

REGULAR MEETING OF HALLAM BOROUGH COUNCIL

March 13, 2023

The regular meeting of the Hallam Borough Council was held at the Hellam Fire Company community hall, located at 163 East Market Street, Hallam, PA 17406 at 6:32 p.m. with the following members present: Mayor Susan Horner, President Bill Fitzpatrick, VP Harry (Chip) Smith, Jr., Scott Nelson, Daniel Harsh, arriving at 7:25 p.m., Kim Krotzer, Cindy Knox and Crystal Weston.

Sharon Dupler, Secretary, Sherry Myers, Zoning Officer and Treasurer, Attorney Taylor Baublitz, CGA Law Firm, Derek Rinaldo, C.S. Davidson Inc. and to the best of my knowledge the following attendees: Howard Gromling (Hallam Borough Road Crew), Eric Strittmatter (Hellam Fire Co. Fire Chief), Derek Dietz, Nicholas Troutman, Heather Bitner, Nedette Otterbein (Hellam Township Supervisor), Devin Winand (Hellam Township resident), Michelle & Evie Crumling, Lisa Crumling and Barry Miller.

Chip moved, seconded by Scott to approve the February 13, 2023 meeting minutes as written. Yes-Bill, Chip, Scott, Kim, Cindy. Abstain-Crystal. Motion passed.

There was no monthly police report.

The ambulance report was submitted prior to the meeting. There were 14 calls for the month of February in the Borough. There were no questions on the report.

Chief Eric Strittmatter gave the fire company report. For the month of February, there were 0 calls and 0 false alarms in the Borough. Hellam Fire Company hosted a refresher course in CPR/AED/First Aid for personnel. The Brush Replacement Committee has reviewed replacement proposals and will be providing the recommended path forward at the fire department's March meeting. The expected cost will be about \$375,000 with a two-year lead time, depending on chassis availability.

Attorney Taylor Baublitz gave the Solicitor's report. There was no update on the Comcast Cable Franchise renewal. There was also no update or progress on the Volunteer Tax Credit Program.

Derek gave the Engineer's report. The York Water Company line replacement project along West Beaver Street and Church Street is on schedule. Columbia Gas is currently working on permitting to also replace their lines within this project area. Final street restoration will be performed once both utilities have completed their work.

PA Small Water and Sewer Grant: no change since February meeting.

Cherry Avenue Bridge Replacement Project: Derek will have an update on the final paving and landscape restoration at the April Council meeting.

Emig Park Pedestrian Bridge: the replacement bridge construction has been completed.

There was some discussion regarding the congested parking along North Lee Street but, without resolution, was tabled until the April meeting when Chief Pollock could be in attendance to discuss. The street is not wide enough to allow parking on both sides of the street and also allow two-way traffic.

2023 Borough Street Maintenance: The street committee completed an assessment of Borough streets and submitted a list of potential projects to Derek. Derek provided explanation of four (4) improvement project options along with cost estimates for Council's review. **Chip moved, seconded by Cindy authorizing the advertisement of bids for crack sealing on various streets. Motion passed unanimously.**

Stormwater Management Ordinance: Council discussed passing a resolution to set a fee in lieu of stormwater management for projects less than 500 square feet. **Chip moved, seconded by Cindy to amend the Hallam Borough fee schedule to set a fee of \$1.00 per square foot in lieu of stormwater management for projects less than 500 square feet. Motion passed unanimously.**

Road Crew/Highway/Safety report was covered under the engineer's report.

There was no public comment.

Sherry gave the Zoning Officer report. The contractor for the property management company for Wilson Springs informed Derek that he will be notified when the work will begin to repair the damage to the stormwater inlet located in Emig Park. There were no questions on the report.

Sherry gave the monthly Treasurer's Report. She opened a 15-month CD at Traditions Bank on February 15, 2023. The checking account for the Frysville Road Hazard Mitigation Grant cannot be closed yet because it will take up to 90 days in order for the project to officially close out at the state level.

