

REGULAR MEETING OF HALLAM BOROUGH COUNCIL

May 12, 2025

The regular monthly meeting of the Hallam Borough Council was held at the Hallam Borough Municipal building, located at 250 West Beaver Street, Hallam, PA 17406 at 6:30 p.m. with the following members present: Mayor Nicholas Troutman, VP Sue Horner, Harry Smith Jr. (Chip), Rhonda Smeltzer, Derek Dietz, Stephanie Felix and Cindy Knox.

Sharon Dupler, Borough Secretary, Sherry Myers, Treasurer, Attorney Devon Myers, CGA Law Firm and Derek Rinaldo, C.S. Davidson were also present and to the best of my knowledge the following attendees: Chief Eric Strittmatter (Hellam Fire Co.), Howard Gromling (Hallam Borough Public Works), Barry Miller, Karen Tiesler, Axel Ulrich, Fritz Schroeder, Anne Harnish and Kate Gonick (Lancaster Conservancy).

In President Harsh's absence, VP Sue Horner opened and convened the meeting.

Chip moved, seconded by Derek to approve the April 14, 2025 meeting minutes as written. Yes-Chip, Rhonda, Derek, Stephanie, Sue. Abstained-Cindy. Motion passed.

Public Comment: Fritz Schroeder, Lancaster Conservancy CEO, introduced himself, along with Anne Harnish, Land Protection Manager and Kate Gonick, Senior VP of Land Protection. Mr. Schroeder provided a background on the Lancaster Conservancy, which focuses on preserving land along the Susquehanna River. The Lancaster Conservancy is acquiring the Graham property located at 202 South Wilson Lane. The land for this property extends into Hellam Township. After about a two-year master planning process, which would include a forest management plan, a trail creation plan, conversion of the farmfield/meadow to forest potential, the creation of outdoor classrooms and preserving the buildings for a historic interpretation, the 56-acre property will become the Ingrid Graham Historic Hellam Nature Preserve and will then be open for public access. The Lancaster Conservancy will welcome any community and municipal input during the master planning process.

Police: In Chief Pollock's absence, the report was submitted prior to the meeting. There were 84 calls for the month of April in the Borough. The police department was awarded a large grant last year and have purchased and received two traffic study electronic speed signs to be deployed in the Borough. The department's motorcycle is expected to be on patrol before the end of July.

Fire: There was 1 call in the Borough for the month of April and 0 automatic false alarms. With more frequent incidents occurring in the Susquehanna Riverlands State Park and properties owned by the Lancaster Conservancy, the fire company is actively pursuing grant opportunities to fund a UTV to have the ability to access the remote areas more quickly. Members also completed training on Vehicle Technical Rescue, Incident Safety Officer and Hazmat Technician. There were no questions on the report.

Solicitor report: There was discussion regarding the replacement of utility poles throughout the Borough, mainly on Market Street, which are in the PennDOT owned right-of-way. There is an ADA accessibility concern due to the placement of the poles in the sidewalks. The Borough has not been notified about which poles and when they are being replaced. Devon will research the matter and report back to Council.

Engineer report:

2024 Storm Sewer Improvements and 408 Fitzpatrick Lane Sinkhole: At last month's meeting, Council approved a Contract Change Order to add to the mill and overlay of the project limits of West Beaver Street, the replacement of two ADA ramps at Franklin Street and West Beaver Street, and the replacement of approximately 100 feet of curb along West Beaver Street. After an on-site meeting, it was decided not to proceed with the curb replacement at this time and slate the curb and sidewalk replacement as a long-range project. Derek recommended removing the roughly \$20,000 curb replacement cost from the Contract Change Order and use those funds to excavate and repair the sinkhole at 408 Fitzpatrick Lane. **Chip moved, seconded by Cindy authorizing Kinsley Construction to proceed with excavating and repairing the sinkhole at 408 Fitzpatrick Lane up to the \$12,900 municipal bid limit. Motion passed unanimously.**

Borough Bridge Inspections: **Chip moved, seconded by Cindy authorizing C.S. Davidson to advertise to bid the maintenance work for the Buttonwood Lane and Forry Avenue bridges. Motion passed unanimously.**

Public Works: Howard Gromling suggested considering the purchase of new grills for the pavilions at Emig Park as they are deteriorating and breaking. He also noted that there are stainless steel options but are more expensive.

