

REGULAR MEETING OF HALLAM BOROUGH COUNCIL

May 11, 2020

The regular meeting of the Hallam Borough Council was held virtually using the GoToMeeting platform at 7:00 p.m. with the following members present: Mayor Glenn Wascovich, President William Fitzpatrick, VP Harry (Chip) Smith, Jr., Melody Stine, Matthew Flinchbaugh, Kim Krotzer, Cindy Knox and Crystal Weston.

Sharon Dupler, Secretary, Attorney Devon Myers, Derek Rinaldo, C.S. Davidson, Inc., and to the best of my knowledge the following attendees: Chris Eaton (Emergency Management Coordinator), Chris Courogen (Lancaster Newspapers), Eric Strittmatter (Friendship Fire Co.), Susan Horner and Phil Smith.

President Fitzpatrick called for public comment. There was none.

Chip moved, seconded by Cindy to approve the March 9, 2020 minutes. Motion passed unanimously.

Chip moved, seconded by Matthew to approve the March 15, 2020 with the following correction: title changed from Regular Meeting of Hallam Borough Council to Emergency Meeting of Hallam Borough Council. Yes-Bill, Chip, Kim, Matthew, Crystal, Melody. Cindy abstained. Motion passed.

Cindy moved, seconded by Chip to approve the April 30, 2020 minutes with the following correction: trial run date changed from prior to May 11th to prior to May 4th. Motion passed unanimously.

The March and April monthly police reports were distributed prior to the meeting. There were 35 calls in the Borough for the month of March. All training classes for March and April were cancelled due to COVID-19. There were 42 calls in the Borough for the month of April.

There was no March ambulance report because of reduced staffing due to the pandemic. The April ambulance report was distributed earlier. There were no questions.

The monthly fire company report was distributed. For the month of March there was 1 call in Hallam Borough and 0 automatic false alarms. All training classes at the York County fire school were cancelled due to COVID-19. There were 10 calls in Hallam Borough and 3 automatic false alarms for the month of April.

Chris Eaton gave the Emergency Management report. The current Hallam Borough Emergency Declaration is in effect until May 22, 2020. Upon expiring, Chris asked Council to maintain an active declaration so that any protective equipment the school district and first responders need can be obtained by Emergency Management through the point of distribution at the County level.

Derek gave the engineer's report. Kinsley will mobilize to Guy Street on Wednesday, May 13th to complete the remaining punchlist items from the 2019 street project.

In March, Derek met on site with representatives of St. James Lutheran Church and their contractor, Steve Dellinger, to discuss curb and sidewalk replacement along Church Street between W. Market Street and Forry Avenue. The church requested written assurance that Mr. Dellinger's approach will meet Borough standards to the maximum extent practicable and allow the church to complete a full block replacement without the need for replacement as part of a Borough street project within the reasonable future. Council authorized Derek to compose a letter to this effect.

Progress continues on the design and permitting for the new Cherry Avenue bridge. The geotechnical soil testing needed for the abutment design is scheduled to occur on May 21st. There still have been no announcements made regarding the PennDOT Multi-Modal grant submission.

Permit approval was received on March 24, 2020 from DEP and from the Army Corps on May 1, 2020 for the West Beaver Street Swale Erosion project (Sam's Ditch). Derek's plan is to request authorization to bid the project in June, open bids in July and begin construction in August.

C.S. Davidson completed the preliminary design and cost estimates for two options to replace the pedestrian bridge within Emig Park. The estimate for the timber bridge is \$26,800.00 and the estimate for the fiberglass bridge is \$39,600.00. The proposed layout shifts the location of the bridge upstream from its former location to make the grading of the approach ramps not as steep. These costs will vary depending on how much involvement the Borough will need from C.S. Davidson through the process. Cindy moved, seconded by Melody to continue moving forward with the required permitting needed for replacing the pedestrian bridge within Emig Park. Motion passed unanimously.

Devon prepared Resolution 20-04 and Resolution 20-05, both were extensions to the State of Emergency Proclamation due to COVID-19. Sharon requested Council reaffirm the previous approvals to these resolutions as stated in the April 30th minutes. Chip moved, seconded by Cindy to reaffirm the previous approvals to these resolutions as stated in the April 30th minutes. Motion passed unanimously.

Devon stated York County did pass a resolution waiving the penalty on the County portion only of the real estate tax bill if paid in full by December 31, 2020. The County was asking each of the municipalities to consider the same waiver. She prepared Resolution 20-06, A Resolution of Hallam Borough Council to Implement Provisions of Act 15 of 2020 Relating to Property Tax Relief for Council's consideration. Matthew moved, seconded by Crystal to pass

Resolution 20-06, Implementing Provisions of Act 15 of 2020 Relating to Property Tax Relief. Motion passed unanimously.

Sherry distributed the monthly Zoning Report prior to the meeting. There was a complaint from a resident on Robin Ann Court regarding dog waste not being picked up and disposed of properly. A complaint was also made to the management of the Buttonwood apartments about their tenants who walk their dogs along Friendship Avenue and don't pick up after them. Council asked Sherry to write an enforcement letter to management of the Buttonwood Garden Apartments.

Sherry distributed the April Treasurer's Report prior to the meeting. There were no questions.

Checking Account Balance.....	\$44,217.93
Receipts – Deposits + Interest.....	\$150,609.22
Void Ck	\$0.00
Trans In FromMM	\$0.00
Trans Out To Fire Tax	\$0.00
Expenditures Check #6549 to Check #6598.....	\$78,468.28
War Mem.....	\$-75.00
Checking Account Balance.....	\$116,283.87

Cindy moved, seconded by Chip to approve the April Treasurer's report. Motion passed unanimously.

Melody moved, seconded by Chip to approve the Highway Aid with a balance of \$87,269.55. Motion passed unanimously.

The May Treasurer's Report was distributed prior to the meeting. There were no questions.

Checking Account Balance.....	\$116,283.87
Receipts – Deposits + Interest.....	\$255,084.94
Void Ck	\$0.00
Trans To MM	\$75,000.00
Trans To Petty Cash	\$121.02
Expenditures Check #6588 to Check #6623.....	\$139,218.11
To Debit.....	\$1,084.67
Checking Account Balance.....	\$155,945.01

Chip moved, seconded by Melody to approve the May Treasurer's report. Motion passed unanimously.

Chip moved, seconded by Kim to approve the Highway Aid with a balance of \$87,287.48. Motion passed unanimously.

Cindy gave the Media & Technology committee report. The committee has been unable to meet due to the stay-at-home order.

Beginning today, Republic Services reinstated bulk item pick up in the Borough. Collections were very heavy.

The War Memorial needs to be repointed. The mortar is weakening and beginning to fall out. Sharon will call Steve Dellinger to give an estimate on repointing the brick.

Glenn thanked all of the emergency personnel for all of their hard work and dedication during the COVID-19 pandemic.

There was discussion on the community yard sale. The yard sale committee was looking for guidance from Council regarding whether or not to hold this year's annual yard sale scheduled for June 6th. No official decision was made by Council. Melody will talk to the yard sale committee at their meeting scheduled for Wednesday, May 13th.

Chip moved, seconded by Cindy to cancel the May 28th Council meeting. Motion passed unanimously.

Cindy moved, seconded by Kim to adjourn at 9:15 p.m. Motion passed unanimously.

Secretary,

