

REGULAR MEETING OF HALLAM BOROUGH COUNCIL

August 11, 2025

The regular monthly meeting of the Hallam Borough Council was held at the Hallam Borough Municipal building, located at 250 West Beaver Street, Hallam, PA 17406 at 6:30 p.m. with the following members present: Mayor Nicholas Troutman, VP Sue Horner, Harry Smith Jr. (Chip), Rhonda Smeltzer, Derek Dietz, Stephanie Felix and Cindy Knox.

Sharon Dupler, Borough Secretary, Sherry Myers, Treasurer, Attorney Devon Myers, CGA Law Firm via telephone and Derek Rinaldo, C.S. Davidson were present and to the best of my knowledge the following attendees: Chief Eric Strittmatter (Hellam Fire Co.), Howard Gromling (Hallam Borough Public Works), Paulette Toomey (Hellam Celebration Committee of 1976) and Axel Ulrich.

In President Harsh's absence, VP Sue Horner opened the meeting and announced that Attorney Devon Myers was on vacation and would be participating via telephone.

Solicitor report: Utility Pole Placement: Chip will provide a list of poles and the corresponding violations to Devon in order to draft a letter to PennDOT notifying them of the issues with the placement of new utility poles in the sidewalks.

PA UCC State Education Fee: Devon provided the finalized version of Addendum No. 1 to the Professional Services Agreement with Barry Isett and Associates Inc., adding that Barry Isett and Associates be responsible for preparing and submitting the UCC quarterly report regarding the PA State Education Fee and invoice the Borough in conjunction with the submission of the report to PA DCED. **Chip moved, seconded by Cindy authorizing Addendum No. 1 to the Professional Services Agreement with Barry Isett and Associates Inc., adding that Barry Isett and Associates be responsible for preparing and submitting the UCC quarterly report regarding the PA State Education Fee and invoice the Borough in conjunction with the submission of the report to PA DCED. Motion passed unanimously.**

EYCSA Snow Plowing Agreement: Devon finalized the agreement for providing snow plowing services to the Eastern York County Sewer Authority. In consideration of the Borough providing the service, the EYCSA shall provide sewer service for the first quarter and fourth quarter to Clayton Eli Emig Park at no cost to the Borough. Devon is awaiting approval from the EYCSA Solicitor. **Chip moved, seconded by Cindy authorizing, contingent on Solicitor approval, entering into an agreement with the EYCSA for the Borough to provide snow plowing services to the EYCSA and in consideration for the snow plowing services, the EYCSA shall provide first and fourth quarter sewer service to Clayton Eli Emig Park at no cost to the Borough. Motion passed unanimously.**

Cherry Avenue Bridge Weight Limit: There was discussion regarding Ordinance 1996-3, Establishing Weight Limits for the Cherry Avenue Bridge. Since the bridge was replaced, there is no longer a weight limit requirement. **Chip moved, seconded by Derek authorizing advertisement to repeal Ordinance 1996-3, Establishing Weight Limits for the Cherry Avenue Bridge. Motion passed unanimously.**

50 South Wilson Lane Stormwater: Sharon received a complaint from the property owner regarding stormwater erosion where the street meets the driveway. There was discussion regarding the absence of curbing on South Wilson Lane to direct the water. Attorney Myers advised Council to take no action on the matter.

Chip moved, seconded by Cindy to approve the July 14, 2025 meeting minutes as written. Yes-Chip, Rhonda, Derek, Cindy, Sue. Abstained-Stephanie. Motion passed.

Cindy moved, seconded by Chip to approve the July 31, 2025 meeting minutes as written. Yes-Sue, Chip, Derek, Stephanie, Cindy. Abstained-Rhonda. Motion passed.

Public Comment: The Hellam Celebration Committee of 1976 was a committee formed fifty (50) years ago consisting of individuals that served the Hallam Borough community as Council Presidents and members to various committees which organized various community celebrations and events. Paulette Toomey, a member of The Hellam Celebration Committee of 1976, presented a check in the amount of \$1,131.98 from the closing of a bank account this committee held, to Hallam Borough Council, earmarked for the express use of Emig Park. Marie and the late Duffy Harms were members of the Hellam Celebration Committee and were the backbone of Emig Park. The living members of this Committee would like to honor Duffy and Marie Harms by having Mountain Laurel and a Tri-Color Beech tree purchased and planted by a nursery in Emig Park, as well as having a plaque made naming Duffy and Marie for their dedication to Emig Park.

Police: In Chief Pollock's absence, the police report was submitted prior to the meeting. There were 110 calls for the month of July in the Borough. There were no questions on the report.

