Plan: A demand letter was mailed November 3, 2025 to Michael Baker International for failure to comply with the contract. Devon is awaiting a reply.

Hellam Township Police Services Contract: Devon reviewed the draft contract for police services with Hellam Township and discussed the terms of the contract with Council. Devon will make changes to the contract noted by Council and will have President Harsh approve the changes before proposing to Hellam Township. **Chip moved, seconded by Cindy authorizing Attorney Myers to draft the changes to the Police Services Contract, have Dan approve them and propose to Hellam Township before the December 8, 2025 Council meeting. Motion passed unanimously.**

Stormwater Inspection Violations: Devon stated the violation letters to Sweet Gum Lane and Wilson Springs HOA's will be mailed this week.

Engineer report: 2025 Local Share Grant-Statewide: The 2024 Local Share Grant application awards have yet to be announced. The 2025 Local Share Grant applications are due November 30, 2025 if Council wishes to reapply for the construction of a new administration building, if unsuccessful with the 2024 application. After discussion regarding costs and budgeting, **Chip moved, seconded by Cindy to pass Resolution 2025-08, authorizing submission of the 2025 Local Share Grant application pending a decision on the 2024 Local Share Grant application. Motion passed unanimously.**

Official Map: The Official Map and project narrative are listed on the York County Planning Commission meeting agenda for November 18, 2025.

2025 Crack Sealing Contract: Russell Standard completed as much work as they could for the contract amount, which was approximately eight (8) of the fourteen (14) streets that were bid. They are willing to come back in the Spring of 2026 at the same contract price to finish the work if Council authorizes it. **Chip moved, seconded by Derek authorizing payment to Russell Standard in the amount of \$4,775.00 for the crack sealing work that was completed based on the contract. Motion passed unanimously.**

2026 Street Improvements: Derek provided estimated figures as budgeting options for paving Buttonwood Lane in 2026. The ADA ramps at the major intersections were included in the estimated figures. The ADA ramps at the driveway crossings were not included. Council decided to mill and overlay Buttonwood Lane from South Wilson Lane to South Prospect Street in 2026. Council authorized Derek to notify the Wilson Springs Homeowner's Association of their responsibility for replacement of all of the non-compliant ADA ramps.

Stoner Alley: Chip and Cindy made a site visit to speak with the current property owner at 73-75 South Broad Street regarding the discharge pipe that was installed on Stoner Alley. Chip suggested to the property owner to define the swale more and install a rock pit because of the pipe discharging onto adjacent properties and also mentioned that he contact the Borough Engineer on any stormwater work he chooses to undertake.

Sinkhole-Forry Avenue at 392 E. Market St.: Kristopher Ivie, 392 East Market Street, contacted the Borough regarding a sinkhole located to the rear of his property along Forry Avenue. Derek Rinaldo, Borough Engineer, made a site visit and

stated the sinkhole appears to be naturally occurring and did not appear to be undermining the street and from measurements, appears to be located outside of the Borough right-of-way. There is a water line on the northern side of Forry Avenue so the homeowner will need to contact PA One Call prior to any digging. Council instructed Sharon to contact the property owner with this information since the sinkhole is located on private property.

Public Works: The water was turned off at the park for the winter. Mulch was distributed on the playground area and installation of the new playground borders was almost complete. Howard Gromling stated there have been cars parked at the end of Schoolhouse Lane on a daily basis. In the case of snow, he has concerns about plowing that street with cars parked there. Council suggested speaking with the property owner regarding the issue.

Zoning Officer: There were no questions on the zoning report.

Mayor Report: In the Mayor's absence, there was no report.

Secretary Report: Sharon submitted the Waste Transporter Application to DEP. However, it was returned because the Borough's EIN confirmation letter was not included with the submission. Sharon stated that she is unaware of the Borough having a letter confirming the EIN so she is working with Devon on securing a copy of the letter from the IRS. As for the application to DEP, Public Works has disposed of the playground borders so Sharon is withdrawing submission of the application and returning the check in the amount of \$100.00 to Sherry Myers, Borough Treasurer, to be voided.

Treasurer's Report: The Treasurer's report was submitted.

Checking Account Balance.....	\$39,606.00
Receipts – Deposits + Interest.....	\$44,558.68
Transfer In From MM.....	\$0.00
Void Check.....	\$0.00
Trans In.....	\$125,000.00
To Debit.....	\$0.00
Expenditures.....Checks/ACH/DD.....	\$164,388.47
To Park.....	\$0.00
Trans To WM.....	\$0.00
Checking Account Balance.....	\$44,776.21

Cindy moved, seconded by Chip to approve the Treasurer's report. Motion passed unanimously.

Cindy moved, seconded by Sue to approve the Highway Aid with a balance of \$148,985.95. Motion passed unanimously.

Borough Committee Reports: *EYCEMA/Emergency Services:* Chris Eaton, Emergency Management Coordinator, submitted the Emergency Management report for the month of October. The Eastern York Multi-Municipal Emergency Services Commission will meet again on November 12, 2025 at the Hellam Township Municipal building. The EMA meeting will also be held on Wednesday, November 12, 2025.

Emig Park: This report was included under the Public Works agenda item.

Media & Technology: **Cindy moved, seconded by Sue authorizing the Media & Technology committee to broadcast the Kreutz Creek Lions Club tree lighting event to be held November 23, 2025 on the softball fields located at West Market Street and Claire Avenue in Hallam Borough. Motion passed unanimously.**

Eastern York Recreation Authority (EYRA): The EYRA Board meeting was held November 5, 2025. The Hellam Carnival agreements and insurance policies are being finalized.

2026 Proposed General Fund Budget: The 2026 Proposed General Fund Budget was discussed. **Chip moved, seconded by Derek authorizing a three percent (3%) increase in compensation to all Borough employees for the year 2026. Yes-Dan, Chip, Derek, Stephanie, Cindy, Sue. Abstained as a Borough employee-Rhonda. Motion passed. Chip moved, seconded by Rhonda to increase the Borough tax rate for General Purposes 1.6 mils and authorize advertisement of the 2026 Proposed General Fund Budget. Yes-Chip, Derek, Sue, Stephanie, Rhonda, Dan. No-Cindy. Motion passed.** Eric Strittmatter, Hellam Fire Co. Chief, spoke to Council regarding the fire tax. The fire commission's goal is to have Hallam Borough, Hellam Township and Wrightsville Borough all setting the fire tax rate for 2026 at 1.0 mil and 0.4 mils each of the following two years to reach a goal of 1.8 mils for fire tax for each of the three municipalities by 2028. Chief Strittmatter requested Hallam Borough Council increase the fire tax millage rate to 1.0 mils for the year 2026. **Cindy moved, seconded by Chip to increase the Fire Tax rate to 1.0 mils for 2026. Yes-Dan, Chip, Rhonda, Stephanie, Cindy, Sue. Abstained as a member of fire company-Derek. Motion passed.**

2nd Monthly Meeting: **Chip moved, seconded by Cindy to cancel the November 20, 2025 Council meeting. Motion passed unanimously.**

Cindy moved, seconded by Rhonda to adjourn at 9:20 p.m. Motion passed unanimously.

Secretary,
/s/ Sharon L. Dupler