

## REGULAR MEETING OF HALLAM BOROUGH COUNCIL

April 12, 2021

The regular meeting of the Hallam Borough Council was held virtually using the GoToMeeting platform at 6:30 p.m. with the following members present: Mayor Glenn Wascovich, President Bill Fitzpatrick, VP Harry (Chip) Smith, Jr., Melody Stine, arriving at 6:39 p.m., Matthew Flinchbaugh, Kim Krotzer, Cindy Knox, leaving at 8:23 p.m., and Crystal Weston.

Sharon Dupler, Secretary, Sherry Myers, Zoning Officer and Treasurer, Attorney Devon Myers, CGA Law Firm, Derek Rinaldo, C.S. Davidson, Inc., and to the best of my knowledge the following attendees: Chief Doug Pollock (Hellam Township Police), Eric Strittmatter (Friendship Fire Co.), Adam Marden (SVEMS), Ed Akehurst (Hallam Borough Auditor), Susan Horner, Trudy Metzel, Heather Patrick and Mike Jacobson.

Matthew moved, seconded by Cindy to approve the March 8<sup>th</sup> minutes. Yes-Bill, Chip, Matthew, Kim, Cindy, Crystal. Motion passed.

The monthly police report was distributed earlier. There were 99 calls for the month of March in the Borough. There was discussion on public safety concerns surrounding the green wooden playhouse. The playhouse became structurally unsafe in an attempt to repair due to vandalism and was removed from the park. There was some discussion on taking that space and erecting a small child-size pavilion area with a picnic table. Chip moved, second by Cindy authorizing an expense up to and not to exceed \$1,000.00 to build a small child-size pavilion where the playhouse used to sit. Yes-Bill, Chip, Kim, Cindy. No-Melody, Matthew, Crystal. Motion passed. Melody reported there was graffiti painted on the table at the Elm pavilion sometime between Saturday, April 10, 2021 and today, Monday, April 12, 2021.

The monthly ambulance report was distributed earlier. There were 13 calls for the month of March in the Borough. There were no questions on the report. Adam Marden, SVEMS Operations Manager, announced Susquehanna Valley EMS will be merging with Penn State Health Life Lion on July 1, 2021. The emergency services committee will be meeting to discuss the new agreement and will then report back to Council.

The monthly fire company report was distributed earlier. For the month of March, there were 7 calls and 0 false alarms in the Borough.

The EYCEMA report was distributed earlier. There were no questions on the report.

Attorney Devon Myers gave Council a brief report on the Federal American Rescue Plan. As of now, it looks as though the Borough will receive \$261,506.00 in relief funds, which will come from the State. These funds will come in two distributions; one in June or July of 2021 and the second in 2022. These funds will need to be placed in a separate bank account until there is further guidance on how the funds can be used as there will eventually be an audit. She will keep Council updated as more information becomes available.

There was some discussion on the parking situation at 275 South Prospect Street. Sharon spoke with the property owner, and he stated there is a stone area (the grass has now grown through) on the north side of the property for parking. However, his tenants are no longer parking in this space. Sharon referred the property owner to Sherry Myers, Zoning Officer, to discuss the zoning requirements for off-street parking. Devon stated that if they continue to park in this particular area on the north side of the property, pictures should be taken and documented in case there is an enforcement action. The driveway on the south side of the property is on Borough property. There was discussion on the easement agreement between the previous property owner and the Borough granting that property owner to use the driveway located on the south side of the property while granting the Borough access as needed. It was Council's consensus that the new property owner (Mark Toomey) should pay the expense of creating a new easement agreement for the use of the driveway on the south side of the property.

Derek gave an update on the traffic issue on North Lee Street. He specifically requested a quote to provide the necessary services to install the "No Thru" signage that Council approved last month. However, Council's motion for "No Thru" signage would not be appropriate as that type of sign is considered a "warning" type sign and would not be enforceable by the police. ELA Group submitted a proposal in the amount of \$1,400.00 for a more comprehensive look at the traffic situation and provides for them to make recommendations to Council on what signage should be installed. John Seitz, TRG, spoke with Derek via a phone call and did not submit a proposal but offered to work with the Borough in a similar fashion to ELA Group. Chip moved, seconded by Kim authorizing Sharon to draft a letter to the school district stating, by previous actions, the Borough agreed to pay for the cost of adopting an ordinance, procuring and installing the appropriate signage and in order to move forward with their request that they agree to pay the additional expense of a traffic evaluation. Motion passed unanimously.

