

REGULAR MEETING OF HALLAM BOROUGH COUNCIL

June 8, 2020

The regular meeting of the Hallam Borough Council was held virtually using the GoToMeeting platform at 7:00 p.m. with the following members present: Mayor Glenn Wascovich, VP Harry (Chip) Smith, Jr., Melody Stine, Matthew Flinchbaugh, Kim Krotzer, Cindy Knox and Crystal Weston.

Sharon Dupler, Secretary, Attorney Devon Myers, Derek Rinaldo, C.S. Davidson, Inc., and to the best of my knowledge the following attendees: Chris Courogen (Lancaster Newspapers), Chief Doug Pollock (Hellam Police Department), Eric Strittmatter (Friendship Fire Co.), Richard Mak (40 Charles Circle), Jen Flinchbaugh, Trudy Metzel and Phil Smith.

In President Fitzpatrick’s absence, VP Chip Smith ran the meeting.

VP Chip Smith called for public comment. There was none.

Kim moved, seconded by Matthew to approve the May 11, 2020 minutes. Motion passed unanimously.

The monthly police report was distributed earlier. There were 34 calls for the month of May in the Borough. Kim stated there were resident complaints about the police not canvassing the Borough enough and there was an issue with a vehicle continuously parking the wrong way on Leaman Lane and Arnold Lane. Sharon questioned how to handle firework complaints. Residents should call 911 immediately or may contact the police department after the fact with a location so the police can speak with the individual. There were also complaints of speeding on Friendship Avenue between Forry Avenue and Buttonwood Lane.

The monthly ambulance report was distributed earlier. There were 5 calls for the month of May in the Borough. There were no questions on the report.

The monthly fire company report was distributed. There were 7 calls for the month of May in the Borough. There were no automatic false alarms. The Engine replacement committee will be requesting proposals from all qualified manufacturers on purchasing a new Engine.

The emergency management report was distributed earlier. The Declaration of Disaster Emergency will expire on June 11, 2020. Matthew moved, seconded by Cindy authorizing a permanent until rescinded Declaration of Disaster Emergency. Motion passed unanimously.

Derek gave the engineer’s report. He recommended not moving forward with the Guy Street Application for Payment #2 in the amount of \$8,241.60 for Kinsley. There were resident complaints with yard restorations and the Eastern York County Sewer Authority wanted some additional work done to the manholes. Kinsley was also questioning quantities that were approved in the first Application for Payment.

There was discussion on developing a new 5-year maintenance plan for the Borough streets. Melody moved, seconded by Kim authorizing C.S. Davidson to take a visual assessment of the streets to assist with completion of a new 5-year maintenance plan. Motion passed unanimously.

Derek requested authorization to bid the West Beaver Street Swale Erosion project (Sam’s Ditch) by the end of June. Cindy moved, seconded by Crystal authorizing Derek to bid the West Beaver Street Swale Erosion project (Sam’s Ditch) by the end of June. Motion passed unanimously.

Devon presented the final versions of the social media policies for Council’s approval. Kim moved, seconded by Crystal to approve the internal and external social media policies. Motion passed unanimously.

There was discussion on the draft handicapped parking ordinance. There was concern that a disclaimer should be included stating that the applicant should know the location may not be a suitable handicapped space. Devon will add a disclaimer to the ordinance for consideration at the July Council meeting.

Sherry distributed the monthly Zoning Report prior to the meeting. She mailed a letter concerning dog waste complaints to the management of Buttonwood Gardens and has not received a response to date. Sherry has contacted several residents concerning grass and weed violations.

Sherry distributed the June Treasurer’s Report prior to the meeting. There were no questions.

Checking Account Balance.....	\$155,945.01
Receipts – Deposits + Interest.....	\$99,459.45
Void Ck	\$0.00
Trans To MM	\$100,000.00
Trans Out To Fire Tax	\$0.00
Expenditures Check #6624 to Check #6641	\$29,961.72
War Mem.....	\$0.00
Checking Account Balance.....	\$125,442.74

Cindy moved, seconded by Crystal to approve the June Treasurer’s report. Motion passed unanimously.

Cindy moved, seconded by Crystal to approve the Highway Aid with a balance of \$87,306.01. Motion passed unanimously.

Due to the vinyl floor in Sherry's office needing repaired, Sharon requested getting estimates on replacing all of the flooring on the first floor of the Borough office. The consensus was to get three estimates and confirm the funds are available in the budget.

Cindy gave the Media & Technology committee report. There was discussion on the status of the Borough website. The committee will schedule to meet again to review the updates being made to the website and will present to Council when they are complete. CSB gave two recommendations to the committee for website hosting. Matthew questioned posting the virtual meeting video to social media. Devon stated the meeting minutes must be posted but it is Council's discretion to post the video but a policy should be established with guidelines. The video would be subject to the Right-To-Know Law.

There was discussion on installing a storm drain on the north side of Market Street at Lee Street. Derek will contact PennDOT regarding the status of the paving project for Route 462.

The other bridge at Emig Park is beginning to rot. Phil will send Derek photos to determine what repairs are permitted.

Steve Dellinger will be submitting an estimate on repointing the stone at the War Memorial.

The Mayor gave a report. He attended a Fact-Finding meeting on May 12th and an emergency services meeting on May 13th.

Crystal moved, seconded by Cindy to cancel the June 25th Council meeting. Yes-Chip, Cindy, Melody, Crystal, Kim. No-Matthew. Motion passed.

Cindy moved, seconded by Crystal to adjourn at 9:00 p.m. Motion passed unanimously.

Secretary,

A handwritten signature in blue ink, appearing to read "Sharon L. Quinn". The signature is written in a cursive style with a large, stylized "Q" at the end.