Checking Account Balance.....	\$22,927.95
Receipts – Deposits + Interest.....	\$53,560.00
Trans In.....	\$150,000.00
Void Check.....	\$0.00
To Debit.....	\$0.00
Expenditures Check #7834 to Check #7867.....	\$33,888.29
Trans Out.....	\$150,000.00

To War Memorial \$0.00
Checking Account Balance..... \$42,599.66

Cindy moved, seconded by Chip to approve the Treasurer’s report. Motion passed unanimously.

Cindy moved, seconded by Chip to approve the Highway Aid with a balance of \$97,600.27. Motion passed unanimously.

At a prior meeting, Council voted to name the new pedestrian bridge at Emig Park “Linda’s Crosswalk”. Linda’s husband, Charles Stillinger, also requested to have a memorial bench placed in the park if he purchased one. Now that the new bridge has been installed, Council discussed purchasing and placing a memorial plaque on the bridge. Sue spoke with Charles Stillinger and he would like to have a memorial dedication to place the bench and hang the plaque on the bridge. Sue will research where to order a plaque, coordinate the event details with Charles and report back to Council.

Under President’s report on the agenda, Bill stated he attended several meetings at Hellam Township regarding emergency services. In addition, he, along with Sue and Kim, attended a NIMS (National Incident Management System) overview course hosted by York County Emergency Management.

Mayor Horner submitted a report. She noted that she will be attending a Fire Strategic Planning meeting on March 29, 2023 at the Hellam Fire Company.

Committee Reports: There was no EYCEMA report submitted. The Media and Technology committee reported the website training is ongoing. Chip contacted the community courier (The Merchandiser) seeking further exposure for important Borough information. They would be happy to spread the word and submissions are published free of charge as space allows. The ARPA committee submitted a report. The annual ARPA reporting portal opens on April 1st. The Health and Sanitation report was distributed prior to the meeting with some noted collection issues. Emig Park: A small group of local children organized a youth sports organization for kids to gather together and play outside. The kids approached Cindy requesting to place an outdoor storage bin in the park to be used for sports equipment they would be using on the days they utilized the park. All bins and equipment would be donated by the community. After some discussion, **Cindy moved, seconded by Chip authorizing the childrens request for an outdoor storage bin for youth sports equipment to be placed in the park by the basketball courts. Motion passed unanimously.** The building committee, along with Jim Hamrick, is scheduled to meet on March 27th at 6:30 p.m. at the Borough office. New military flags were purchased for the War Memorial. The Regional Comprehensive Plan: Resolution 2023-02, Authorizing a Multimunicipal Comprehensive Plan was presented to Council for approval. **Scott moved, seconded by Crystal to pass Resolution 2023-02, Authorizing a Multimunicipal Comprehensive Plan. Yes-Bill, Scott, Kim, Cindy, Crystal. No-Chip, Dan. Motion passed.** The \$7,500.00 required to participate will need to be included in the 2024 General Fund budget. Heather Bitner, Borough resident (290 Steven Drive) and York County Planning Commission employee, thanked Council for approving the resolution and said that maybe a recent comprehensive plan will bring a lot of positive change to the Borough.

Eastern York Recreation Authority: LED lights will be installed at the horseshoe pits. The wooden playground equipment was removed at the West Beaver Street ball fields but the swings will stay.

Chip moved, seconded by Cindy to cancel the March 23, 2023 Council meeting. Motion passed unanimously.

Crystal moved, seconded by Chip to accept Melody Stine’s resignation from the Hallam Borough Planning Commission with a term to expire December 31, 2025. Motion passed unanimously.

Cindy moved, seconded by Scott to appoint Chastity Polonikas to the Hallam Borough Planning Commission with a term to expire December 31, 2025. Motion passed unanimously.

Chip moved, seconded by Kim to adjourn at 7:56 p.m. Motion passed unanimously.

Secretary,
/s/ Sharon L. Dupler