

REGULAR MEETING OF HALLAM BOROUGH COUNCIL

December 8, 2025

The regular monthly meeting of the Hallam Borough Council was held at the Hallam Borough Municipal building, located at 250 West Beaver Street, Hallam, PA 17406 at 6:30 p.m. with the following members present: Mayor Nicholas Troutman, President Daniel Harsh, VP Sue Horner, Harry Smith Jr. (Chip), Rhonda Smeltzer, Derek Dietz and Cindy Knox.

Sharon Dupler, Borough Secretary, Sherry Myers, Borough Treasurer, Attorney Devon Myers, CGA Law Firm and Derek Rinaldo, C.S. Davidson were present and to the best of my knowledge the following attendees: Chief Eric Strittmatter (Hellam Fire Co.), Howard Gromling and Carl Newcomer (Hallam Borough Public Works), Axel Ulrich, Scott Drawbaugh (466 Arnold Lane), Carol and Eugene Shuman (453 Leaman Lane), Angie Rucci (418 Leaman Lane) and Barry Miller.

Cindy moved, seconded by Chip to approve the November 10, 2025 meeting minutes with the following correction under agenda item Public Works: Mulch was distributed on the playground area and installation of the new playground borders on the middle playground was almost complete. Motion passed unanimously.

Public Comment: Several visitors introduced themselves to Council. Scott Drawbaugh, 466 Arnold Lane, expressed his concern of the excessive speeding occurring on Arnold Lane by drivers using the street as a “cut through” as access to and from Frys ville Road. Council will relay this information to the police department as they now have the speed monitoring system.

Police: The police report was submitted electronically to Council prior to the meeting.

Fire: The fire company report was distributed electronically to Council. Derek Dietz announced that Santa will be visiting and travelling the Borough by fire truck on Friday, December 12, 2025 at 6:00 p.m.

Solicitor report: *Hellam Township Police Services Contract:* Devon reviewed the draft contract for police services with Hellam Township and discussed the final terms of the contract with Council. Angela Rucci, 418 Leaman Lane, questioned the 1.6 Borough millage increase and the relation that had to the police services contract. Council stated the increase in the Borough’s millage rate is due to the increase in the cost of the police services contract as well as the trash service contract. There was some discussion with the attending public regarding the costs involved and the quality of services being received from both the Hellam Township Police and Good’s Disposal Service. **Sue moved, seconded by Derek to approve the 2026-2030 police services contract with Attorney Myers making the appropriate changes made to the language of the contract and at the following rates: 2026-\$450,000 annually in quarterly payments of \$112,500 each; 2027-\$468,000 annually in quarterly payments of \$117,000 each; 2028-\$486,720 annually in quarterly payments of \$121,680 each; 2029-\$506,188 annually in quarterly payments of \$126,547 each; 2030-\$526,436 annually in quarterly payments of \$131,609 each. Motion passed unanimously.** Devon presented Resolution 2025-09, Authorizing and Accepting an Agreement with Hellam Township to Provide Law Enforcement Services to Hallam Borough, to Council for consideration. **Sue moved, seconded by Chip to pass Resolution 2025-09, Authorizing and Accepting an Agreement with Hellam Township to Provide Law Enforcement Services to Hallam Borough. Motion passed unanimously.** Resolution 2025-10, Appointing and Accepting the Police Officers of Hellam Township as Police Officers of Hallam Borough, was also presented to Council for consideration. **Sue moved, seconded by Rhonda to pass Resolution 2025-10, Appointing and Accepting the Police Officers of Hellam Township as Police Officers of Hallam Borough. Motion passed unanimously.**

Coleman v. Parkland Court Decision: Devon announced the Pennsylvania Supreme Court reversed the Commonwealth Court’s 2023 ruling that restricted local governments from amending public meeting agendas. Council is now allowed to amend the agenda during a public meeting by form of a motion and be in compliance with the Sunshine Act. In doing so, there are rules that must still be followed to allow for transparency and accountability by the municipality.

Hallam Borough Fee Schedule: Council discussed amendments to the Hallam Borough Fee Schedule for 2026. There was discussion on drafting language to include on permits issued for restoration work by the contractor for specific projects.

Engineer report: *Local Share Grant-Statewide:* The 2024 Local Share Grant application awards have yet to be announced. The 2025 Local Share Grant application has been submitted on behalf of the Borough.

Official Map: The Public Hearing to discuss the Official Map of Hallam Borough was held at 6:00 p.m. this evening. The Official Map highlights road extensions, storm sewer improvements and a stream buffer around Kreutz Creek. **Chip moved, seconded by Cindy authorizing advertisement of Ordinance 2026-01, Establishing and Adopting the “Official Map” of the Whole Borough. Motion passed unanimously.**

Stormwater Inspections: After receiving Devon’s enforcement notice for the required maintenance work to be completed, Derek is scheduling an on-site meeting with the Wilson Springs Homeowner’s Association. The Sweet Gum Lane Homeowner’s Association also received a letter and did not contact Derek for inspections prior to and during completing the necessary maintenance work to their stormwater basin. Therefore, Derek will send them another letter stating that there are corrections to be made as it is not draining properly.

