



HALLAM BOROUGH

250 W. Beaver St., Hallam, PA 17406
P: 717-755-0810 F: 717-751-0371

January 5, 2026

HALLAM BOROUGH COUNCIL ORGANIZATION MEETING AGENDA

Meeting Location: Hallam Borough Municipal Building – Public Session – 6:30 p.m.

Borough Council may act on the following:

- 1. CALL TO ORDER**
- 2. PRAYER AND PLEDGE OF ALLEGIANCE**
- 3. MAYOR CONDUCTS NOMINATION AND ELECTION OF COUNCIL PRESIDENT**
- 4. MAYOR CONDUCTS NOMINATION AND ELECTION OF VICE PRESIDENT**
- 5. PRESIDENT CONDUCTS NOMINATION AND ELECTION OF PRESIDENT PRO-TEM**
- 6. ACTION TO APPOINT THE FOLLOWING** – Secretary (Sharon Dupler) – Treasurer (Sherry Myers) – Solicitor (CGA Law Firm) – Engineer (C.S. Davidson, Inc.) – Zoning Officer/Code Enforcement Officer (Barry Isett & Associates Inc.) – Bank Depositories (First Capital FCU, Traditions Bank, Orrstown Bank, Northwest Bank) – Right-To-Know Officer (Sharon Dupler) – Crossing Guards (Rhonda Smeltzer & Josh Larose) – Highway Department (Carl Newcomer, Howard Gromling, Brian Brooks (Casual only) – Park Caretaker (Howard Gromling) – Backup Park Caretaker (Ronald Gromling) - Office Cleaning (Sharon Dupler)
- 7. ACTION ON DECEMBER 8, 2025 MEETING MINUTES**
- 8. VISITORS/PUBLIC COMMENT**
- 9. DEPARTMENT REPORTS**
 - A. Police, Fire and Ambulance
 - B. Solicitor
 1. Discussion/Action on Utility Pole Placement Ordinance
 2. Discussion/Action on Hallam Borough Fee Schedule
 - C. Engineer
 1. Discussion/Action on Ordinance 2026-01, Establishing and Adopting the “Official Map” of the Whole Borough
 - D. Public Works
 - E. Zoning
 - F. Mayor
 - G. Secretary
 1. Action on January 22, 2026 Council meeting
 - H. Treasurer
- 10. NEW BUSINESS**
 - A. Approve Appointments:
York/Adams Tax Bureau-1 yr.-Sherry Myers Alt.- Sharon Dupler
Emergency Management Coordinator-1 yr.- Chris Eaton
Chairman of Vacancy Board- 1 yr. – Paul McCleary
Planning Commission-4 yrs.- Mark Wallerius (26-27-28-29) Also need to fill a term vacancy (expires 12/31/2028)



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ZHB-3 yrs.- Heather Bitner (26-27-28) Alt.-1 yr.- Mike Jacobson (26)

Open Records Officer-1 yr.- Sharon Dupler

Sewage Enforcement Officers- 1 yr. – Christopher Metz and Jim Bridges

- B. Discussion/Action to appoint IT for office computers
- C. Discussion/Action to appoint members to the Eastern York Multi-Municipal Fire Services Commission for a term of 1-year
- D. Action on Resolution 2026-01, Reappointing Gary Dube as a Borough member of the Eastern York County Sewer Authority
- E. President Appoints 2026 Borough Committees
- F. Discussion/Action to approve Fire Co.'s Fundraisers for the Year – Authorizing Fire Police to direct traffic in non-emergency events – Any others brought before the membership at a meeting & approved

11. ADJOURN