

## REGULAR MEETING OF HALLAM BOROUGH COUNCIL

April 10, 2023

The regular meeting of the Hallam Borough Council was held at the Hellam Fire Company community hall, located at 163 East Market Street, Hallam, PA 17406 at 6:32 p.m. with the following members present: Mayor Susan Horner, President Bill Fitzpatrick, VP Harry (Chip) Smith, Jr., Scott Nelson and Kim Krotzer.

Sharon Dupler, Secretary, Sherry Myers, Zoning Officer and Treasurer, Attorney Devon Myers, CGA Law Firm, Derek Rinaldo, C.S. Davidson Inc. and to the best of my knowledge the following attendees: Carl Newcomer & Howard Gromling (Hallam Borough Road Crew), Chief Doug Pollock (Hellam Township Police Department), Adam Marden (Penn State Health Life Lion), Eric Strittmatter (Hellam Fire Co. Fire Chief), Derek Dietz, Rhonda Smeltzer, Mike Jacobson (Eastern York Recreation Authority) and Barry Miller.

**Chip moved, seconded by Scott to approve the March 13, 2023 meeting minutes as written. Motion passed unanimously.**

Chief Pollock gave the monthly police report. Tracking devices were replaced in four police cars today. Several Officers attended various training classes. Officer Bull, School Resource Officer, completed a one-week instructor class on how to respond to an active shooter as a single officer. There was some discussion regarding the parking on North Lee Street. Chief Pollock stated that he monitored the traffic flow for a period of two weeks and found the traffic flow seemed to be working and suggested that Council make no changes to the parking. There were two vehicles consistently parked on North Lee Street but, he will speak with the owners of those vehicles. Sharon received a handicapped parking space application for 40 North Lee Street for Council's review and consideration. **Chip moved, seconded by Kim authorizing one handicapped parking space in front of 40 North Lee Street. Motion passed unanimously.**

The ambulance report was submitted prior to the meeting. There were 14 calls for the month of March in the Borough. There were no questions on the report. Adam Marden stated there is no need for academy members in the York region at this time.

Chief Eric Strittmatter gave the fire company report. For the month of March, there were 4 calls and 2 false alarms in the Borough. Hellam Fire Company hosted a Hazmat Operations refresher for member firefighters. The department held a Spring gun raffle in March with a record attendance. The fire department received internal approvals and are finalizing paperwork to purchase a new Brush truck from Marco Equipment Sales in Honey Brook, Pennsylvania. The purchase price will be just under \$375,000.

Attorney Devon Myers gave the Solicitor's report. In an email received at the end of March, Cohen Law Group stated that a tentative agreement has been reached with Comcast regarding the cable franchise renewal. Cohen is in the process of preparing final packages for each municipality involved in the negotiations, which will include all documents needed for Council's consideration. Discussion regarding the Volunteer Tax Credit Program was deferred until the May meeting when more Council members would be present.

There was some discussion regarding regulations for bed and breakfasts, short-term rentals, and air bnbs and whether or not Council would like Devon to do further research on the regulations. Hallam Borough currently has a bed and breakfast use and a provision for a boarding house use in the zoning ordinance and has adopted the Uniform Construction Code, which, for Hallam Borough, is enforced by Code Administrators, Inc. It was determined that Council will review these regulations further after the Regional Comprehensive Plan has been developed.

Derek gave the Engineer's report. The contractor for the Cherry Avenue Bridge Replacement Project will be returning to the site within the next two weeks to complete the final paving and landscape restoration work.

**2023 Street Maintenance:** C.S. Davidson is soliciting bids for crack sealing on Harold Street, West Beaver Street (Emig to end) and the intersections of Clair and West Beaver Street, Meadowbrook Avenue and North Lee Street, and Franklin Street and Hake Avenue. Proposals for this work will be presented at the May meeting. Other potential projects were also discussed. **Chip moved, seconded by Kim authorizing Derek to solicit two separate bids; one for paving work on North Prospect Street (from Market Street to Cherry Avenue), Cherry Avenue (North Prospect Street to the bridge) and Friendship Avenue (East Market Street to Forry Avenue) and the second for chip sealing Cherry Avenue (Blessing Boulevard to North Wilson Lane). Motion passed unanimously.**

**West Beaver Street Swale Erosion (Keller Run):** Land Studies provided a proposal in the amount of \$2,150 for the 2023 maintenance of Keller Run for Council's consideration. **Chip moved, seconded by Scott to authorize the 2023 maintenance proposal from Land Studies in the amount of \$2,150. Motion passed unanimously.**

Under Road Crew/Highway/Safety on the agenda, there has been no response from the contractor for the property management company for Wilson Springs regarding the repair work to the storm water inlet located in Emig Park. Sherry will contact the contractor for the status of the work to be completed.

