

# HALLAM BOROUGH



250 W. Beaver St., Hallam, PA 17406  
P: 717-755-0810 F: 717-751-0371

**January 8, 2024**

## **HALLAM BOROUGH COUNCIL ORGANIZATION AGENDA**

Meeting Location: Hallam Borough Municipal Building – Public Session – 6:30 p.m.

Borough Council may act on the following:

1. Call to Order
2. Prayer & Pledge to Flag
3. Nomination and Election of Council President
4. Nomination and Election of Vice President
5. President conducts nomination and election of President Pro-Tem
6. Appoint – Secretary (Sharon Dupler) – Treasurer (Sherry Myers) – Solicitor (CGA Law Firm) – Engineer (C.S. Davidson, Inc.) – Zoning Officer/Code Enforcement Officer (Sherry Myers) – Bank Depositories (First Capital FCU, Traditions Bank, People’s Bank) – Right-To-Know Officer (Sharon Dupler) – Crossing Guards (Rhonda Smeltzer, Josh Larose, Jennifer Harsh) – Highway Department (Carl Newcomer, Howard Gromling, Gary Schaubert (snow-plowing only) – Park Caretaker (Howard Gromling) – Office Cleaning (Sharon Dupler)
7. Approve December 11, 2023 meeting minutes
8. Solicitor Report
  - A) Discussion/Action on Susan Horner’s resignation as Mayor of Hallam Borough (term expires 12/31/2025)
  - B) Discussion/Action on appointment of Hallam Borough Mayor vacancy
  - C) Discussion/Action on Scott Nelson’s resignation from Borough Council (term expires 12/31/2025)
  - D) Discussion/Action on appointment to Borough Council vacancy (term expires 12/31/2025)
  - E) Discussion/Action on Resolution 2024-01, Appointing an Auditor of Hallam Borough to fill a vacant position (first 2 years (24-25) of a six year term)
9. Engineer Report
  - A) PA Small Water and Sewer Grant award announcement
  - B) 2024 Street Maintenance
10. Public Works
11. Visitors/Public Comment
12. Zoning Officer Report
13. Treasurer’s Report
14. Secretary’s Report
  - A) York County Emergency Services Fire & EMS Response Form
15. President’s Report
16. Regional Comprehensive Plan
  - A) Discussion/Action to appoint 1 representative to Project Management Team
  - B) Discussion/Action to appoint 3 representatives to Steering Committee
17. Eastern York Recreation Authority Report
18. Unfinished Business

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**Sharon L. Dupler, Borough Secretary**

Email: [secretary@hallamborough.com](mailto:secretary@hallamborough.com)

Office hours: Mon. & Tues. 8am-12pm Wed. 9am-11am

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## 19. New Business –

- A) Action on January 25<sup>th</sup> Council meeting
- B) Approve Appointments:
  - York/Adams Tax Bureau-1 yr.-Sherry Myers    Alt.- Sharon Dupler
  - Emergency Management-1 yr.- Chris Eaton
  - Planning Commission-4 yrs.- Josh Smith (24-25-26-27)
  - ZHB-3 yrs.- Betty Bell (24-25-26)    Alt.-1 yr.- Mike Jacobson (24)
  - Open Records Officer-1 yr.- Sharon Dupler
- C) Discussion /Action to appoint Ronald Gromling as Backup Park Caretaker
- D) President Appoints 2024 Committees
- E) Approve Fire Co.'s Fundraisers for the Year – Authorizing Fire Police to direct traffic in non-emergency events – Any others brought before the membership at a meeting & approved
- F) Need Chairman of Vacancy Board

## 20. Adjourn