

REGULAR MEETING OF HALLAM BOROUGH COUNCIL

June 10, 2024

The regular monthly meeting of the Hallam Borough Council was held at the Hallam Borough Municipal building, located at 250 West Beaver Street, Hallam, PA 17406 at 6:30 p.m. with the following members present: Mayor Nicholas Troutman, President Dan Harsh, VP Sue Horner, Rhonda Smeltzer, Derek Dietz and Stephanie Felix.

Sharon Dupler, Secretary, Sherry Myers, Treasurer, Derek Rinaldo, C.S. Davidson Inc., Attorney Devon Myers, CGA Law Firm and to the best of my knowledge the following attendees: Chief Doug Pollock (Hellam Township Police Department), Barry Miller, Howard Gromling and Carl Newcomer (Hallam Borough Road Crew) and Duane Ness, Advantage Security (300 East Market Street).

Derek moved, seconded by Sue to approve the May 13, 2024 meeting minutes as written. Yes-Rhonda, Derek, Stephanie, Sue. Abstained-Dan. Motion passed.

Police Report: Chief Pollock gave the monthly police report. There were 118 calls for the month of May in the Borough. All required monthly training was completed by all officers. The police department received four ballistic shields which have been placed in the patrol cars. Officer Phillips organized a pedestrian crosswalk detail in both Wrightsville and Hallam Boroughs. Many cars were stopped for failing to yield to the pedestrian in the crosswalk; the drivers were educated on what they did wrong and received a written warning. There were no questions on the report.

Fire Company Report: The fire company report was submitted. There were 8 calls and 1 false alarm in the Borough for the month of May. There were no questions on the report.

Solicitor Report: Devon reviewed the Professional Services Agreement from Barry Isett & Associates Inc. to provide zoning services to Hallam Borough. Devon noted that some changes were made to the agreement and were reviewed and agreed upon with Barry Isett & Associates prior to the meeting. **Sue moved, seconded by Derek to enter into a Professional Services Agreement with Barry Isett & Associates Inc. to provide zoning services to Hallam Borough. Motion passed unanimously.**

Resolution 2024-10, Amending the Hallam Borough Fee Schedule Resolution No. 2023-03, was presented to Council for consideration. The fee for activity requiring a zoning permit was increased to \$90.00 with additional language added for administrative purposes. **Sue moved, seconded by Stephanie to pass Resolution 2024-10, Amending the Hallam Borough Fee Schedule Resolution No. 2023-03. Motion passed unanimously.**

After making the changes as discussed at last month's meeting, Ordinance 2024-01, Amending Chapter 15, Motor Vehicles and Traffic, Part 6, Snow and Ice Emergency, of the Code of Ordinances, was presented to Council for review and consideration. **Sue moved, seconded by Derek to pass Ordinance 2024-01, Amending Chapter 15, Motor Vehicles and Traffic, Part 6, Snow and Ice Emergency, of the Code of Ordinances. Motion passed unanimously.**

The current contract for trash, recycling and bulk item collection terminates December 31, 2024 with no time extension written into the contract. Sharon requested Council review the bid specifications for any changes that may need to be made prior to advertising for bids. There was discussion on the timeline of advertising and awarding of bids.

Engineer report: Five Year Street and Stormwater Maintenance Plan: Derek met with Carolyn Dietz, 196 South Broad Street, and her land caretaker, Greg Moul on May 24th to discuss the proposed new stormwater discharge pipe. Ms. Dietz and Mr. Moul were supportive of the project, but did not wish for a stormwater detention facility to be installed on the property. They did agree to signing an easement to permit the installation of energy dissipation and a rock stabilization apron. No action was required at this time. Derek will provide a layout and cost estimate of the project for consideration at the July Council meeting.

Borough Bridge Inspections: C.S. Davidson completed the inspections of the Buttonwood Lane bridge and the East Forry Avenue bridge. Both structures are stable and approved to remain in operation with maintenance measures recommended for both. The Cherry Avenue bridge was skipped this cycle since it is new. No action was required at this time. Discussion will continue at a later date for recommended 2025 maintenance work.

Fitzpatrick Lane Sinkhole: There was no change.

Local Share Grant: There was no update for this grant at this time.

York Water/Columbia Gas Project: There was no update for this agenda item.

Public Works: There was some discussion on identifying crosswalk locations within the Borough. The intersections of South Broad Street and Market Street, Prospect Street and Market and Wilson Lane and Market were all potential locations. Because Market Street is a State route, a PennDOT highway occupancy permit will be needed. Discussion was tabled until next month.

