

REGULAR MEETING OF HALLAM BOROUGH COUNCIL

April 14, 2025

The regular monthly meeting of the Hallam Borough Council was held at the Hallam Borough Municipal building, located at 250 West Beaver Street, Hallam, PA 17406 at 6:35 p.m. with the following members present: Mayor Nicholas Troutman, President Dan Harsh, VP Sue Horner, Harry Smith Jr. (Chip), Rhonda Smeltzer, Derek Dietz and Stephanie Felix.

Sharon Dupler, Borough Secretary, Sherry Myers, Treasurer and Derek Rinaldo, C.S. Davidson were also present. To the best of my knowledge the following attendees: Chief Eric Strittmatter (Hellam Fire Co.), Chief Doug Pollock (Hellam Township Police Department), Carl Newcomer and Howard Gromling (Hallam Borough Public Works), Barry Miller, Karen Tiesler and Tina and Sarah Berry (98 South Lee Street).

Chip moved, seconded by Derek to approve the March 10, 2025 meeting minutes as written. Motion passed unanimously.

Public Comment: Tina and Sarah Berry, 98 South Lee Street, spoke about their concerns with vehicles speeding and not stopping at stop signs in the Borough and about the bullying amongst the kids. Chief Pollock was in attendance and noted her concerns. Tina also noted that she is happy with the trash service being provided by Good's Disposal Service.

Crystal Weston, Borough Auditor, submitted the Auditor's report stating that review of all of the Borough's financials has been completed with the Annual Audit report submitted to the appropriate parties with no discrepancies found and all financials in order. Sharon stated the year listed on the Auditor's report under the revenues and expenditures was showing 2021. She is waiting for Ed Akehurst to submit a corrected balance sheet in order to complete the required newspaper advertisement. **Chip moved, seconded by Sue authorizing advertisement of the Auditor's Report contingent upon Sharon receiving the revised balance sheet showing the correct ending year. Motion passed unanimously.**

Police: Sharon emailed a list of vehicles parked in the Borough with expired state inspections to Chief Pollock. He stated that if a vehicle is parked on the street and the inspection and/or registration is expired, the police department tags the vehicle and the owner has seven (7) days to comply or the vehicle is then towed.

Fire: There were 10 calls in the Borough for the month of February and 7 automatic false alarms. For the month of March, there were 5 calls in the Borough and 1 false alarm. There were no questions on the report.

Engineer report:

2024 Storm Sewer Improvements: The utility paving will remain within the scope of the project and end on West Beaver Street at the storm sewer inlet (by the foul pole on the ball field) between South Lee Street and Emig Street. The goal is to have the paving extended to include the Borough's Keller Run storm sewer project. At last month's meeting, Council approved an expenditure of up to \$25,000 of concrete repair work. Kinsley Construction provided a quote to mill and overlay West Beaver Street to the Emig Street intersection in the amount of \$16,000. The quote also provided curb replacement for an additional cost of \$195.00/LF and \$7,000 for an ADA ramp. After some discussion, **Chip moved, seconded by Derek to approve a Contract Change Order in the amount of \$50,000 for Kinsley Construction to mill and overlay West Beaver Street from Keller Run to Emig Street, replace damaged curbing and replace the ADA ramps at the corner of West Beaver Street and Franklin Street. Motion passed unanimously.**

Borough Bridge Inspections: The DEP permitting has been submitted for the Forry Avenue and Buttonwood Lane bridges. C.S. Davidson is preparing contract drawings, bid specifications and temporary easement exhibits. Derek is targeting to bid the project in May with a July contract award.

The Cherry Avenue bridge is nearing the end of the warranty period. After a site inspection, Derek stated the contractor will be coming back to dress some joints and patch the water proof membrane in some areas.

Emig Street Storm Sewer Expansion: Council's consensus was to budget as a future project since the street is still in good condition. The Borough road crew will maintain the drain; keeping it as clear as possible for proper drainage.

