

# REGULAR MEETING OF HALLAM BOROUGH COUNCIL

February 13, 2023

The regular meeting of the Hallam Borough Council was held at the Hellam Fire Company community hall, located at 163 East Market Street, Hallam, PA 17406 at 6:31 p.m. with the following members present: Mayor Susan Horner, President Bill Fitzpatrick, VP Harry (Chip) Smith, Jr., Scott Nelson, Daniel Harsh, Kim Krotzer, Cindy Knox and Crystal Weston (departing at 6:45 p.m.).

Sharon Dupler, Secretary, Sherry Myers, Zoning Officer and Treasurer, Attorney Taylor Baublitz, CGA Law Firm, Derek Rinaldo, C.S. Davidson Inc. and to the best of my knowledge the following attendees: Carl Newcomer and Howard Gromling (Hallam Borough Road Crew), Eric Strittmatter (Hellam Fire Co. Fire Chief), Chief Doug Pollock (Hellam Township Police Department), Adam Marden (Penn State Health Life Lion), Derek Dietz, Cheryl Whitford, Michele Jindra and Barry Miller.

Bill announced there was an Executive Session prior to the meeting to review a resident complaint regarding emergency services.

**Chip moved, seconded by Cindy to approve the January 9, 2023 meeting minutes as written. Yes-Bill, Chip, Scott, Dan, Cindy, Crystal. Abstained-Kim. Motion passed.**

Chief Pollock gave the monthly police report. There were 105 calls for the month of January in the Borough. One patrol car sensor was not working and one of the new patrol cars did not have a sensor. The police department is working to have this resolved. The School Resource Officer, Mylinda Bull, is now working full time in both Wrightsville and Kreutz Creek Elementary Schools. Several officers attended training classes. There was some discussion with Council regarding a complaint received in the Borough office about tractor trailers parking in front of Don's Kawasaki to unload deliveries and blocking the line of sight for drivers pulling out onto Market Street from South Prospect Street. As a possible solution, Chief Pollock will ask Don's Kawasaki to have the tractor trailer driver park further east on East Market Street to unload and report back to Council.

Adam Marden gave the ambulance report for the month of January. Penn State Life Lion, Hellam and Wrightsville fire companies, Hellam Township Police Department and Emergency Management will have quarterly meetings to improve coordination of services. There were 19 calls for the month of January in the Borough. The last EMT Academy graduated eight (8) EMT's and three (3) of them are training in the York region. There were no questions on the report.

Chief Eric Strittmatter gave the fire company report. For the month of January, there were 3 calls and 0 false alarms in the Borough. The fire company received a \$15,000.00 grant from the Office of the State Fire Commissioner. This grant award will replace four (4) sets of turnout gear (jackets, pants, boots)

Attorney Taylor Baublitz gave the Solicitor's report. There was no update on the Comcast Cable Franchise renewal. There was also no update or progress on the Volunteer Tax Credit Program.

Derek gave the Engineer's report. Columbia Gas and the York Water Company will share responsibilities for a restoration project along West Beaver Street and Church Street.

PA Small Water and Sewer Grant: award notification may come from DCED in June or July.

Cherry Avenue Bridge Replacement Project: the new guide rail has been installed. Clearview Excavating will return in the Spring to complete the final paving and landscape restoration.

Emig Park Pedestrian Bridge: Wheeler Lumber will be delivering the bridge kit on Tuesday, February 14<sup>th</sup>.

Borough Street Mainenance: Derek noted that no street projects were budgeted for 2023. The street committee will evaluate the streets to determine any required maintenance and report back to Council at the March meeting.

Sherry gave the Zoning Officer report. A letter was sent to the property management company for Wilson Springs regarding damage to an inlet at Emig Park from unauthorized drainage work performed in their complex. There has been no response to date. There were no questions on the report.

