

**HALLAM BOROUGH COUNCIL**  
**250 West Beaver Street, Hallam PA 17406**

Meeting Minutes

February 9, 2026 – 6:32 PM

**CALL TO ORDER**

The February 9, 2026 meeting of the Hallam Borough Council was called to order by Council President, Sue Horner, followed by the prayer and Pledge of Allegiance.

**MEMBERS PRESENT**

Sue Horner – President  
Derek Dietz – Vice President  
Cindy Knox – President Pro-Tem  
Axel Ulrich  
Rhonda Smeltzer  
Stephanie Felix  
Daniel Harsh

**ALSO PRESENT**

Sharon Dupler – Borough Secretary  
Sherry Myers – Borough Treasurer  
Howard Gromling – Borough Public Works  
Eric Strittmatter – Hellam Fire Co. Chief  
Gary Dube  
Todd Troutman – 205 Robin Ann Ct.  
Joshua Paukovits – 220 Robin Ann Ct.  
Barry Miller

**ACTION ON JANUARY 5, 2026 MEETING MINUTES**

**Motion:** Derek moved, seconded by Cindy to approve the January 5, 2026 meeting minutes as written. **Motion carried 7-0.**

**ACTION ON JANUARY 22, 2026 MEETING MINUTES**

**Motion:** Cindy moved, seconded by Dan to approve the January 22, 2026 meeting minutes as written. **Motion carried 7-0.**

**VISITORS/PUBLIC COMMENT**

- Christopher Eaton, EYEMA Coordinator, explained that by Federal law a new Emergency Operations Plan must be adopted every two years and it is a plan of how emergency management does business. There have been two major changes since the 2024 adoption of the Emergency Operations Plan (EOP). The first change was going from an Incident Command System to an Incident Support Model to support emergency operations in the community and first response agencies. Currently, in the event of a disaster, documentation is submitted to the Federal Government before they decide if they will fund the municipality. The Federal Government is now looking into opening a Block Grant (75%-25% match) which would allow funding up front for a disaster event. The second major change is initiating a MACC (Multi-Agency Coordination Center) which would pull two representatives from each of the five municipalities in the EOP to assist in a major disaster instead of one Emergency Management Coordinator split between five municipalities. There were no questions on the EOP.

**Motion:** Cindy moved, seconded by Derek to approve the 2026 Eastern York Emergency Operations Plan (EOP).

**Motion carried 7-0.**

- Joshua Paukovits, 220 Robin Ann Ct., stated that he and his neighbors are having issues with people not cleaning up after their dogs, trespassing onto private property, speeding/racing on Friendship Avenue and vehicles doing donuts in the parking lots along Friendship Avenue. Mr. Paukovits stated the dog waste stations have been removed and the Buttonwood Garden Apartments Regional Manager advised Mr. Paukovits to contact the Borough with his concerns. According to Borough ordinance regarding dog waste, the penalty is criminal. Derek will contact Chief Pollock, Hellam Township Police Department, for a resolution.
- Todd Troutman, 205 Robin Ann Ct., and Mr. Paukovits, 220 Robin Ann Ct., stated the new solar lights on Robin Ann Ct. are not working properly and not giving enough lamination. Council is aware of the issue concerning the solar lights. There are many factors contributing to the effectiveness of solar lights. Sharon shared information from First Energy regarding a conversion program where they will be upgrading all company-owned streetlights from non-LED to LED fixtures over the course of several years. Discussion continued and as far as cost effectiveness, the Borough should either work toward First Energy owning all of the streetlights or work on a program where the Borough owns all of the streetlights, not both. At this time, Council decided to contact Met-Ed questioning the options available regarding the streetlight issue.

- Todd Troutman, 205 Robin Ann Ct., stated that sidewalks in the Borough are still not shoveled after the recent snow storm. Sue announced that residents will be notified and alerted to the ordinance regarding the responsibility for snow and ice removal.

### POLICE, FIRE AND AMBULANCE

- Police – The police report was submitted with 85 calls for the month of January in the Borough. There were no questions on the report.
- Fire – Chief Eric Strittmatter gave the fire company report. The fire company responded to 16 calls and 1 false alarm in Hallam Borough for the month of January. The UTV is expected to be in service by the end of February.
- Ambulance – The ambulance report was submitted with 16 calls in the Borough for the month of December.

