

REGULAR MEETING OF HALLAM BOROUGH COUNCIL

December 9, 2024

The regular monthly meeting of the Hallam Borough Council was held at the Hallam Borough Municipal building, located at 250 West Beaver Street, Hallam, PA 17406 at 6:31 p.m. with the following members present: Mayor Nicholas Troutman, President Dan Harsh, VP Sue Horner, Harry Smith Jr. (Chip), Rhonda Smeltzer, Derek Dietz, Stephanie Felix and Cindy Knox.

Sharon Dupler, Secretary, Sherry Myers, Treasurer, Derek Rinaldo, C.S. Davidson Inc., Attorney Devon Myers, CGA Law Firm and to the best of my knowledge the following attendees: Barry Miller, Howard Gromling (Hallam Borough Road Crew), Chief Pollock (Hellam Township Police Department), Chief Strittmatter (Hellam Fire Co.), Duane Ness (300 East Market Street), Jon Miller, Kim Krotzer and Charles Almoney.

Chip moved, seconded by Cindy to approve the November 11, 2024 meeting minutes with the following correction: Also noted there is one “needed” at Simplex Box Co. and seven in the park; for a total of fourteen solar street lights. Motion passed unanimously.

Chip moved, seconded by Cindy to approve the November 21, 2024 meeting minutes as written. Motion passed unanimously.

Public Comment: There was no public comment.

Police: The October and November police reports were distributed to Council. There were 92 calls in the Borough for the month of October. The police department took delivery of a new K9 vehicle (2024 Chevy Tahoe). This vehicle was purchased and will be upfitted by a federal grant. The police department hosted a DUI checkpoint on East Market Street in Hallam Borough. There were 10 DUI arrests, 4 drug arrests, 1 runaway was recovered and numerous traffic citations. Officer McFadden is retiring in February, 2025. Christian McNamara is currently training. There was some discussion regarding the enclosed trailer that has been parked on West Beaver Street between South Broad Street and South Prospect Street since late August 2024. Mr. Almoney, 101 South Broad Street, has complained about the line of site when exiting his driveway onto West Beaver Street due to the trailer sitting to the west of his driveway. Chief Pollock is attempting to find the owner of the trailer to see if it can be moved. There is no Borough ordinance that prohibits the trailer from being parked there.

Fire: The fire company report was submitted with 5 calls for the month of October in Hallam Borough. There were 1 automatic fire alarms. Santa will be riding a fire truck around the Borough on Friday, December 13th.

Solicitor: South Oak Avenue Parking: Council reviewed Ordinance 2024-02, Prohibiting Stopping, Standing and Parking On a Portion of South Oak Avenue for adoption. Duane Ness, owner of Advantage Security, 300 East Market Street, requested a copy of the ordinance and questioned what precipitated action of the ordinance after granting the loading/unloading zone ordinance in 2018. Chip Smith stated there was a traffic study done in 2018 that recommended no parking on both sides of South Oak Avenue due to the width of the street. At that time, Council passed Ordinance 2018-2, Amending Chapter 15, Part 4, Section 406 of the Hallam Borough Code of Ordinances, Special Purpose Parking Zones Established; Parking Otherwise Prohibited, to allow a portion of the street to be used as a loading/unloading zone, to accommodate deliveries for the businesses along South Oak Avenue and otherwise prohibit parking. There have been several sightings where there have been vehicle(s) parked along South Oak Avenue for an indefinite period of time with no loading/unloading movement and neighbor complaints about restricting access to their property. Council has had numerous discussions regarding what parking is and what a loading and unloading zone is in order to remedy a parking issue between adjacent property owners. **Chip moved, seconded by Cindy to pass Ordinance 2024-02, Prohibiting Stopping, Standing and Parking On a Portion of South Oak Avenue. Yes-Dan, Chip, Rhonda, Stephanie, Cindy, Sue. No-Derek. Motion passed.**

UCC Services: Devon reviewed the agreement for code enforcement services from Barry Isett and Associates. Council questioned the arrangement of the payment of the UCC service fees. Devon will contact Barry Isett and Associates to question the payment arrangement options available. The Borough’s fee schedule will need to be amended to reflect the new service agreement once executed. Discussion was tabled until next month.

Shentel: Devon reviewed the documents pertaining to the draft service agreement from Shentel. The Shentel agreement is basically on point with the Comcast agreement. A ten-year franchise agreement is the lowest number of years offered. There is a five percent (5%) franchise fee that users would pay. Council must decide what locations they want to request to receive free cable service.