The West Beaver Street Swale Erosion Project (Sam's Ditch) is well underway. The timber bridge has been delayed; so once that is put into place, Flyway will then finish grading, seeding and planting. Derek presented Contract Change Order No. 1 in the amount of \$7,875.00 (paid for by NFWF grant) to install a vinyl-coated chain-link fence

around the concrete end wall and along the bank where the horseshoe pits are located to comply with the Uniform Construction Code. Chip moved, seconded by Kim authorizing Change Order No. 1 in the amount of \$7,875.00 for installation of a vinyl-coated chain-link fence around the concrete end wall and along the bank where the horseshoe pits are to comply with the Uniform Construction Code. Motion passed unanimously. Flyway Construction requested payment in the amount of \$109,430.00. Based on progress to date, Derek recommended approval of Application for Payment #1 to Flyway Construction in the amount of \$109,430.00. Chip moved, seconded by Bill authorizing Application for Payment #1 to Flyway Construction in the amount of \$109,430.00. Motion passed unanimously.

Derek is coordinating the utility relocation in preparation for the Cherry Avenue bridge installation. He solicited quotes for tree removal that must be completed prior to the Cherry Avenue bridge replacement to facilitate the overhead utility relocation. Doug’s Tree Service provided a quote of \$850.00 and Tree Trimmers provided a quote of \$1,675.00 for just the tree removal necessary for utility relocation. Derek asked Doug’s Tree Service to revise their quote to include all trees which will need to be removed as part of the project (not just for utilities) and they provided a revised quote of \$1,700.00. Matthew moved, seconded by Chip to hire Doug’s Tree Service to remove all trees necessary to facilitate the utility relocation and the bridge replacement in the amount of \$1,700.00 contingent upon all easement agreements being recorded and all property owners being notified. Motion passed unanimously. The bridge is under a two-year inspection window, and because the Borough is actively progressing with designing and replacing the bridge, there is justification that construction could be delayed to early 2022. This would allow one more inspection in July, which could be cause to temporarily close the bridge until early 2022 construction if necessary. Matthew moved, seconded by Crystal to continue pursuing the bridge permitting and designing and postpone beginning construction to early 2022. Motion passed unanimously.

Derek met with the Hellam Township property owner (Wenger) which is adjacent to 299 Frysville Road. He was very open to work with the Borough on the demolition project. Derek recommended that Council hold off on moving forward with the demolition of 299 Frysville Road until a formal announcement from FEMA is received regarding the grant status and funding timeline.

There is no update on the street repair needed on Friendship Avenue between East Market Street and Forry Avenue.

York Water Company will pave the top of the sinkhole at 290 Orange Street after the Borough received a PA One Call notification that York Water needed to excavate the road at 280 Orange Street to repair a leak in a water service that is located 100 feet (100’) from the sinkhole repair that the Borough completed in November, 2020.

Chip moved, seconded by Cindy to accept Phil Smith’s resignation as Public Works Supervisor. Motion passed unanimously.

Ed Akehurst, Borough Auditor, reported the 2020 annual Borough audit has been completed and there were no anomalies.

Sherry gave the Zoning Officer report. There were no questions on her report. There was no Planning Commission meeting held in March. There was discussion on revising the Hallam Borough fee schedule which was last revised in 2019. Melody moved, seconded by Crystal to pass Resolution 2021-2, Hallam Borough Fee Schedule. Motion passed unanimously.

Sherry gave the monthly Treasurer's Report. The Liquid Fuels Audit for 2019-2020 by the Auditor General’s office was completed and all records were in good standing.

Checking Account Balance.....	\$24,766.93
Receipts – Deposits + Interest.....	\$104,104.49
From MM.....	\$0.00
Void Check .....	\$0.00
To Debit .....	\$0.00
Expenditures ..... Check #6975 to Check #7027.....	\$62,731.77
To Fire Tax .....	\$0.00
To War Memorial .....	\$75.00
Checking Account Balance.....	\$66,064.65

Melody moved, seconded by Crystal to approve the Treasurer’s report. Motion passed unanimously.

Crystal moved, seconded by Melody to approve the Highway Aid with a balance of \$158,535.93. Motion passed unanimously.

Chip moved, seconded by Bill to cancel the April 22, 2021 Council meeting. Yes-Bill, Chip, Kim. No-Melody, Matthew, Crystal. Tie broken by Mayor Wascovich with a No vote. Motion failed.

Bill moved, seconded by Chip to adjourn at 8:58 p.m. Motion passed unanimously.

Secretary, /s/ Sharon L. Dupler