2026 Street Improvements: Derek requested that Council confirm the scope of work for the Buttonwood Lane Street Improvements Project. At the November Council meeting, Council authorized Derek to notify the Wilson Springs Homeowner’s Association of their responsibility for replacing all of the non-compliant ADA ramps. Buttonwood was not included in this decision. Due to the quantity of needed ADA work, Derek recommended postponing the project until 2027 until the Homeowner’s Associations are notified and the ADA ramps are replaced.

Public Works: There was one employment application submitted for the open, as-needed, public works position. **Chip moved, seconded by Cindy to offer employment to the applicant, Brian Brooks, for the position of a reserve public works employee at a compensation rate of \$18/hour. Motion passed unanimously.** Discussion regarding the compensation rate and interview process continued. **Chip moved, seconded by Cindy authorizing Cindy, Sue and Dan to schedule an interview with Brian Brooks, sole applicant for the reserve public works position and offer him employment up to the current prevailing wage. Motion passed unanimously.**

Solar Street Lights: Chip stated there is no street light to the west Simplex Box on East Beaver Street. Council discussed installation of a solar street light on the south side of East Beaver Street to the rear of Simplex Box, located at 100 Friendship Avenue, with the Borough engineer to design the concrete footer for the light pole. Sharon provided Council with a quote from LED Lighting Solutions in the amount of \$1,857.70 for the purchase of a pole that will work for the solar lights previously purchased. **Chip moved, seconded by Sue authorizing the purchase of a light pole from LED Lighting Solutions in the amount of \$1,857.70 and have C.S. Davidson design the footer for the pole. Motion passed unanimously.**

Zoning Officer: There were no questions on the zoning report. There is a zoning hearing scheduled for Thursday, December 11, 2025 regarding a multi-variance request for the subdivision of 160-164 West Market Street.

Mayor Report: The Mayor stated he will be officiating a wedding this month.

Secretary Report: 2026 Proposed General Fund Budget: Council reviewed the 2026 Proposed General Fund Budget. **Cindy moved, seconded by Derek to adopt the 2026 General Fund Budget. Motion passed unanimously.**

Tax Levy Ordinance 2025-02: **Derek moved, seconded by Chip to adopt Ordinance 2025-02, Fixing the Tax Rate for 2026 at 6.8 mils for General Purposes and 1.0 mils for Fire Tax. Motion passed unanimously.**

Second Monthly Meeting: **Cindy moved, seconded by Chip to cancel the December 18, 2025 Council meeting. Motion passed unanimously.**

2026 Meeting Schedule: **Cindy moved, seconded by Sue authorizing advertisement of the 2026 meeting schedule three days before December 31, 2025. Motion passed unanimously.**

Treasurer's Report: The Treasurer's report was submitted.

Checking Account Balance.....	\$44,776.21
Receipts – Deposits + Interest.....	\$68,100.66
Transfer In From MM.....	\$0.00
Void Check	\$100.00
Trans In.....	\$0.00
To Debit	\$0.00
ExpendituresChecks/ACH/DD.....	\$51,780.12
To Park.....	\$0.00
Trans To WM	\$0.00
Checking Account Balance.....	\$61,196.75

Cindy moved, seconded by Chip to approve the Treasurer's report. Motion passed unanimously.

Cindy moved, seconded by Chip to approve the Highway Aid with a balance of \$148,998.20. Motion passed unanimously.

Borough Committee Reports: EYCEMA/Emergency Services: The EYCEMA meeting was held November 12, 2025. The Emergency Operations Plan is planned to be distributed to the participating municipalities in January, 2026. The Fire Commission reviewed the ambulance calls that were requested from York County 911. The Fire Commission sent another letter to the York County 911 Center as the Fire Commission felt the call volumes in the reports are higher than the actual call volumes dispatched.

Emig Park: There was nothing new to report regarding the park.

Media & Technology: Chip stated he will work with Sharon to set up an email address for the newly elected Council member, Axel Ulrich and archive the Chip Smith email account.

Hellam, Hallam, Wrightsville Comprehensive Plan (HHW Comprehensive Plan): The Steering Committee met with the consultant, Michael Baker International, on November 17, 2025 regarding the breach of contract and discussed how to proceed to complete the Comprehensive Plan. Michael Baker International has agreed to rewrite the HHW Plan as there is all new staff assigned to the project. The Project Team was revised to include a combination of Project and Steering Committee members. This Project Team will meet with Michael Baker again on January 20, 2026.

Eastern York Recreation Authority (EYRA): The EYRA Board meeting was held December 3, 2025. A Director's report was submitted to Council for review. There were no questions.

Sue Horner thanked Chip Smith for all of his years of service to the Hallam Borough community.

Cindy moved, seconded by Chip to adjourn at 8:21 p.m. Motion passed unanimously.

Secretary,
/s/ Sharon L. Dupler