

REGULAR MEETING OF HALLAM BOROUGH COUNCIL

February 10, 2025

The regular monthly meeting of the Hallam Borough Council was held at the Hallam Borough Municipal building, located at 250 West Beaver Street, Hallam, PA 17406 at 6:30 p.m. with the following members present: Mayor Nicholas Troutman, President Dan Harsh, VP Sue Horner, Harry Smith Jr. (Chip), Rhonda Smeltzer, Derek Dietz and Stephanie Felix. Sherry Myers, Treasurer, Derek Rinaldo, C.S. Davidson Inc., Attorney Devon Myers, CGA Law Firm and to the best of my knowledge the following attendees: Karen Tiesler, Chief Eric Strittmatter (Hellam Fire Co.), Chief Doug Pollock (Hellam Township Police Department).

In Secretary, Sharon Dupler's absence, Sherry Myers, Treasurer, took notes of the meeting to provide to Sharon Dupler to draft the minutes.

Chip moved, seconded by Derek to approve the January 13, 2025 meeting minutes as written. Motion passed unanimously.

Public Comment: There was no public comment.

Fire: The fire company report for January was not submitted by the deadline. Chief Strittmatter suggested Council review the report for the March Council meeting.

Police: Chief Pollock gave an overview of the January police report. There was lengthy discussion about a tractor trailer sitting in the middle of the street in front of 115 South Broad Street. The driver was lost. The police spoke with an individual at the rawhide warehouse at 60 South Prospect Street and with someone at Welsh Recycling regarding a possible delivery. The truck driver had a delivery for a business at 60 South Prospect Street. Chief Pollock attempted to answer questions about whether or not the vandals who damaged the park in December could be made to pay restitution. Chief stated the matter was turned over to juvenile court and he doubted the Borough could impose charges for damages.

Solicitor: UCC Services: Barry Isett and Associates agreed to the proposed change to the service agreement by adding the revision that the Borough would not be responsible for any fee that is not collected by the applicant. **Chip moved, seconded by Sue to approve a Professional Services Agreement with Barry Isett and Associates to include zoning and UCC services. Motion passed unanimously.**

Resolution 2025-03 Amending the Hallam Borough Fee Schedule: **Chip moved, seconded by Derek to pass Resolution 2025-03, Amending the Hallam Borough Fee Schedule. Motion passed unanimously.**

Eastern York Multi-Municipal Emergency Services Commission (Fire Commission): There was discussion on the draft by-laws for the Fire Services Commission. **Chip moved, seconded by Sue to adopt the draft by-laws as written with the Solicitor's approval. Yes-Dan, Chip, Rhonda, Stephanie, Sue. Abstained-Derek. Motion carried.**

Engineer report: Derek's report was not distributed prior to the meeting.

123 South Prospect Street: The property owner alerted the Borough to a concern regarding the trench drain sinking and creating a bump at the driveway apron. Derek completed a field inspection and concluded that the bump is being caused by the asphalt around the trench drain heaving, and not due to the drain sinking. The heaving was likely caused by frozen water in the subgrade. Derek's recommendation to Council was to have public works clean the drain to ensure proper drainage and monitor the asphalt until the weather warms up in Spring/Summer. If the asphalt does not return to its normal elevation, a patch will be needed to correct the issue.

West Market Street/Emig Street Stormwater: There was discussion regarding the cost involved to extend the stormwater pipe on Emig Street from Market Street to the intersection of West Beaver Street and Emig Street. Derek will determine a cost estimate.

2025 Keller Run Maintenance Agreement: As part of the five-year grant requirement, the 2025 maintenance agreement for Keller Run was presented to Council for approval. **Chip moved, seconded by Sue to enter into the 2025 Maintenance Agreement with Land Studies to maintain the streambank vegetation. Motion passed unanimously.**

Funding Opportunities: Chip previously contacted Derek regarding potential grant opportunities for Frysville Road. There are two grant opportunities currently available through FEMA. There was discussion about evaluating the information available and having a feasibility study completed to determine if applying for a grant is advantageous. The new York County plan is focused on reducing volume in the streams rather than sedimentation control. Derek felt there was not enough information on the channel at this point to come up with a design to move the stream bed. Council did not authorize Derek to pursue a grant at this time.

Public Works: Jake stated the new truck is working great.

Zoning Officer: PEMA NFIP Audit: There was no discussion.

Review of Zoning Ordinance and IPMC: Chip described talking to Eric White, Wrightsville Borough, regarding sharing resources to create a new zoning ordinance that compliments the new Comprehensive Plan, once it is complete. Council agreed the adoption of the IPMC would cover all existing ordinances already in place under one code. **Derek moved, seconded by Stephanie to spend \$80.00 to purchase a copy of the IPMC. Motion passed unanimously.**

Secretary Report: **Chip moved, seconded by Sue to cancel the February 27, 2025 Council meeting. Motion passed unanimously.**

Unexpired Term of Planning Commission Member: Amelia Henise submitted a letter of interest in being appointed to fill the unexpired term of Joshua Smith as a member of the Hallam Borough Planning Commission. **Chip moved, seconded by Derek to appoint Amelia Henise to fill a vacancy on the Hallam Borough Planning Commission with a term to expire on December 31, 2027. Motion passed unanimously.**

York County's Celebration of "America250PA": Bryan Tate, York County Semiquincentennial Chair, requests the support of the America250 in the form of a resolution and is distributing "Liberty Trees", free of charge, in recognition of America's 250th Anniversary. In Cindy's absence, Chip delegated finding the location for a tree to her. Action was tabled until the March meeting.

Simplex Box Light Pole: Chip stated there is no street lighting on Friendship Avenue from Buttonwood Lane to where the Buttonwood apartment complex begins. Chip recommended having a pole and street light installed at Simplex Box Corp. and questioned if Simplex Box would pay for or partially pay for installing a light pole on their property. Discussion was tabled until the March meeting.

Treasurer's Report: The Treasurer's report was submitted for review. The auditors will begin their work the first week of February. Sherry distributed an ARPA expenditure list to Council for review.

Checking Account Balance.....	\$81,490.86
Receipts – Deposits + Interest.....	\$63,634.26
Transfer In From MM	\$0.00
Void Check.....	\$0.00
Trans In.....	\$150,000.00
To Debit	\$0.00
Expenditures..... Checks/ACH/DD.....	\$154,651.21
To War Memorial	\$0.00
Trans to MM.....	\$0.00
Checking Account Balance.....	\$140,473.91

Derek moved, seconded by Chip to approve the Treasurer's report. Motion passed unanimously.

Derek moved, seconded by Chip to approve the Highway Aid with a balance of \$74,751.91. Motion passed unanimously.

Borough Committee Reports: *EYCEMA/Emergency Services:* The Eastern York Emergency Management Agency report was submitted.

Trash/Recycling: Derek submitted a report. He stated the transition to Good's Disposal Service has been going well with the exception of some weather related delays. They accepted more than the specified limits in the month of January to clean up what Republic Services left behind. Beginning in February, they will be collecting only what is permitted by Borough ordinance.

Regional Comprehensive Plan: Chip stated the consultant is preparing to complete the draft plan.

Eastern York Recreation Authority (EYRA): The Authority met on Wednesday, February 5, 2025 at the Hellam Township building.

Chip moved, seconded by Derek to adjourn at 7:37 p.m. Motion passed unanimously.

Secretary,
/s/ Sharon L Dupler