

REGULAR MEETING OF HALLAM BOROUGH COUNCIL

March 10, 2025

The regular monthly meeting of the Hallam Borough Council was held at the Hallam Borough Municipal building, located at 250 West Beaver Street, Hallam, PA 17406 at 6:30 p.m. with the following members present: Mayor Nicholas Troutman, President Dan Harsh, VP Sue Horner, Harry Smith Jr. (Chip), Rhonda Smeltzer, Derek Dietz, Stephanie Felix and Cindy Knox.

Sharon Dupler, Borough Secretary and Derek Rinaldo, C.S. Davidson were also present and to the best of my knowledge the following attendees: Chief Eric Strittmatter (Hellam Fire Co.), Chief Doug Pollock (Hellam Township Police Department), Carl Newcomer and Howard Gromling (Hallam Borough Public Works), Axel Ulrich and Barry Miller.

Chip moved, seconded by Sue to approve the February 10, 2025 meeting minutes with the following correction under review of zoning ordinance and IPMC: Council agreed the adoption of the IPMC could cover all existing property maintenance ordinances already in place under one code. Yes-Dan, Chip, Rhonda, Derek, Stephanie, Sue. Abstained-Cindy. Motion carried.

Public Comment: There was no public comment.

Fire: There were 4 calls in the Borough for the month of January and 3 automatic false alarms. Six new rooftop HVAC units were installed at the fire station. All HVAC systems in the station have now been updated.

Police: Chief Pollock gave an overview of the February police report. The “patrol time” is lacking any time that K9 Officer Carpenter spent in the Borough on patrol because the Verizon Fleet tracking device has not yet been switched from the old car to the new one. The department finalized the purchase of a Harley Davidson police motorcycle. Officer Crater will be attending “Motor Officer” training in Philadelphia for two weeks this Spring.

Engineer report:

2024 Storm Sewer Improvements: After an on-site meeting and walkthrough, there was a request for Derek to evaluate additional curb and ADA ramp replacement along West Beaver Street prior to the street being milled and paved. Derek contacted Kinsley and requested a cost estimate for Council’s consideration but has not yet received a response. **Chip moved, seconded by Cindy to approve an expense of up to \$25,000 for additional concrete repair work along West Beaver Street prior to the street milling and paving. Motion passed unanimously.** The Borough received notification that a \$1,000 fine was being assessed to the Borough by the PUC (Public Utility Commission) for failure to submit an Alleged Violation Report (AVR) for the water line strike that occurred on November 4, 2024 on West Beaver Street during construction. C.S. Davidson was unaware of this requirement until they were notified of a similar fine assessed to Northeastern York Sewer Authority last month. Since 2017, all PA One Call responsible parties are required to submit an AVR within 30 days of a utility strike. Chip requested Derek summarize the situation in writing to present to the State Representative’s office.

Borough Bridge Inspections: No changes to report.

Emig Street Storm Sewer Expansion: C.S. Davidson evaluated the existing storm sewer at Emig and Market Streets and recommended extending the existing storm sewer to tie into the new system in the Emig Street and West Beaver Street intersection. Derek is estimating a construction cost of \$70,000 for the new storm sewer installation, including trench restoration. For an additional estimated \$20,000, the entire block can be milled and overlaid at the conclusion of the project. Council’s consensus was to budget as a future project and/or look for a grant.

Miscellaneous: There was discussion about PennDOT paving Route 462 at some point in the future and the Borough’s requirements regarding utility pole placement and ADA compliancy for such a project. Derek will contact PennDOT for information on this matter and a potential timeline.

Church Street: A resident contacted Sue questioning where Church Street ends. Derek suggested locating the Borough ordinance adopting Church Street for further clarification. The Borough paved it and continues to maintain it, therefore, has the rights to it. Generally, a street stays open for public access unless one sole party can make a claim that they own it, maintain it and are the only ones that use it. Sharon will research the Borough ordinances and report back to Council.

Zoning Officer: There were no questions on the zoning report.

Secretary Report: **Chip moved, seconded by Cindy to cancel the March 27, 2025 Council meeting. Motion passed unanimously.**

Wrightsville Hope Church reserved the Maple pavilion at Emig Park for Easter Sunday and requested a 5:00 a.m. start time to serve an Easter breakfast. **Chip moved, seconded by Cindy to approve Wrightsville Hope Church’s reservation request to hold a 5:00 a.m. breakfast on Easter Sunday, April 20, 2025 at the Maple pavilion at Emig Park. Motion passed unanimously.**

Sharon reminded Council that the appointment for the Chair to the Vacancy Board is still open.

PennDOT will be conducting a traffic count on Leaman Lane sometime between now and November 20, 2025.

Simplex Box Light Pole: Chip spoke with Kevin at Simplex Box (100 Friendship Avenue) regarding the installation of a solar street light in their parking lot along Friendship Avenue. Kevin stated that he needs to speak with the property owner, Carl Bender. An estimate for installation will need to be obtained because there is no pole located in that area.

York County’s Celebration of “America250PA”: **Chip moved, seconded by Cindy to pass Resolution 2025-04, Supporting the Pennsylvania Commission and York County Commission for the United States Semiquincentennial.**

Motion passed unanimously. It was decided that a “Liberty Tree” commemorating this event would be placed in the park. Sharon will provide the Borough’s logo to be used in the creation of the history quilt that will showcase York County’s landmarks and symbols reflecting each of the 72 municipalities.

Treasurer's Report: The Treasurer’s report was submitted for review.

Checking Account Balance.....	\$140,473.91
Receipts – Deposits + Interest.....	\$55,358.70
Transfer In From MM	\$0.00
Void Check.....	\$0.00
Trans In.....	\$0.00
To Debit	\$0.00
Expenditures..... Checks/ACH/DD.....	\$115,495.57
To War Memorial	\$0.00
Trans to MM.....	\$0.00
Checking Account Balance.....	\$80,337.04

Cindy moved, seconded by Chip to approve the Treasurer’s report. Motion passed unanimously.

Cindy moved, seconded by Sue to approve the Highway Aid with a balance of \$148,866.39. Motion passed unanimously.

Mayor Report: The Lancaster Conservancy emailed the Mayor to request a letter of support from the Borough to include in the submission of a grant application to acquire another property located in Chanceford Township. Sharon will contact the Lancaster Conservancy for more information on the request.

Borough Committee Reports: EYCEMA/Emergency Services: The Eastern York Emergency Management Agency report was submitted. The next EYCEMA meeting is scheduled for Wednesday, May 14, 2025 at 8:00 a.m. at the Lower Windsor Township building.

Emig Park: Sharon provided Council with an update on the December vandalism at Emig Park. Information was provided to the York County Juvenile Probation office.

Eastern York Recreation Authority (EYRA): The Authority met on Wednesday, March 5, 2025 at the Hellam Township building.

Hellam Township meeting invite: Hellam Township Zoning Officer, Jason Test, invited Cindy and Chip to attend a meeting at the Township building regarding a proposed warehouse development at 4974 Lees Lane (north of Hellam exit of Rt. 30). There are no concrete details available at this time on the project.

Zoning: Chip recommended that the committee review the zoning ordinance to determine what zones and uses would be best suited for the Borough and meet with Wrightsville Borough to dictate the different zones they have. Council should review the Borough’s zoning ordinance for discussion at the next meeting.

Cindy moved, seconded by Chip to adjourn at 8:22 p.m. Motion passed unanimously.

Secretary,
/s/ Sharon L. Dupler