Street Sweeping: There were several complaints about the annual street sweeping by Ross Industries. Ross Industries offered to deduct \$500.00 from the original invoice or re-sweep the streets. **Chip moved, seconded by Cindy authorizing Sharon to negotiate an \$800 deduction from the original invoice of \$2995.00. Motion passed unanimously.**

EYCSA Request for Snow Removal: There was some discussion regarding the Eastern York County Sewer Authority's request proposing to relieve Hallam Borough of two quarterly sewer rentals in exchange for plowing the parking lot at the wastewater treatment plant and the entrance to Campbell Road pump station (equivalent to two parking spaces) when the snow accumulates to greater than four inches. Sharon stated this was acceptable to the insurance company as long as there was an agreement between the Borough and the Eastern York County Sewer Authority. **Cindy moved, seconded by Chip authorizing Attorney Myers to draft an agreement and to enter into such agreement with the Eastern York County Sewer Authority relieving Hallam Borough of two quarterly sewer rentals in exchange for plowing the parking lot at the wastewater**

treatment plant and the entrance to Campbell Road pump station (equivalent to two parking spaces) when the snow accumulates to greater than four inches. **Motion passed unanimously.**

Zoning Officer: There were no questions on the zoning report.

Secretary Report: *2nd Monthly Meeting:* **Chip moved, seconded by Cindy to cancel the May 22, 2025 Council meeting. Motion passed unanimously.**

Shentel Update: Sharon and Jodi participated in a virtual kick-off meeting with Shentel GLO Fiber representatives. The permitting is scheduled to be submitted by the end of the first quarter of 2026 with construction scheduled to begin the second quarter of 2026.

Treasurer's Report: The Treasurer's report was submitted. The annual ARPA reporting was filed with the Treasury department by the April 30th deadline. Based on what the Borough has in reserves right now, Sherry recommended depositing \$225,000 in a money market account.

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| Checking Account Balance..... | \$107,385.43 |
| Receipts – Deposits + Interest..... | \$341,262.12 |
| Transfer In From MM | \$0.00 |
| Void Check..... | \$0.00 |
| Trans In..... | \$0.00 |
| To Debit | \$0.00 |
| Expenditures..... Checks/ACH/DD..... | \$218,963.23 |
| To War Memorial | \$0.00 |
| Trans to MM..... | \$0.00 |
| Checking Account Balance..... | \$229,684.32 |

Cindy moved, seconded by Derek to approve the Treasurer's report. Motion passed unanimously.

Cindy moved, seconded by Chip to approve the Highway Aid with a balance of \$148,910.87. Motion passed unanimously.

Mayor Report: There were ten (10) parking tickets issued by the Hellam Township Police Department during street sweeping.

Borough Committee Reports: *EYCEMA/Emergency Services:* The Eastern York Emergency Management Agency report was submitted. The next EYCEMA meeting is scheduled for May 14, 2025 at 8:00 a.m. at Lower Windsor Township. The next Fire Services Commission meeting is scheduled for May 14, 2025 at 6:00 p.m. at Hellam Township.

Zoning: Chip stated he would like to wait until after the Comprehensive Plan is drafted to review the Borough's Zoning Ordinance.

Hellam, Hallam, Wrightsville Comprehensive Plan: The consultant, Michael Baker International, will be reviewing the draft Plan to address the comments submitted by Pam Shellenberger, York County Planning Commission, and then updating, proofreading and drafting a new Plan. The Steering Committee will not meet again until the new draft of the Plan is completed.

Emig Park: There was a sewer backup in the restrooms at the park last weekend. Howard Gromling spoke with the sewage plant inspector that was in the area checking lines. The inspector unclogged and scoped the sewer line free of charge. Mr. Gromling suggested that Council send him a thank you card and a gift card for doing the work at no charge. **Rhonda moved, seconded by Cindy authorizing Sharon to purchase thank you card and a \$100 Visa gift card for the Eastern York County Sewer Authority's treatment plant inspector who unclogged and scoped the sewer line at Emig Park. Motion passed unanimously.**

Eastern York Recreation Authority (EYRA): The report was submitted. There were no questions on the report.

Hellam Township Events Committee: Stephanie attended a meeting at Hellam Township regarding the opening of the former library into a community-use space. Details are still being worked out. The next meeting is scheduled for Tuesday, June 3, 2025.

New Business: Sue announced the Kreutz Creek Valley Lions Club (KCVL) executed an agreement with Met-Ed to hang Hometown Hero banners in the Borough. The KCVL will be hosting an event, Hometown Hero Day of Celebration, on June 14, 2025 beginning at 4:00 p.m. at the softball fields located along West Market Street in the Borough.

Chip moved, seconded by Cindy to adjourn at 8:16 p.m. Motion passed unanimously.

Secretary,
/s/ Sharon L. Dupler