Miscellaneous: There was discussion about PennDOT paving Route 462 at some point in the future and the Borough's requirements regarding utility pole placement and ADA compliancy for such a project. Derek will contact PennDOT for information on this matter and a potential timeline.

Church Street: After doing some research, Derek and Devon agreed that Church Street, to the end of it, is an adopted Borough owned public street.

Local Share Category 4 Grant: The Borough received reimbursement for the bulk of the funds for this grant. There will be an additional reimbursement coming in the amount of \$289 to be used to cover administrative costs incurred to close out the grant.

408 Fitzpatrick Lane Sinkhole: Derek suggested contacting York Water Company to be sure there are no water leaks. If there are no water leaks, a contractor will need to be contacted to excavate. **Chip moved, seconded by Derek authorizing Derek to contact York Water Company to inspect the area for water leaks. If there are no leaks, authorizing Derek to bring a contractor in to excavate and stabilize the area. Motion passed unanimously.** Chip will speak with the homeowner regarding replacement of the sidewalk once the area is stabilized.

Wilson Springs Stormwater: There is a drainage issue at the northern most stormwater basin. The pipe leaving the storm sewer inlet at 131 East Beaver Street is too flat causing water to pond at the end of it and then back up into the storm

drain. The bottom of the stormwater basin has not been properly maintained and is now too high causing the water to pool. Derek will issue a letter to the Wilson Springs Homeowners Association noting the necessary repairs.

Borough Streets Committee: On April 11th, the committee toured the Borough to assess the streets. A list of potential projects and maintenance was given to Derek for review.

Public Works: The Eastern York County Sewer Authority submitted a request proposing relieving Hallam Borough of two quarterly sewer rentals in exchange for plowing the parking lot at the wastewater treatment plant and the entrance to Campbell Road pump station (equivalent to two parking spaces) when the snow accumulates to greater than four inches. Chip questioned the Borough's liability insurance coverage in Hellam Township. This was tabled until the May meeting.

Zoning Officer: There were no questions on the zoning report.

Secretary Report: York County UCC Board of Appeals: The York County Planning Commission provides administrative support for the York County Uniform Construction Code Board of Appeals which was established by County ordinance in 2004. Hallam Borough entered into an Intergovernmental Cooperation Agreement (Resolution 04-07) with the County of York for the purpose of enacting and enforcing the Pennsylvania UCC by creating and participating in a County Board of Appeals. It has been a challenge for the County to appoint a sufficient number of members to the Board and to also have these members available when a hearing is requested so the York County Planning Commission asked the County Commissioners to adjust the standards for Board membership. The County amended and adopted a new ordinance adjusting the standards for Board membership. A new Resolution and Amendment consenting to the adjustment to the Board membership and reaffirming involvement in the County Board of Appeals must be approved by each participating municipality. **Chip moved, seconded by Sue authorizing entering into the First Amendment to the Intergovernmental Cooperation Agreement Creating the County Board of Appeals. Motion passed unanimously. Chip moved, seconded by Sue to pass Resolution 2025-05, Modifying the Intergovernmental Cooperation Agreement By and Among the County of York and Numerous Municipalities Located Therin, By Adjusting the Criteria Applicable to Members of the County Board Under York County Ordinance 2044-4. Motion passed unanimously.**

2nd Monthly Meeting: **Chip moved, seconded by Sue to cancel the April 24, 2025 Council meeting. Motion passed unanimously.**

Vacancy Board Chair: Paul McCleary, 457 Arnold Lane, submitted a letter of interest to serve as the Chair to the Vacancy Board. **Derek moved, seconded by Chip to appoint Paul McCleary as the Vacancy Board Chair with the term to expire December 31, 2025. Motion passed unanimously.**

Street Sweeping: Sharon provided Council with two street sweeping quotes; Ross Industries in the amount of \$2,995 and Sweeping Corp of America in the amount of \$1,240.00 for an eight (8) hour minimum. Council has used Ross Industries in the past and felt the quality of service has been good. **Chip moved, seconded by Sue authorizing Ross Industries to provide street sweeper service in the amount of \$2,995. Motion passed unanimously.** Sharon will schedule the service for Tuesday, April 29, 2025 and Wednesday, April 30, 2025.