Sherry gave the monthly Treasurer's Report. She requested to invest \$150,000 from the Borough's money market savings account at First Capital Federal Credit Union in a CD at Traditions Bank for 15 months at 4.25%. **Chip moved, seconded by Cindy authorizing Sherry to invest \$150,000 from the Borough's money market savings account at First Capital Federal Credit Union in a CD at Traditions Bank for 15 months at 4.25%. Motion passed unanimously.**

Checking Account Balance.....	\$121,908.94
Receipts – Deposits + Interest.....	\$38,667.64
From MM.....	\$0.00
Void Check .....	\$0.00
To Debit .....	\$1,897.84
Expenditures ..... Check #7802 to Check #7828.....	\$135,750.79
Trans in Fire Tax.....	\$0.00

To War Memorial ..... \$0.00  
Checking Account Balance..... \$22,927.95

**Cindy moved, seconded by Scott to approve the Treasurer’s report. Motion passed unanimously.**

**Cindy moved, seconded by Dan to approve the Highway Aid with a balance of \$23,083.39. Motion passed unanimously.**

Under Secretary, The Lincoln Highway Legacy LLC secured a permit from PennDOT to install Lincoln Highway wayfaring signs along the right-of-way across York County. They requested support with their sign project by sponsoring sign(s) to be placed in the Borough. Council declined the request but thought it would be good information to share with the public.

Faith United Methodist Church will be hosting an Easter egg hunt in Emig Park on Saturday, April 1<sup>st</sup> with a time to be determined. The church has requested to use the Maple pavilion for this event.

Sharon stated there will be changes coming to the resident notification call system, SwiftReach. It will be upgrading to Rave Alert. She will present more details as they become available.

Under President’s report on the agenda, Bill stated he attended five meetings at Hellam Township since Council met in January; two for fire, two regarding the Regional Comprehensive Plan and one pertaining to the Lancaster Conservancy.

Mayor Horner submitted a report. She attended a Fire Strategic Planning meeting at Hellam Township with fire company personnel from Hellam and Wrightsville along with some elected officials from Hallam Borough, Hellam Township and Wrightsville Borough with a focus on an introduction to planning and expectation identification. There is another fire strategic planning meeting scheduled for Wednesday, February 15<sup>th</sup>. Mayor Horner continues to visit the Crossing Guard and all is going well. The Mayor delivered an unpaid parking ticket to Chief Pollock to be forwarded to the District Magistrate for collection.

Committee Reports: There was no EYCEMA report submitted. The Media and Technology committee reported the Borough website has transitioned to CourseVector and the new email accounts seem to be working okay for most. There was no update with ARPA. The Health and Sanitation report was distributed prior to the meeting with some noted collection issues. Residents will now need to call Republic Services to pre-schedule for large item collection. Tomlinson Bomberger submitted a vegetation maintenance proposal for Emig Park in the amount of \$1,140.00 for the 2023 season. **Cindy moved, seconded by Chip approving the Tomlinson Bomberger vegetation maintenance proposal for Emig Park in the amount of \$1,140.00 for the 2023 season. Motion passed unanimously.** The building committee meeting for January 30<sup>th</sup> was postponed until February 1<sup>st</sup>. Due to the postponement, Jim Hamrick, architect, could not attend to discuss creating a rendering of a new Borough building to be used in preparing a grant package proposal. The committee will plan to meet again in March. There was no report under Military. The Regional Comprehensive Plan committee attended two meetings at Hellam Township. Michael Baker International was the group chosen to develop the multi-municipal comprehensive plan through information gathered by public input driven strategies. In order to participate and apply for any grants, the Borough must invest \$7,500.00 (by resolution) to the development of a multi-municipal comprehensive plan. Corina Mann, Hellam Township Manager, provided a sample resolution for Council’s review and consideration. Council tabled discussion until the March meeting.

Eastern York Recreation Authority: no official business was discussed.

**Cindy moved, seconded by Chip to cancel the February 23, 2023 Council meeting. Motion passed unanimously.**

**Chip moved, seconded by Cindy to adjourn at 7:51 p.m. Motion passed unanimously.**

Secretary,  
/s/ Sharon L. Dupler