Fire: There were 12 calls in the Borough for the month of July and 0 automatic false alarms. The Pennsylvania Office of the State Fire Commissioner (PA OSFC) provides a Records Management System (RMS) free of charge. They have chosen to change vendors and have announced the process to change over only nine weeks before the current system is no longer available. With help from Senator Phillips-Hill and Representative D'Orsie, Eric hopes to have the fire company's account created earlier in the process to be ready before the current system is closed on September 30, 2025. Council can expect the monthly fire company reports to look different but hopefully provide the same information. There were no questions on the report.

Engineer report: 2025 Crack Sealing Contract: Two bids were received for the 2025 Crack Sealing project. The low bid was submitted by Russell Standard Corporation in the amount of \$4,775.00. The second bid was submitted by CriLon

Corporation in the amount of \$9,853.20. **Chip moved, seconded by Cindy to award the 2025 Crack Sealing project to the low bidder, Russell Standard Corporation, in the amount of \$4,775.00. Motion passed unanimously.**

408 Fitzpatrick Lane Sinkhole: As requested by Council, Kinsley Construction submitted a final invoice with an itemized amount of \$1,696.00 for the sidewalk replaced after the excavation and repair of the sinkhole. There was discussion concerning the entire cost of repair and the cost of the two squares of sidewalk that was replaced and the cause of the sinkhole. **Derek moved, seconded by Chip to not invoice the property owner at 408 Fitzpatrick Lane for the two squares of sidewalk that were replaced after excavation and repair of the sinkhole as it was determined the cause was a subsurface engineering issue and the sinkhole did not encroach onto private property. Motion passed unanimously.**

301 Friendship Avenue Stormwater Inspection: The stormwater discharge is significant, but the basin appears to be functioning consistently with the stormwater design and regulations in place at the time of the construction. Derek will research the approved plan to determine if there is an operation and maintenance issue and notify the correct agency.

Official Map: The adoption of an Official Map will focus on potential road, stormwater, and recreation improvements throughout the Borough. A draft of the map will be ready for Council's September meeting which will then need to be authorized for submission to the York County Planning Commission and Borough Planning Commission for review.

2026 Street Improvements: Both York Water and Columbia Gas have confirmed that no utility work is anticipated to be needed within the Buttonwood Lane right of way within the next 10+ years. There was some discussion regarding getting estimates for mill and overlay work on Buttonwood Lane and East Beaver Street.

Public Works: There was no report.

Mayor Report: There was no report.

Zoning Officer: There were no questions on the zoning report.

Secretary Report: 2nd Monthly Meeting: Chip moved, seconded by Derek to cancel the August 28, 2025 Council meeting. Motion passed unanimously.

New Gas Meter: Due to the addition of the generator at the Borough office, Columbia Gas' engineering department notified Sharon stating that a deposit of \$457.34 and a signed agreement is required before they can proceed with a new meter installation. Council had many questions and asked Sharon to contact Columbia Gas.

Treasurer's Report: The Treasurer's report was submitted. The ARPA account at Traditions Bank was closed on July 15, 2025. The Borough received the reimbursement for the PA Water and Storm Sewer Grant in the amount of \$234,265.00. A virtual workers compensation audit was scheduled for August 8th. Sharon will be scheduling the Liquid Fuels audit to be done within the next month.

Checking Account Balance.....	\$48,788.76
Receipts – Deposits + Interest.....	\$283,558.41
Transfer In From MM.....	\$0.00
Void Check	\$0.00
Trans In.....	\$80,000.00
To Debit	\$0.00
ExpendituresChecks/ACH/DD.....	\$154,742.77
To Petty.....	\$0.00
Trans Out	\$200,000.00
Checking Account Balance.....	\$57,604.40

Cindy moved, seconded by Derek to approve the Treasurer's report. Motion passed unanimously.

Cindy moved, seconded by Chip to approve the Highway Aid with a balance of \$148,948.41. Motion passed unanimously.

Borough Committee Reports: EYCEMA/Emergency Services: The EYCEMA report was submitted. There is a meeting scheduled for Wednesday, August 13, 2025 at 8:00 a.m. at the Lower Windsor Township building. Sue stated that she and Joe (Wrightsville Borough) were present at a meeting on August 7th between the Hellam Township Supervisors and the Police Department. Once they have majority vote amongst themselves, a meeting to begin service contract negotiations with the neighboring municipalities will be scheduled.

Emig Park: There was no report. Maintenance work is ongoing.

Eastern York Recreation Authority (EYRA): The Authority will be applying for a grant for the installation of a new playground on the property located to the rear of 268 West Beaver Street.

Hellam, Hallam, Wrightsville Comprehensive Plan: There is a meeting scheduled for Tuesday, August 19, 2025 at the Hellam Township building to discuss all comments submitted on the draft Plan.

Chip moved, seconded by Derek to adjourn at 8:12p.m. Motion passed unanimously.

Secretary,
/s/ Sharon L. Dupler