

REGULAR MEETING OF HALLAM BOROUGH COUNCIL

August 12, 2024

The regular monthly meeting of the Hallam Borough Council was held at the Hallam Borough Municipal building, located at 250 West Beaver Street, Hallam, PA 17406 at 6:31 p.m. with the following members present: Mayor Nicholas Troutman, President Dan Harsh, VP Sue Horner, Rhonda Smeltzer, Derek Dietz and Stephanie Felix.

Sharon Dupler, Secretary, Sherry Myers, Treasurer, Derek Rinaldo, C.S. Davidson Inc., Attorney Derek Maninfor, CGA Law Firm and to the best of my knowledge the following attendees: Eric Strittmatter (Hellam Fire Co. Chief), Howard Gromling and Carl Newcomer (Hallam Borough Road Crew).

Attorney Maninfor announced an Executive Session was held prior to the opening of the meeting to discuss a potential litigation matter.

Derek moved, seconded by Sue to approve the July 8, 2024 meeting minutes as written. Yes-Dan, Rhonda, Derek, Sue. Abstained-Stephanie. Motion passed.

Public Comment: There was no public comment.

Police Report: The reports for June and July were submitted. There were no questions on the report.

Fire Company Report: The report for the month of June was distributed to Council for review. There were 3 calls in the Borough and no false alarms reported. The fire station is undergoing some minor renovations. There were no questions on the report.

Engineer report: York Water/Columbia Gas Project: Derek has been in negotiations with Columbia Gas on this project. Columbia Gas would like to begin their main replacement in September so Derek is recommending the permit now be issued. They will come back in the Spring 2025 to mill and overlay West Beaver Street. Columbia Gas is agreeable to allow the Borough to complete the storm sewer work on West Beaver Street at Keller Run and extend the limits of the mill and overlay to cover the Borough's project area and work out a cost-share agreement.

2024 Storm Sewer Improvements: The Borough was awarded a PA Water and Sewer Grant in the amount of \$234,265.00. Council then elected to expand the storm sewer project to include additional inlets. The entire project was estimated to cost \$330,000.00. C.S. Davidson opened bids for the additional storm sewer work at 10:00 a.m. today and provided a bid tabulation for Council's review with a recommendation to award to the lowest bidder. There were three (3) bids submitted, with Kinsley being the low bidder in the amount of \$305,000.00. **Derek moved, seconded by Stephanie to award the 2024 Stormwater Improvements Project to Kinsley Construction at a low bid cost of \$305,000.00. Motion passed unanimously.**

Streets: There was some discussion regarding the crosswalk installation at the intersection of Market Street and Prospect Street. Jake and Howie had concerns about traffic control and the longevity of the crossing with painting and not using the thermoplastic method of installation. Sharon got a proposal in the amount of \$1,852.56 from DE Gemmill for using the thermoplastic application with traffic control included. Sharon also contacted Just Seal It for an estimate but is waiting on a proposal submission because they had additional questions. Council tabled discussion until the September meeting.

Zoning Officer: The report was distributed to Council. There were no questions.

Secretary Report: In her absence, Attorney Myers provided a red-lined version of the specifications for the collection of trash, recycling and bulk items and a draft bid proposal form for Council's review. There was discussion about removing the collection of recyclables from the specifications, changing the approximate number of units to be collected and changing the method of collecting bulk items. **Derek moved, seconded by Sue authorizing advertisement of the specifications for collection and disposal of refuse, recyclables and bulk items contingent on Devon's approval of correcting the total approximate number of units to be collected. Motion passed unanimously.**

Shentel/Glo Fiber provided equipment and pricing information for Council's review. Phil Fraga, Cohen Law Group, provided a sample letter stating the coverage of Cohen Law Group's legal fees by the service provider as well as a sample engagement letter for Council's consideration. Discussion was tabled until the September meeting.

The new truck, purchased through the Local Share Grant, has arrived at the dealership. The dealership has offered to complete the paperwork and either have the signor and extra driver pick it up or arrange for it to be delivered once the dealership receives the necessary paperwork to process the purchase. The dealership is requesting a letter of authorization on agency letterhead appointing a signor to sign on the Borough's behalf. **Sue moved, seconded by Derek authorizing Sharon to draft a letter appointing her to be a signor on behalf of the Borough for the new truck purchase from Ciocca Ford of Red Lion. Motion passed unanimously.**

Derek moved, seconded by Sue, to cancel the August 22, 2024 Council meeting. Motion passed unanimously.

The County of York is celebrating their 250th birthday on August 19, 2024. The York County Planning Commission requested municipalities to participate in a parade prior to the York Revolution game on August 17th to celebrate the 275th anniversary of York. Council declined.

There was some discussion regarding the interpretation and collection of the zoning fees as listed on the current fee schedule.

Treasurer's Report: The Treasurer's report was submitted for review. There were no questions on the report.

Checking Account Balance.....	\$117,892.67
Receipts – Deposits + Interest.....	\$58,772.07
Transfer In.....	\$0.00
Void Check.....	\$0.00
Trans In.....	\$0.00
To Debit.....	\$0.00
Expenditures Check #8357 to Check #8383.....	\$141,015.27
To War Memorial.....	\$75.00
Trans to MM.....	\$0.00
Checking Account Balance.....	\$35,574.47

Sue moved, seconded by Derek to approve the Treasurer's report. Motion passed unanimously.

Sue moved, seconded by Derek to approve the Highway Aid with a balance of \$74,714.23. Motion passed unanimously.

President Report: Dan stated that last month's Executive Session was to discuss compensation for Sharon's efforts in assisting with zoning matters. President Dan passed the gavel to Vice President Sue. **Dan moved, seconded by Rhonda to give Sharon a \$1,500.00 bonus as compensation for her efforts in assisting with zoning matters as discussed during the July Executive Session. Motion passed unanimously.**

Borough Committee Reports:

EYCEMA/Emergency Services: The report was distributed to Council. Sue submitted an emergency services report. A Fire Commission meeting will be held on August 14, 2024 at the Hellam Township building to discuss creating by-laws for the Commission. Sue indicated there will be information from the August EYCEMA distributed to Council for the September meeting.

Emig Park: Chip indicated in an email to the Secretary that he would like Council to begin discussing a comprehensive tree maintenance/planting plan for the park to possibly alleviate the spending of unbudgeted funds reacting to dying trees and destruction. He thought the first step should be finding someone to help with design and an action plan. Council tabled discussion. During the recent storm, there was significant damage to one of the park benches at the middle playground and many downed trees and limbs. Jake stated they will need to get quotes to clean up some of the debris hanging in the tops of trees and some larger downed trees.

Regional Comprehensive Plan: Three Focus Groups have been formed as part of the Multimunicipal Comprehensive Plan. They are the Parks, Recreation and Tourism Focus Group, Land Use and Development Focus Group and the Business Development and Retention Focus Group. Each Focus Group met to discuss their role in the development of the comprehensive plan. The public survey will remain open until the beginning of September.

Eastern York Recreation Authority (EYRA): The EYRA Board meeting was held on Wednesday, August 7, 2024 at the Hellam Township Municipal building. The Director's report was distributed to Council for review. The Board is working on their 2025 Budget. They are looking to possibly increase the municipal contributions.

Howard Gromling, on behalf of the carnival committee, requested to use the Borough's utility tractor to help set up for the carnival. Council granted permission for use of the Borough's utility tractor to help set up for the carnival.

Derek moved, seconded by Rhonda to adjourn at 8:07 p.m. Motion passed unanimously.

Secretary,
/s/ Sharon L. Dupler