

# REGULAR MEETING OF HALLAM BOROUGH COUNCIL

June 9, 2025

The regular monthly meeting of the Hallam Borough Council was held at the Hallam Borough Municipal building, located at 250 West Beaver Street, Hallam, PA 17406 at 6:33 p.m. with the following members present: Mayor Nicholas Troutman, President Dan Harsh, VP Sue Horner, Harry Smith Jr. (Chip), Rhonda Smeltzer, Derek Dietz and Stephanie Felix.

Sharon Dupler, Borough Secretary, Sherry Myers, Treasurer, Attorney Devon Myers, CGA Law Firm and Derek Rinaldo, C.S. Davidson were also present and to the best of my knowledge the following attendees: Chief Eric Strittmatter (Hellam Fire Co.), Chief Doug Pollock (Hellam Township Police), Howard Gromling and Carl Newcomer (Hallam Borough Public Works) and Barry Miller.

**Sue moved, seconded by Chip to approve the May 12, 2025 meeting minutes as written. Yes-Chip, Rhonda, Derek, Stephanie, Sue. Abstained-Dan. Motion passed.**

Public Comment: There was no public comment.

Police: Chief Pollock gave the police report. There were 78 calls for the month of May in the Borough. Chief Pollock announced the police department successfully passed their first re-accreditation process and are now accredited for the second three-year term. Out of 1,200 police departments in Pennsylvania, only fourteen percent (14%) are accredited by the PA State Chiefs of Police Association.

Fire: There were 4 calls in the Borough for the month of May and 0 automatic false alarms.

Solicitor report: EYCSA Snow Plowing Agreement: In order to draft the snow plowing agreement as requested by the Eastern York County Sewer Authority, a conflict waiver must be granted because CGA Law Firm also represents the Sewer Authority. **Chip moved, seconded by Derek to grant a conflict waiver and authorization for signatures for the purpose to draft the snow plowing agreement as requested by the Eastern York County Sewer Authority. Motion passed unanimously.**

Utility Pole Placement: Attorney Myers has had correspondence with a PennDOT Highway Occupancy Permits Manager regarding the placement of utility poles and the concern with ADA compliancy. Chip provided photos and addresses of the utility poles to Devon. She is currently waiting on a reply from PennDOT.

PA UCC State Education Fee: When Labor and Industry enacted the Uniform Construction Code, they also assessed an education fee to be charged with every permit. The State Education Fee is not mentioned in the contract for services with Barry Isett and Associates. Council authorized Devon to revise the contract with Barry Isett and Associates to reflect that the Borough be responsible for the education fee and Barry Isett be responsible for submitting the reports to Labor and Industry and then propose the amendment to Barry Isett and Associates for consideration.

Engineer report: 2024 Storm Sewer Improvements: Kinsley Construction installed new handicap ramps at the corner of West Beaver Street and Franklin Street. West Beaver Street paving work is scheduled for late June or early July.

Borough Bridge Inspections: Bids were advertised and will be opened next week. Derek will have a project award recommendation for the July Council meeting.

408 Fitzpatrick Lane Sinkhole: Kinsley Construction excavated and repaired the sinkhole on Friday, June 6<sup>th</sup>. The route of the cause of the sinkhole may have been the result of loose compaction when the gas line was installed on Fitzpatrick Lane approximately 50-60 years ago. Kinsley will be returning in about a week to replace three squares of sidewalk.

Public Works: Jake and Howie received a complaint from the resident at 50 S. Wilson Lane about stormwater runoff at his driveway. Derek will visit the site to assess.

Zoning Officer: There were no questions on the zoning report.

Mayor Report: There was no report.

Secretary Report: 2<sup>nd</sup> Monthly Meeting: **Chip moved, seconded by Derek to cancel the June 26, 2025 Council meeting. Motion passed unanimously.**

Hellam Township Letter of Support: Cindy received an email request from Hellam Township Supervisor, Michael Shillott asking for a Letter of Support from the Borough to be included with their DEP Growing Greener Grant application to begin design and permitting for the restoration of the Kreutz Creek Watershed. **Chip moved, seconded by Derek authorizing Sharon to draft a Letter of Support to Hellam Township to be included in the DEP Growing Greener Grant application to begin design and permitting for the restoration of the Kreutz Creek Watershed. Motion passed unanimously.**

Treasurer's Report: The Treasurer's report was submitted. The school district will be billed for fifty percent (50%) of the Crossing Guard wages.

Checking Account Balance.....	\$229,684.32
Receipts – Deposits + Interest.....	\$336,104.57
Transfer In From MM .....	\$0.00
Void Check.....	\$0.00
Trans In.....	\$0.00
To Debit .....	\$0.00
Expenditures..... Checks/ACH/DD.....	\$66,936.04
To Petty.....	\$59.61

Trans to CD's.....\$425,000.00  
Checking Account Balance..... \$73,793.24

**Sue moved, seconded by Chip to approve the Treasurer's report. Motion passed unanimously.**

**Sue moved, seconded by Chip to approve the Highway Aid with a balance of \$148,923.52. Motion passed unanimously.**

Borough Committee Reports: *EYCEMA/Emergency Services:* The Eastern York Emergency Management Agency report was submitted. The May 14<sup>th</sup> meeting was a Reorganization meeting of the Board. The election of officers will remain the same as last year. The Agency By-Laws were reviewed and approved with the inclusion of a clause that requires a municipality to give a thirty (30) day notice to leave the EYCEMA. Sue submitted a report from the May meeting of the Fire Services Commission. Each fire department gave an overview of their equipment and the projected replacement costs. The next Fire Services Commission meeting is scheduled for June 11, 2025 at 6:00 p.m. at Hellam Township to review the updated budgets for each of the fire companies.

*Emig Park:* There was some discussion about purchasing new grills for the park. **Chip moved, seconded by Sue authorizing the purchase of one (1) new stainless steel grill online from Pilot Rock in the amount of \$552.00 unless Sharon can find a better deal through Costars. Motion passed unanimously.**

*Eastern York Recreation Authority (EYRA):* The report was submitted. The Authority discussed financial reporting options and moving from a full audit to a financial review. There were no questions on the report.

*York County Stormwater Consortium:* Cindy attended the quarterly meeting virtually and submitted a report. The York County Planning Commission was awarded \$1.6 million in CAP funds for project implementation.

**Chip moved, seconded by Derek to adjourn at 7:57 p.m. Motion passed unanimously.**

Secretary,  
/s/ Sharon L. Dupler