

## REGULAR MEETING OF HALLAM BOROUGH COUNCIL

March 9, 2020

The regular meeting of the Hallam Borough Council was held in the Borough Building at 7:00 p.m. with the following members present: Mayor Glenn Wascovich, President William Fitzpatrick, VP Harry (Chip) Smith, Jr., Melody Stine, Kim Krotzer, Cindy Knox and Crystal Weston.

Sharon Dupler, Secretary, Sherry Myers, Zoning Officer and Treasurer, Attorney Stephen McDonald, Chief Pollock, Hellam Township Police Department, Chief Eric Strittmatter, Friendship Fire Co. and to the best of my knowledge the following visitors: *Phil Smith, Michael Wascovich (200 W. Beaver St.), Ed Akehurst (Borough Auditor), Adele Akehurst (216B Friendship Ave.), Daniel & Jen Harsh (267 W. Beaver St.), Matthew Flinchbaugh (101 S. Prospect Street), Chris Courogon (Lancaster Newspapers), Mike Dupler (360 E. Market Street) and Sue Horner (248 W. Market Street).*

President Fitzpatrick called for public comment. There was none.

President Fitzpatrick announced the meeting was being live streamed.

Chip moved, seconded by Kim to approve the February 10, 2020 minutes with the following correction: Susquehanna Valley EMS (SVEMS) has been responding to the calls in Canadochly Valley's area because Canadochly cannot get enough volunteers to respond to the volume of calls. Motion passed unanimously.

Chief Pollock gave the monthly police report. A paper copy will be given to Sharon once generated. The police department is in the process of getting a K9 unit and have raised approximately \$15,000.00 so far. Officer Carpenter will be the handler. The food, care, grooming and equipment are being donated. They will need to purchase the dog. The department is now officially registered in the Ring Doorbell program. Several officers attended various training classes.

The monthly ambulance report was distributed earlier. There were no questions.

The monthly fire company report was distributed. There were 3 calls in Hallam Borough and 0 automatic false alarms.

Derek gave the monthly engineer's report. Kinsley is planning to complete the Guy Street punch list items the third week of March, weather permitting.

C.S. Davidson's bridge team conducted a follow up inspection of the bridge on Cherry Avenue on January 24, 2020. The inspection noted no change in the abutment wall rotations from the July 25, 2019 inspection and recommended the bridge remain open. It will be reassessed in six (6) months. They will begin working on design work. PennDOT still has not announced award recipients for the Multi-Modal Grant.

The York County Planning Commission has offered to allocate \$75,000.00 of the DEP funding they received to the Borough's West Beaver Street Swale Project (Sam's Ditch) as long as the money can be expended by September 30, 2020. Chip moved, seconded by Cindy to accept the \$75,000.00 offer of DEP funding from the York County Planning Commission to be used for construction on the West Beaver Street Swale Erosion project. Motion passed unanimously. The York County Planning Commission will be generating an agreement to be signed by Council.

The survey has been completed for the Emig Park pedestrian bridge. The survey information will be used to draft a preliminary design and determine cost.

There was some discussion on the status of the Frysville Road Hazard Mitigation Grant. If the grant is funded, it will cover demolition of 295 and 297 Frysville Road as well as the private bridge. Derek spoke with Brian Wicks, owner of 299 Frysville Road. He is interested in selling his property to the Borough for \$1.00 provided his tax debt is covered and he can walk away from the property. Derek has spoken with Attorney Myers regarding the situation and the process to move forward. Chip moved, seconded by Kim authorizing Derek to pursue the terms and conditions of the sale and engage the Solicitor to assist in the process of purchasing 299 Frysville Road. Motion passed unanimously.

Devon provided a red-lined version of the handicap parking ordinance for Council to review for advertisement to adopt at the April Council meeting. Cindy moved, seconded by Melody authorizing Devon to advertise Ordinance 2020-1- To Designate, Create, Abandon and Regulate Certain Handicapped Parking Spaces, to Provide for Enforcement of Violations and Penalties Therefore for adoption at the April Council meeting with the following changes: the annual renewal date of January 31<sup>st</sup> and the Borough will provide an application form to be submitted with each request. Motion passed unanimously.