**Chip moved, seconded by Kim authorizing Sharon to purchase two new pedestrian signs for the crosswalk located at the intersection on Market Street and Lee Street. Motion passed unanimously.**

There was no public comment.

The Zoning Officer’s report was submitted prior to the meeting. There were no questions on the report.

Resolution 2023-03 was presented to Council for consideration. **Chip moved, seconded by Scott to approve**

**Resolution 2023-03, Amending the Hallam Borough Fee Schedule for the addition of storm water management plan exemption fee for projects less than 500 square feet. Motion passed unanimously.**

Sherry gave the monthly Treasurer's Report. Hamilton & Musser has completed the 2022 financial audit and it has been filed with the state. Sherry noted the balance for the Frysville HMA dedicated fund account balance should read \$2,634.03, not \$200,173.19 as is on the report.

Checking Account Balance.....	\$42,599.66
Receipts – Deposits + Interest.....	\$107,342.60
Trans In.....	\$0.00
Void Check.....	\$0.00
To Debit.....	\$0.00
Expenditures..... Check #7864 to Check #7892.....	\$94,665.40
Trans Out.....	\$0.00
To War Memorial.....	\$75.00
Checking Account Balance.....	\$55,201.86

**Chip moved, seconded by Kim to approve the Treasurer’s report. Motion passed unanimously.**

**Chip moved, seconded by Scott to approve the Highway Aid with a balance of \$97,608.56. Motion passed unanimously.**

Sharon gave an update on SwiftReach migrating to Rave Alert. The yearly cost would increase from \$795 to \$1,250 and all current data within the SwiftReach system would be transferred to Rave Alert. Due to the infrequent use and the cost, Council decided to research alternatives. Discussion was tabled until the May meeting.

Council decided not to have street sweeping done this year.

Under the President’s report on the agenda, Bill stated he, along with other elected officials, toured the Hellam Fire Co. as part of the Fire Strategic Planning meeting.

Mayor Horner also attended the joint Fire Strategic Planning meeting between both Hellam and Wrightsville fire departments, Hellam Township and Jerry Ozog at the Hellam Fire Company on Wednesday, March 29<sup>th</sup>. The next meeting will be held on April 24<sup>th</sup> at the Wrightsville Fire Company. For the month of March, there was \$804.90 in fines paid to Hallam Borough by the District Magistrate.

Committee Reports: The EYCEMA report was submitted. The Media and Technology committee reported the website training is ongoing. There was no ARPA committee report. The Health and Sanitation report was distributed prior to the meeting with some noted collection issues. There was some discussion regarding Republic Services change in how they collect bulk items, which now requires residents to pre-schedule a bulk item pick up. There are now items sitting at residences throughout the Borough that are not being collected. Scott will communicate with Republic Services and request that they notify residents of their requested change. Emig Park: Jake and Howie installed the memorial bench for Linda Stillinger. There was a complaint about the numerous dead trees to the rear of 40 Buttonwood Lane. Jake stated there is one that is leaning towards 40 Buttonwood Lane. He will get quotes for removal of the dead trees. The new building committee, along with Jim Hamrick, architect, met on March 27<sup>th</sup> at 6:30 p.m. at the Borough office. Jim will prepare a rough concept and present it to the committee on April 24<sup>th</sup>. There was no update to the Regional Comprehensive Plan.

Eastern York Recreation Authority: Mike Jacobson, EYRA Borough resident representative, reported that Ron Robbins, EYRA President, was presented a Pennsylvania Parks and Recreation Society award.

Sharon stated she is researching options for online payment processing for tax payments.

**Chip moved, seconded by Kim to cancel the April 27, 2023 Council meeting. Motion passed unanimously.**

**Chip moved, seconded by Kim to adjourn at 8:44 p.m. Motion passed unanimously.**

Secretary,  
/s/ Sharon L. Dupler