Tree Ordinance and International Property Maintenance Code (IPMC): Devon provided sample tree ordinances for Council’s review at a prior meeting. Council intends to form a committee to discuss the IPMC and property maintenance issues to then make recommendations to Council.

Solar Panels and Chicken Ordinance: Jodi Heffner, Hallam Borough Zoning Officer, requested Council discuss creating an ordinance regulating solar panels and the owning of chickens and horses in the Borough. No action was taken at this time. Council decided that these items should be addressed when the zoning ordinance is updated. The permitted use of “livestock” is allowed in the Industrial Zone but a variance must be granted in the Residential Town Zone.

Eastern York Multi-Municipal Emergency Services Commission (Fire Commission): Council reviewed and discussed the draft copy of the by-laws created by the Fire commission that were emailed to Sharon today. There were several comments

and questions throughout the draft. Devon will email a summary of questions and comments to the Commission members prior to their next meeting.

Engineer report: Local Share Grant (LSA): C.S. Davidson submitted the Statewide Local Share Grant application for new construction and used the smaller of the two Borough building renderings.

2024 Storm Sewer Improvements: Street restoration will be done in the Spring of 2025. Change Order #1 was submitted by Kinsley Construction in the amount of \$10,831.80. **Chip moved, seconded by Cindy, authorizing Change Order #1 in the amount of \$10,831.80 to Kinsley Construction. Motion passed unanimously.** Application for Payment #1 was submitted by Kinsley Construction in the amount of \$160,652.10. **Chip moved, seconded by Cindy authorizing Application for Payment #1 to Kinsley Construction in the amount of \$160,652.10 paid from the Water and Sewer Grant. Motion passed unanimously.**

Public Works: The auctions on Municibid for the Borough's 1995 Ford Pickup Truck and the snow plow will schedule to end the morning of January 13, 2025. The winning bid will be announced at the January 13th Council meeting.

Zoning Officer: The report was distributed to Council. There were no questions. After last month's meeting, Chip spoke with Corina Mann, Hellam Township Manager, regarding her request to hire and share a part-time code enforcement officer. Chip stated this position would be to enforce property maintenance issues, not the UCC. It would not be feasible to the Borough at this time. There was some discussion on the NFIP July Audit requirements from PEMA. There are still questions for PEMA regarding the requirements. No action was taken at this time.

Secretary Report: **Cindy moved, seconded by Chip to adopt the 2025 General Fund Budget. Motion passed unanimously. Cindy moved, seconded by Derek to pass Resolution 2024-15 Fixing the Tax Rate for the Year 2025 (5.2 mils General Purpose and 0.87 mils Fire Tax). Motion passed unanimously.**

Cindy moved, seconded by Chip to cancel the December 26, 2024 Council meeting. Motion passed unanimously.

Cindy moved, seconded by Sue to advertise the 2025 meeting schedule at least three days prior to the end of 2024. Motion passed unanimously.

Sharon will notify residents of the change in trash service as quickly as possible via the Borough's website, Facebook page and postcard mailing.

Treasurer's Report: The Treasurer's report was submitted for review. Sherry has begun the credit card application process with Traditions Bank.

Checking Account Balance.....	\$39,966.92
Receipts – Deposits + Interest.....	\$63,961.88
Transfer In From MM	\$0.00
Void Check.....	\$0.00
Trans In.....	\$0.00
To Debit	\$1,070.77
Expenditures..... Checks/ACH/DD.....	\$47,560.04
To War Memorial	\$0.00
Trans to MM.....	\$0.00
Checking Account Balance.....	\$55,297.99

Cindy moved, seconded by Chip to approve the Treasurer's report. Motion passed unanimously.

Cindy moved, seconded by Sue to approve the Highway Aid with a balance of \$74,733.07. Motion passed unanimously.

Borough Committee Reports: EYCEMA/Emergency Services: The Eastern York Emergency Management Agency report was submitted. **Cindy moved, seconded by Chip to pass Resolution 2024-16, York County 2024 Hazard Mitigation Plan. Motion passed unanimously.**

Emig Park: A police report was filed for vandalism at Emig Park which occurred this past weekend.

ARPA: There was some discussion on the remaining funds in the ARPA account.

Regional Comprehensive Plan: Michael Baker International, the Project Management Team and the Steering Committee are working on a name for the multi-municipal Plan.

Eastern York Recreation Authority (EYRA): The EYRA Board meeting was held on Wednesday, December 4, 2024 at the Hellam Township Municipal building. The Director's report was distributed to Council for review.

Cindy moved, seconded by Chip to adjourn at 8:47 p.m. Motion passed unanimously.

Secretary,
/s/ Sharon L. Dupler