Ed Akehurst, Borough Auditor, reported the 2019 audit of Hallam Borough has been completed and no anomalies were found. All of the Borough's books and records are in order.

Sherry gave the monthly Zoning Report. Code Administrators posted the Stambaugh property, located at 30-36 N. Lee Street, as unsafe. Mr. Stambaugh is deceased and the new buyer will need to contact Code Administrators. The civil complaint hearing was held on March 5, 2020 on the Eckert property, 159 S. Prospect Street, and ended in a 90-day continuance by the District Magistrate. The Eckert's are to stop the business within this time frame. The judge expressed to the homeowner that fines could increase if the business is not stopped.

Sherry gave the monthly Treasurer's Report. She met with Northwest Bank about rates for a new 24-month CD after cashing out the CD at First National Bank last year. She is still shopping for the best investment rates.

Checking Account Balance.....	\$19,955.86
Receipts – Deposits + Interest.....	\$54,844.19
Void Ck.....	\$0.00
Trans In FromMM .....	\$0.00
Trans Out To Fire Tax .....	\$51.72
Expenditures            Check #6524 to Check #6548.....	\$30,530.40
To Debit.....	\$0.00
Checking Account Balance.....	\$44,217.93

Cindy moved, seconded by Chip to approve the Treasurer’s report. Motion passed unanimously.

Cindy moved, seconded by Chip to approve the Highway Aid with a balance of \$87,251.55. Motion passed unanimously.

Every two years, the Borough purges public records as allowed by the Pennsylvania State Municipal Records Manual. Chip moved, seconded by Cindy to pass Resolution 20-02, Disposition of Non-Permanent Public Records. Motion passed unanimously.

The Media and Technology committee gave a report. For technical support, CSB will install a remote access application on each computer in the office. The committee met with Chip and Josh Smith to discuss ways to improve the appearance and user friendliness of the current website. They also discussed allowing Sharon access to the website for uploading Borough documents and minutes. Sharon will contact CSB for assistance in changing how the Borough’s Facebook page is set up.

The Kreutz Creek Preservation Society is gathering information to write an article on the history of Brigadoon.

There was discussion on whether or not street sweeping should be done this year in the Borough. Due to the lack of snowfall, there is not much debris on the streets. Phil stated Public Works can clean the areas that have a significant amount of debris. Kim moved, seconded by Cindy authorizing Phil and Sharon to determine, at the end of March, if the streets should be swept and contact Ross Industries accordingly. Motion passed unanimously.

Faith United Methodist Church will be hosting a community Easter egg hunt at Emig Park on Saturday, March 28<sup>th</sup>. Phil will unlock the public restrooms on Monday, March 23<sup>rd</sup> for the season.

The Mayor attended a newly elected officials boot camp along with Crystal and Kim.

Bill stated Resolution 20-03 Appointing a Borough Councilperson needs to be passed to fill Sam Fullam’s unexpired term. Michael Flinchbaugh, Michael Dupler, Daniel Harsh and Michael Wascovich each submitted a letter of interest in filling the Council vacancy. Bill passed the gavel to Chip. Bill moved, seconded by Chip to appoint Mike Dupler to fill the vacant Council position and fulfill the unexpired term, which will expire on December 31, 2021. Yes-Bill, Chip. No-Melody, Kim, Cindy, Crystal. Motion failed. Cindy moved, seconded by Chip to appoint Daniel Harsh to fill the vacant Council position and fulfill the unexpired term, which will expire on December 31, 2021. Yes-Bill, Chip, Cindy. No-Melody, Kim, Crystal. Tie broken by Mayor Wascovich with a No vote. Motion failed. Crystal moved, seconded by Kim to appoint Matthew Flinchbaugh to fill the vacant Council position and fulfill the unexpired term, which will expire on December 31, 2021. Yes-Melody, Kim, Crystal. No-Bill, Chip, Cindy. Tie broken by Mayor Wascovich with a Yes vote. Motion passed.

Chip moved, seconded by Cindy to cancel the March 26<sup>th</sup> Council meeting. Motion passed unanimously.

Cindy moved, seconded by Chip to adjourn at 9:00 p.m. Motion passed unanimously.

Secretary,  
/s/ Sharon L. Dupler