### SOLICITOR’S REPORT

- Amendment to Street Cut Permit Ordinance – Council discussed amending the street cut ordinance to reflect fees involving replacement of utility poles within the Borough. Devon stated that there is Commonwealth case law that has been brought to her attention that limits the Borough’s ability to charge fees to utility companies. So far, it appears that a permit fee can be charged but not inspection fees. She would like to research the case law further before any changes are made to the current ordinance.

**Motion:** Derek moved, seconded by Cindy authorizing Devon and Derek Rinaldo to research Commonwealth case law regarding street cut permits and utility poles in order to amend the Borough’s current street cut ordinance. **Motion carried 7-0.**

- Hallam Borough Fee Schedule – Devon and Sharon are working on amendments to the Borough’s Fee Schedule to include adding the State Education Fee under UCC permitting and including a Floodplain Management review fee. No action was needed at this time.
- Fundraising for the Borough – Several Council members questioned if the Borough was permitted to have a fundraiser in order to host special events within the Borough. Devon stated that she will have to research what is permitted and report at the March meeting.
- Barry Isett Contract – Council discussed Barry Isett’s performance regarding the zoning services. Council is considering terminating the contract with Barry Isett and possibly approaching Hellam Township to share services. Devon stated that Council may want to consider requesting a performance evaluation with Barry Isett as a beginning step in correcting any deficiencies.

### ENGINEER’S REPORT

- Light Pole Installation on East Beaver Street – Derek stated the design work for the light pole foundation is almost complete. It can be used as a standard for present and future installations. The light pole is expected to be delivered by the end of February.

### PUBLIC WORKS

- PA One Calls – For informational purposes, Council discussed the process for PA One Calls.
- Snow Removal – There was discussion on the snow removal efforts. Howard Gromling stated that there are numerous factors that determine how the snow is plowed. Sue suggested posting the ordinance regarding the responsibility for snow and ice removal to inform the public that sidewalks are to be cleared and snow and ice are not to be thrown back into the street.

### ZONING

- There were no questions on the Zoning report.

### MAYOR

- There was nothing to report.

### SECRETARY

**Motion:** Cindy moved, seconded by Derek to cancel the February 26, 2026 Council meeting. **Motion carried 7-0.**

### TREASURER

- The Auditors are working through the audit process.
- Hellam Township and the Hellam VFW Post 7045 will be billed for their portion of the cost of maintaining the war memorial in 2025.

**Motion:** Cindy moved, seconded by Derek to approve the Treasurer's report. **Motion carried 7-0.**

**Motion:** Cindy moved, seconded by Derek to approve the Liquid Fuels report. **Motion carried 7-0.**

### **COMMITTEE REPORTS**

- Emergency Services – The emergency services report was given by Sue Horner. A copy of the agenda from the January 14, 2026 meeting of the Eastern York Multi-Municipal Emergency Services Commission was distributed to Council. Sue stated the RFP's for ambulance service were sent and will be discussed at the next meeting scheduled for Wednesday, February 11<sup>th</sup>. The next Emergency Management Agency meeting is scheduled for February 11, 2026 at 8:00 a.m. at the Hellam Township Municipal building.
- Media & Technology – The Media & Technology report was given by Derek Dietz. The Treasurer's new computer has been installed and working properly. As a reminder for residents, Sue requested for the committee to post the Borough ordinance regarding the responsibility for snow and ice removal to social media and the Borough website.
- Hellam, Hallam, Wrightsville Comprehensive Plan (HHW Plan) – The HHW Plan report was given by Cindy Knox. The consulting firm, Michael Baker International, is in the process of reworking the draft plan since there were numerous changes and corrections to be addressed. Cindy noted that the current zoning map for Hallam Borough will need to be updated as it does not show, in its entirety, Emig Park as recreational/municipal. The next meeting is scheduled for February 25, 2026 at the Hellam Township Municipal building.
- SR462 Corridor Study – The SR462 Committee met on January 27, 2026, continuing to review and evaluate the current conditions of the SR462 corridor. Several issues of note included lighting, signage, crosswalks, flooding concerns and sight issues. The next meeting has not yet been scheduled.
- EYRA – Meeting minutes from the December 3, 2025 Board meeting and the January 7, 2026 Board meeting were distributed to Council. Stephanie Felix stated the EYRA Board approved hanging of the 250<sup>th</sup> Anniversary banner on the grandstand at the men's baseball field in the Borough.

### **ADJOURNMENT**

**Motion:** Cindy moved, seconded by Derek to adjourn at 8:25 PM. **Motion carried 7-0.**

Secretary,  
/s/ Sharon L. Dupler