Public Comment: Curtis Kosko, Shentel Glo Fiber, presented a potential project that would provide fiber broadband service within Hallam Borough. Cable franchise negotiations and an agreement would be required. Cohen Law Group would most likely provide legal representation for the Borough in the negotiation process. Numerous surrounding municipalities have a cable franchise agreement with Shentel. Council requested information on Shentel's equipment pricing.

Duane Ness, owner of 300 East Market Street (Advantage Security), spoke to Council regarding the South Oak Street parking issue and the adjacent property. Both sides of the street are posted, by Borough ordinance, with loading/unloading signs. There was discussion regarding the regulations of using loading zones. The loading/unloading zone is not enforceable because there are no times noted on the signs. Mr. Ness installed no parking signs on the side of the building located on his property as a deterrent to keep people from parking on his property. He was advised to remove the no parking signs because he cannot impede traffic if someone chose to park on the street. He may replace the no parking signs with loading/unloading zone signs as long as there is room between the building and the street right-of-way to park; still remaining on private property.

Zoning Officer: A written report was not provided. The Eastern York County Sewer Authority requested to receive monthly zoning reports from the Borough to confirm there are no right-of-way/sanitary sewer easements on a given property. Council agreed to sharing the monthly zoning reports with the Eastern York County Sewer Authority.

Prior to hiring a new zoning officer, C.S. Davidson provided the inspection services for street cuts and sidewalk permits. During the review process, the Zoning Officer follows the Borough’s Construction and Material specifications and would coordinate, if need be, with C.S. Davidson. Derek suggested having Barry Isett and Associates handle the review and permitting aspect and contact C.S. Davidson for the inspections. After some discussion, Council decided to have Barry Isett and Associates handle the review and permitting and coordinate with C.S. Davidson for the inspections.

There was some discussion about updating the ordinances and resolutions on the website since the Borough no longer uses the Code360 subscription.

Treasurer's Report: Sherry gave the Treasurer’s report.

Checking Account Balance.....	\$220,365.11
Receipts – Deposits + Interest.....	\$331,365.27
Transfer In.....	\$50,000.00
Void Check	\$50.00
Trans In	\$158,009.93
To Debit	\$1,078.65
Expenditures Check #8296 to Check #8334.....	\$99,838.35
To War Memorial	\$0.00
Trans to MM	\$425,000.00
Checking Account Balance.....	\$233,873.31

Derek moved, seconded by Sue to approve the Treasurer’s report. Motion passed unanimously.

Sue moved, seconded by Derek to approve the Highway Aid with a balance of \$74,701.74. Motion passed unanimously.

Secretary Report: Sharon will be on vacation in July and requested to close the office on Tuesday, July 9, 2024 and Wednesday, July 10, 2024. A sign will be posted on the office door and on the website.

President Report: There was no report.

Mayor Report: There were a few parking tickets issued by the police department. The Mayor was contacted by an individual who was interested in doing a community trash clean up on Saturday, June 22, 2024 from 12:00 p.m. until 2:00 p.m. Details are still being worked out for the event.

Committee Reports: The Health and Sanitation report was submitted. There were no questions. The Multi-Municipal Comprehensive Plan Project Management Team and Steering Committee, with the assistance of Michael Baker International, are preparing to launch a community survey to gather public input on managing growth and change in the community.

Eastern York Recreation Authority (EYRA): The EYRA Board meeting was held on Wednesday, June 5, 2024 at the Hellam Township Municipal building. Dan Harsh submitted his resignation as a member of the Eastern York Recreation Authority, effective immediately. **Rhonda moved, seconded by Stephanie to accept Dan Harsh’s resignation as a member of the Eastern York Recreation Authority. Yes-Rhonda, Derek, Stephanie, Sue. Abstained-Dan. Motion passed. Rhonda moved, seconded by Stephanie to pass Resolution 2024-11, Replacing a Member of the Eastern York Recreation Authority on Behalf of Hallam Borough. Motion passed unanimously.**

Unfinished Business: Howard Gromling announced the annual Hellam Recreation Carnival will be held August 21st through 24th. Mr. Gromling asked Council to pay for the jiffy Johns and trash containers for this year’s event. **Sue moved, seconded by Derek authorizing the expense of the jiffy Johns and trash containers for the 2024 Hellam Recreation Carnival from the Borough’s General Fund Budget. Motion passed unanimously.**

New Business: **Sue moved, seconded by Rhonda to cancel the June 27, 2024 Council meeting. Motion passed unanimously.**

Derek moved, seconded by Stephanie to adjourn at 9:27p.m. Motion passed unanimously.

Secretary,

/s/ Sharon L. Dupler