

## REGULAR MEETING OF HALLAM BOROUGH COUNCIL

July 12, 2021

The regular meeting of the Hallam Borough Council was held at the Friendship Fire Company community hall, located at 163 East Market Street, Hallam, PA 17406 at 6:32 p.m. with the following members present: President Bill Fitzpatrick, VP Harry (Chip) Smith, Jr., Kim Krotzer, Cindy Knox and Crystal Weston.

Sharon Dupler, Secretary, Sherry Myers, Zoning Officer and Treasurer, Attorney Devon Myers, CGA Law Firm, Derek Rinaldo, C.S. Davidson Inc. and to the best of my knowledge the following attendees: Chief Doug Pollock (Hellam Township Police), Adam Marden (SVEMS), Chief Eric Strittmatter (Hellam Fire Co.), Howard Gromling (Hallam Borough Road Crew), Derek Dietz and Susan Horner.

Chip moved, seconded by Cindy to approve the June 14<sup>th</sup> meeting minutes as written. Motion passed unanimously.

The monthly police report was distributed earlier. There were 88 calls for the month of June in the Borough. The police department is hosting a York College intern with a Criminal Justice major for a period of six weeks. The K9 program received a \$1,500 donation from the PA State Office of the Inspector General (OSIG). This donation was made in memory of a past member of the OSIG. The K9 program also received a donation check in the amount of \$5,000.00 from Kathy Abel, a Wrightsville Borough resident. National Night Out is scheduled for August 3, 2021 from 6:00-8:00 p.m. at the Hellam Township building.

The monthly ambulance report was distributed earlier. There were 17 calls for the month of June in the Borough. After the merger, the current ambulances will be covered with the Penn State Health Life Lion logo and there will eventually be more ambulances added to the fleet.

The monthly fire company report was distributed earlier. For the month of June, there were 2 calls and 1 false alarm in the Borough. There were no questions on the report.

The EYCEMA report was distributed earlier. There were no questions on the report.

Attorney Myers stated there has been no response from Mark Toomey, owner of 275 South Prospect Street, indicating his agreement to move forward in the process of paying the expense of drafting and recording an Easement Agreement to provide him and/or his tenant(s) access to the property over property currently owned by Hallam Borough. If Mr. Toomey does not respond by the July 15<sup>th</sup> deadline, as stated in the June 22, 2021 letter to him, Council will discuss trespassing action with the Solicitor.

Chip moved, seconded by Kim to cancel the COVID-19 Emergency Declaration. Motion passed unanimously.

Devon stated Governor Wolf signed Senate Bill 554 (Act 65 of 2021), amending the Sunshine Act, effective August 29, 2021. The new requirements state the meeting agenda must be posted on the Borough website 24 hours in advance of the meeting and no official action can be taken if an item is not listed on the published agenda.

Derek Rinaldo gave the Engineer's report. The Frysville Road Hazard Mitigation Grant has been officially funded. The grant will cover the acquisition and demolition of 295 and 297 Frysville Road. Sherry has opened a separate, new Traditions Bank account for these funds. The funds will be available for settlement in the next 3-5 months. Derek requested Council's authorization to proceed with the permit, design and bid work that must be completed for this project. A temporary easement will need to be acquired from the adjacent Hellam Township property owner, Mr. Wenger, to access these properties. Chip moved, seconded by Crystal authorizing Derek to proceed with the necessary permitting, designing and bidding work and to also engage the Borough Solicitor in assisting as necessary. Motion passed unanimously.

The PennDOT structural adequacy for the Cherry Avenue bridge replacement was approved on June 22, 2021. C.S. Davidson will plan to do another 6-month bridge inspection this month.

There was some discussion on having a traffic study completed to warrant posting no parking signs along Buttonwood Lane east of the Emig Park entrance. Chief Strittmatter made a list of Borough streets he would like Council to consider having posted no parking as well. He will send his list to Sharon. Council decided to wait until Sharon receives Chief Strittmatter's list before scheduling a traffic study.

C.S. Davidson assessed the streets noted on the list provided by the Borough for crack sealing. It will be a total estimated cost of \$35,000.00 (Streets Capital Reserve Fund) to have the cracks sealed on all of the noted streets. Cindy moved, seconded by Chip authorizing Derek to bid all of the noted streets on the list for crack sealing at a cost of \$35,000.00. Motion passed unanimously.

There was some discussion about Borough Council adopting a Street Degradation Ordinance to combat the impact to the streets that patches create. Derek provided Council with a sample ordinance and fee resolution for review and comment at the August meeting.

Martin's Paving declined the Friendship Avenue restoration project. Council will incorporate the project into the 2022 budget.