Horn Farm Center: The Borough received a recognition letter from the Horn Farm Center for the past contribution of \$1,000 to the Education Center Building Fund. A special recognition wall plaque in the Borough's name will be placed in the new building once it has been completed.

Volunteer Tax Credit: Sharon received five (5) applications for credit under the Volunteer Tax Credit Program and cross-referenced them with the notarized eligibility list that she received from Eric Strittmatter, Hellam Fire Chief, for the tax year 2024. Sharon provided Council with a copy of the tax credit register which contains all of the Active Volunteers eligible for a tax credit. **Chip moved, seconded by Rhonda to approve all five (5) applications submitted for credit under the Volunteer Tax Credit Program. Yes-Dan, Chip, Rhonda, Stephanie, Sue. Abstained-Derek. Motion passed.**

Treasurer's Report: The Treasurer's report was submitted.

Checking Account Balance.....	\$80,337.04
Receipts – Deposits + Interest.....	\$89,872.28
Transfer In From MM	\$1,009.92
Void Check.....	\$0.00
Trans In.....	\$0.00
To Debit	\$0.00
Expenditures..... Checks/ACH/DD.....	\$63,833.81
To War Memorial	\$0.00
Trans to MM.....	\$0.00
Checking Account Balance.....	\$107,385.43

Derek moved, seconded by Chip to approve the Treasurer's report. Motion passed unanimously.

Sue moved, seconded by Chip to approve the Highway Aid with a balance of \$148,878.63. Motion passed unanimously.

President Report: Council reviewed the list of decorative duties pertaining to the War Memorial. Sharon stated that Phyllis Bollinger no longer wants to be involved with the decorative duties. Rhonda stated she will take care of the War Memorial decorations.

Borough Committee Reports: *EYCEMA/Emergency Services:* The Eastern York Emergency Management Agency report was submitted. The next Fire Services Commission meeting is scheduled for May 14, 2025.

Zoning: Chip stated he would like to alternate months reviewing the zoning ordinance and the IPMC because it will take a while to progress through all of the material, especially with the Hellam, Hallam, Wrightsville Comprehensive Plan being drafted. Chip provided a list comparing the existing property maintenance ordinances in the Hallam Borough Code of Ordinances and the International Property Maintenance Code (IPMC). Existing Borough ordinances can be incorporated with the IPMC to provide uniform enforcement as needed.

Emig Park: **Chip moved, seconded by Derek to approve the 2025 weed maintenance contract with Tomlinson Bomberger for the park in the amount of \$1,194. Motion passed unanimously.**

There was discussion regarding how to dispose of the plastic playground borders. Some calls will need to be made to find a disposal location and cost.

When it rains, the mud and stones wash off of the bank into the Oak Pavilion. There was discussion about installing a trench drain and the costs associated with installation. **Chip moved, seconded by Derek to approve Public Works to install approximately sixty-four feet (64') of galvanized trench drain at the Oak Pavilion to allow for better drainage when it rains. Motion passed unanimously.**

Eastern York Recreation Authority (EYRA): The Authority did not have a quorum.

Hellam, Hallam, Wrightsville Comprehensive Plan: The draft Plan has been completed. The Steering Committee will be meeting in the upcoming weeks for review and comment. Chip suggested that Council read the draft Plan and prepare comments for discussion at the May Council meeting.

Hometown Hero Banners: There is an agreement between the Kreutz Creek Valley Lions Club and Met-Ed to hang Hometown Hero banners in the Borough. At this time, there is no involvement needed by the Borough.

Chip moved, seconded by Derek to adjourn at 8:33 p.m. Motion passed unanimously.

Secretary,
/s/ Sharon L. Dupler