

REGULAR MEETING OF HALLAM BOROUGH COUNCIL

January 9, 2023

The regular meeting of the Hallam Borough Council was held at the Hellam Fire Company community hall, located at 163 East Market Street, Hallam, PA 17406 at 6:31 p.m. with the following members present: Mayor Susan Horner, President Bill Fitzpatrick, VP Harry (Chip) Smith, Jr., Scott Nelson, Dan Harsh, Cindy Knox and Crystal Weston.

Sharon Dupler, Secretary, Sherry Myers, Zoning Officer and Treasurer, Attorney Devon Myers, CGA Law Firm, Derek Rinaldo, C.S. Davidson Inc. and to the best of my knowledge the following attendees: Carl (Jake) Newcomer and Howard Gromling (Hallam Borough Road Crew), Barry Miller, Derek Dietz, Chief Doug Pollock (Hellam Township Police Department), arriving at 6:49 p.m., Eric Strittmatter (Hellam Fire Co.), Paul McCleary, Kathrin Winter (160 Charles Circle) and Taylor Baublitz (CGA Law Firm).

Chip moved, seconded by Cindy to approve the December 12th meeting minutes with the following correction: Execution of the 2023 Code Administrators service contract was tabled until the January meeting due to the lack of a quorum. Motion passed unanimously.

The monthly ambulance report was submitted prior to the meeting. There were 11 calls in Hallam Borough for the month of December. There were no questions on the report.

Eric Strittmatter gave the monthly fire company report. There were 7 calls and 1 automatic false alarm in Hallam Borough for the month of December. The fire company responded to 549 calls with 73 (13%) of those calls in Hallam Borough. Santa was escorted through Hallam and Wrightsville Boroughs. Members attended training for ice rescue awareness and CPR/AED/First Aid. Four firefighters were sized with new turnout gear which was funded through a grant from the Office of the State Fire Commissioner. There were no questions on the report.

Attorney Devon Myers reported there was no update from Cohen Law Group regarding the Comcast Cable Franchise renewal.

There was some discussion on the Volunteer Tax Credit Program. Council will use the same eligibility criteria as used in York County's Resolution. York County did not pass an earned income tax credit; only a property tax credit. Council still needs to determine a dollar amount, a percentage amount and establish totals for the points system; therefore, the topic was tabled until the February meeting.

Derek gave the Engineer's report.

The Cherry Avenue bridge replacement project is substantially complete. The new bridge is open for traffic; however, the guide rail installation is delayed until the end of January. Until then, orange barrels will remain on the bridge to keep vehicles away from the edges. Clearview Excavating will return in the Spring to complete final paving and landscape restoration. Application for Payment No. 1 in the amount of \$208,102.39 was submitted by Clearview Excavation, Inc. **Chip moved, seconded by Cindy to approve Application for Payment No. 1 in the amount of \$208,102.39 to Clearview Excavation, Inc. Motion passed unanimously.**

York Water Line Replacement (West Beaver Street/Church Street): Columbia Gas confirmed they are interested in performing work within the limits of York Water's project area and sharing the restoration responsibilities. Derek is pressing both utilities to commit to the timing of their work.

The PA Small Water and Sewer grant was submitted.

Police Report: There were 105 calls in Hallam Borough for the month of December. The police department escorted Santa riding on a fire truck to the first annual tree lighting in Hallam Borough. Officer Seth Reed resigned his position with the Hellam Township Police Department. New candidates are currently being interviewed to fill his position. The process to place a School Resource Officer in both Kreutz Creek and Wrightsville Elementary schools should be finalized by January 23, 2023.

There was no Road Crew report.

Public Comment: Kathrin Winter, 160 Charles Circle, spoke to Council regarding her friend (Deanna Graham) that has a medical condition and suffered a seizure during the Hellam fire company's Santa parade due to the lights and sirens. She stated that accommodations were made in the past that allowed her friend to prepare for such events; however, that did not happen this year. Bill stated that Council has worked with Deanna Graham, as well as the fire company and police department on this matter in the past and the fire company has accommodated her by changing the route for the parade, but Council will take Kathrin's attendance and report into account for the future.

The Zoning Officer's report was distributed prior to the meeting. There were no questions on the report.

Cindy moved, seconded by Crystal to enter into a 2023 contract for services with Code Administrators. Yes-Bill, Scott, Dan, Cindy, Crystal. Abstained-Chip. Motion passed. Code Administrators has changed Building Code Officials effective January 2023. Any changes in the building code official must be reported to Pennsylvania Labor and Industry. **Cindy moved, seconded by Crystal authorizing Code Administrators change in Building Code Official effective January 2023. Yes-Bill, Scott, Dan, Cindy, Crystal. Abstained-Chip. Motion passed.** Sharon will email the notice of change form to Pennsylvania Labor and Industry.