Howard Gromling gave the Road Crew report. He and Jake repaired the sinkhole located at Buttonwood Lane and South Wilson Lane. They will continue to monitor the area. They also repaired some street signs, cleaned storm drains, removed a dead tree at the park, completed some maintenance work on the trails in Emig Park and installed the new DCNR project sign in the park.

Sherry gave the Zoning Officer report. There was no Planning Commission meeting held in June. Sherry issued several grass/weed violation notices. She sent several zoning notices based on complaints. William Linnemans, 50 South Broad Street, would like to pave the alley behind his house from Forry Avenue to the end of his property. The Borough does not own or maintain the alley (Livingston Avenue). Council stated he needs consent from the surrounding property owners and must submit stormwater plans in order to pave the alley.

Howie received a phone call from Phil Smith regarding the storm drain flooding at 414 Arnold Lane and running down the owner's driveway during the recent rainstorm. Council advised Howie to keep a log of all storm drain inspections and maintenance cleanings.

Sherry gave the monthly Treasurer's Report. For auditing purposes, a separate bank account was opened at People's Bank for the American Rescue Plan funds.

Checking Account Balance.....	\$111,120.38
Receipts – Deposits + Interest.....	\$46,042.10
To MM.....	\$0.00
Void Check.....	\$0.00
To Debit .....	\$885.93
Expenditures .....Check #7082 to Check #7114.....	\$56,877.32
To Fire Tax .....	\$0.00
To War Memorial.....	\$75.00
Staples Ck.....	\$216.14
Checking Account Balance.....	\$99,994.02

Cindy moved, seconded by Chip to approve the Treasurer's report. Motion passed unanimously.

Cindy moved, seconded by Chip to approve the Highway Aid with a balance of \$158,595.23. Motion passed unanimously.

There was some discussion on the draft amendment to Chapter 13 Licenses, Permits and General Business Regulations of the Hallam Borough Code of Ordinances, the draft littering ordinance and the amendment to Chapter 16, Part 1 of the Hallam Borough Code of Ordinances relating to the Rules and Regulations for Parks and Recreation Places. Crystal moved, seconded by Kim to advertise the amendment to Chapter 13 Licenses, Permits and General Business Regulations of the Hallam Borough Code of Ordinances, the draft littering ordinance and the amendment to Chapter 16, Part 1 of the Hallam Borough Code of Ordinances relating to the Rules and Regulations for Parks and Recreation Places for adoption at the August meeting. Motion passed unanimously.

Cindy gave the Media and Technology committee report. Due to the cost, the committee has decided to not renew the subscription to the ECode 360 (\$1,195.00) with General Code. Chip has offered to post the Borough ordinances on the website.

In her absence, Melody submitted a health and sanitation report. There were only a few calls received and none of which were missed collections.

Cindy stated the park committee met and because of the cost exceeding \$1,000.00, they will not be moving forward with erecting a child size pavilion in place of the green playhouse. The committee recommended Council consider budgeting for a small piece of equipment in 2022.

Council reviewed two tree removal estimates for some dead trees in Emig Park; Tree Trimmerz, LLC estimated \$2,950.00 and Doug's Tree Service estimated \$2,650.00. Cindy moved, seconded by Chip authorizing Doug's Tree Service to complete the work in the amount of \$2,650.00. Motion passed unanimously.

Crystal spoke with Chief Pollock regarding the playhouse vandalism that occurred in March 2021. The police must set the cost of the fine at the time of the crime. The Borough can set the restitution cost by assessing the damage costs. At this time, Crystal recommended a 90-day suspension from the park applicable to all five juveniles involved in the playhouse vandalism. Sharon will send letters to the parents of each of the juveniles.

In the Mayor's absence, there was no report.

In his absence, Matthew submitted an Eastern York Recreation Authority Liaison report. The Recreation Authority has acquired the Craley baseball program along with two additional baseball fields.

The First Night committee will be meeting on July 29<sup>th</sup> to discuss this year's event.

Howie Gromling asked if Hellam Recreation could close Beaver Street on Saturday, August 28<sup>th</sup> for the carnival fireworks display. Council's consensus was to allow Hellam Recreation to close Beaver Street on Saturday, August 28<sup>th</sup> for the carnival fireworks display.

There was some discussion on recognizing past elected Borough officials and employees with a plaque containing metal name plates. Crystal will work on obtaining a list of names and getting a cost estimate.

Cindy moved, seconded by Crystal to cancel the July 22, 2021 Council meeting. Motion passed unanimously.

Cindy moved, seconded by Chip to adjourn at 8:39 p.m. Motion passed unanimously.

Secretary,

/s/ Sharon L. Dupler