Sherry gave the monthly Treasurer's Report. Hamilton and Musser will be in the office on January 10th to continue the annual audit proceedings. Sherry plans on attending the York Adams Tax Bureau's quarterly meeting on January 30th.

Checking Account Balance.....	\$127,991.27
Receipts – Deposits + Interest.....	\$35,101.22
Trans In CD.....	\$0.00
Void Check.....	\$0.00
To Debit.....	\$0.00
Expenditures..... Check #7772 to Check #7804.....	\$41,179.59
Trans Fire Tax.....	\$3.96
Trans to Petty.....	\$0.00
To War Memorial.....	\$0.00
Checking Account Balance.....	\$121,908.94

Cindy moved, seconded by Chip to approve the Treasurer's report. Motion passed unanimously.

Cindy moved, seconded by Chip to approve the Highway Aid with a balance of \$231,177.55. Motion passed unanimously.

The York County Hazard Mitigation Plan (HMP) must be updated every five (5) years. The York County Planning Commission will be initiating the update to the 2018 HMP at the start of 2023, with a required completion date of February 6, 2024. This requires input from all 72 municipalities. The Federal Government has increased the participation requirements that must be met to adopt the updated County HMP as a municipal plan. The York County Planning Commission is requesting the Borough to designate a representative to participate in the plan update process. Sharon will contact Kim to see if he is interested in representing the Borough on this matter.

Sharon received an email from the Director of York County Assessment and Tax Claim requesting that Hallam Borough roll the fire tax into tax claim when they are delinquent because the current process requires York County to involve their software vendor to split the fire tax off of the tax bill costing them time and money. Hallam Borough is the only district that does not roll delinquent fire tax into tax claim. The York Adams Tax Bureau has collected the delinquent fire tax since 2003. After some discussion, Sharon will contact the York Adams Tax Bureau to see if they will mutually agree to terminate the agreement to collect delinquent fire tax funds and then contact the York County Tax Claim Bureau to determine how to move forward.

President's report: Bill stated his report is regarding the Regional Comprehensive Plan which is an item for discussion later on the agenda.

Mayor's report: The Mayor received an email from Kathrin Winter regarding the Santa parade issue and then contacted Chief Pollock to discuss. She also spoke with Deanna Graham. There were several good comments received regarding the first Christmas Tree lighting in the Borough.

Under Committee Reports:

The EYCEMA report was distributed prior to the meeting. There were no questions.

The IT report was submitted prior to the meeting. The website and Facebook have been updated as needed. On behalf of the Borough, Chip signed a contract in the amount of \$1,872.00 for one year of web hosting services through Course Vector. Chip is currently working with Brian Howard to move the Borough email accounts to a new vendor.

The ARPA report was submitted prior to the meeting with no changes at this time.

The Trash and Sanitation report was submitted with minor issues noted. There was some discussion about Republic Services changing the way bulk items are collected. There will be more information distributed as it becomes available.

Hellam Township hosted a Regional Comprehensive Plan committee meeting on December 19th to review four (4) proposals that were submitted. There will be another meeting on January 10th at Hellam Township to select two (2) of the four (4) firms to interview. There was some discussion amongst Borough Council on the benefits a regional comprehensive plan would offer to the Borough. Bill passed the gavel to Vice President Chip Smith. **Bill moved to agree to provide \$7,500.00 to support the Regional Comprehensive Plan for Hallam Borough, Hellam Township and Wrightsville Borough. Motion died for lack of a second.**

The New Building committee will be meeting with Jim Hamrick, an architect and member of the Hallam Borough Planning Commission, to discuss creating a rendering of a new Borough building.

The Eastern York Recreation Authority was awarded a grant in the amount of \$2,500.00 to rehab Barshinger Fields. The wooden playground located on the school district's property to the rear of 268 West Beaver Street in Hallam Borough will be torn down and seeded. The horseshoe courts will have new lights installed in the Spring.

Cindy moved, seconded by Scott to pass Resolution 2023-01, Reappointing Carl Newcomer as a Member of the Board of the Eastern York County Sewer Authority for a term of five (5) years. Motion passed unanimously.

Cindy moved, seconded by Chip to approve the 2023 Appointments as listed on the agenda. Motion passed unanimously.

Bill stated the 2023 Borough Committees will remain the same as 2022.

Cindy moved, seconded by Chip to adjourn at 7:58 p.m. Motion passed unanimously.

Secretary,

/s/ Sharon L. Dupler