

## REGULAR MEETING OF HALLAM BOROUGH COUNCIL

January 6, 2020

The Reorganization meeting of Hallam Borough Council was held in the Hallam Borough Building at 7:01 p.m. with the following members present: Mayor Glenn Wascovich, William (Bill) Fitzpatrick, Harry (Chip) Smith, Jr., Melody Stine, Kim Krotzer, Cindy Knox and Crystal Weston.

Also present were Sharon Dupler, Secretary, Sherry Myers, Zoning Officer and Treasurer, Attorney Stephen McDonald, CGA Law Firm, Derek Rinaldo, C.S. Davidson, Inc., Chief Doug Pollock, arriving at 7:30 p.m., Fire Chief Eric Strittmatter and the following visitors: Ed and Adele Akehurst (216b Friendship Avenue), Mike Wascovich (200 West Beaver Street), Brenda and Phil Lauer (285 Robin Ann Court), Paul McCleary (457 Arnold Lane), Mike Dupler (360 East Market Street) and Matthew Flinchbaugh (101 South Prospect Street).

Mayor Wascovich swore in the newly elected Councilpersons William Fitzpatrick, Kim Krotzer, Cindy Knox and Crystal Weston, along with newly elected Auditor Wallace Ed Akehurst prior to the meeting. Mayor Wascovich opened the meeting by conducting the election of officers, asking for nominations for Council President. Kim nominated Bill for President of Council. Cindy seconded the nomination. There being no other nominations for President of Council, Mayor Wascovich called for a vote. Yes-Bill, Chip, Kim, Cindy and Crystal. No-Melody. Motion passed electing Bill Fitzpatrick as President of Council. Mayor Wascovich asked for nominations for Vice President of Council. Cindy nominated Chip for Vice President of Council. Kim seconded the nomination. There being no other nominations for Vice President of Council, Mayor Wascovich called for a vote. Yes-Bill, Chip, Melody, Kim, Cindy and Crystal. Motion passed unanimously electing Chip Smith as Vice President of Council. Council President, Bill Fitzpatrick asked for nominations for President Pro-Tem of Council. Chip nominated Cindy for President Pro-Tem of Council. Crystal seconded the nomination. There being no other nominations for President Pro-Tem of Council, Bill called for a vote. Yes-Bill, Chip, Melody, Kim, Cindy and Crystal. Motion passed unanimously electing Cindy Knox as President Pro-Tem of Council.

Chip moved, seconded by Cindy to make the following appointments as listed on the agenda: Secretary-Sharon Dupler, Treasurer-Sherry Myers, Solicitor-CGA Law Firm, Engineer-C.S. Davidson, Inc., Zoning Officer/Code Enforcement Officer-Sherry Myers, Bank Depositories-First Capital Federal Credit Union, York Traditions Bank and People's Bank, Right-To-Know Officer-Sharon Dupler, Crossing Guards-Linda Stillinger and Rhonda Smeltzer, Highway Department-Phil Smith, Carl Newcomer, Howard Gromling and Barry Miller, Park Caretaker-Ron Gromling and Office Cleaning-Sharon Dupler. Motion passed unanimously.

Cindy moved, seconded by Chip to make the following Board/Commission appointments and authorizations: York Adams Tax Bureau-1 year-Sherry Myers, Alternate-Sharon Dupler; Chair of Vacancy Board-1 year-Phyllis Bollinger; Emergency Management Coordinator-1 year-Christopher Eaton; Planning Commission-4 years-Josh Smith (20-21-22-23); Zoning Hearing Board-3 years-Heather Bitner (20-21-22); Eastern York County Sewer Authority (EYCSA)-5 years-Robert Schlosser (20-21-22-23-24); Open Records Officer-1 year-Sharon Dupler; approval of the 2020 Fire company fundraisers, authorizing the fire police to direct traffic in non-emergency events and any other events brought before the fire company membership at a meeting and approved. Motion passed unanimously.

Bill asked for public comment. There was none.

Chip moved, seconded by Cindy to approve the December 9, 2019 minutes as written. Motion passed unanimously.

The Ambulance report was distributed earlier due to Adam Marden's absence.

There were no questions on the fire company report. There were 7 calls in Hallam Borough for the month of December and 2 automatic false alarms. There was a total of 68 calls in Hallam Borough in 2019. Engine 21-1 was repaired and returned to service on December 27, 2019. The fire company was awarded two grants. The first was for decontamination supplies from the Carney Strong Foundation whose goal is prevention of firefighter occupational cancer. The second award was from FM Global, a fire insurance company, for 100 smoke detectors. The department will also be awarded a grant, in an unknown amount at this time, through the PA State Fire Commissioner's Office for two thermal imaging cameras, electrical auto-eject components for shoreline power and automatic rewind electric reels for use in the station.

Bill introduced the newly elected and re-elected Council members as well as the newly elected Auditor.

Derek gave the monthly engineer report. The poles on Guy Street have been relocated.

On December 27, 2019, Derek received unofficial notification that the Borough was awarded a \$200,000.00 grant through the National Fish and Wildlife Foundation for the Tributary to Kreutz Creek Streambank Restoration project (Sam's Ditch). The funding amount needed for the project is estimated at \$300,000.00. Derek recommended authorizing C.S. Davidson to pursue additional grant funding through Exelon. If successful, this would fully fund the construction for Sam's Ditch. However, DEP has allocated money to York County, as they are a target reduction project, and the Borough's project under York County is number one on their list for funding. The Borough will receive an unknown amount of funding from DEP

unless Council determines an Exelon grant would make more sense. Derek suggested tabling discussion until the February meeting in hopes that more details will emerge.

The Borough is still in 16<sup>th</sup> position for the available fifteen (15) awarded projects in the first grant application submission for the Frysville Road Hazard Mitigation Grant. More funding through PEMA may become available, but no further information will be given again until May 2020. Another grant round has opened; however, this round is only for Federal money, no State match and, the amount of Federal money will be determined by the property's flood classification. Derek, Sharon and Bill met with the property owners, and they understood that the Borough was not in the financial position to pay a 10% match. The State contacted Derek after this meeting; there may be another funding opportunity available to acquire 299 Frysville Road as an abandoned property and demolish it. This funding, along with Hellam Township Public Works crew, by resolution, would be willing to assist in removing the private bridge if the Borough provides in-kind services. There is a possibility the Borough could get funding to acquire and demolish 295 & 297 and use local funds and the ICC (Increased Cost of Compliance) funds as a match to receive the grant. Derek recommends asking for funding for 295 & 297, leave 299 out to lower the match. Chip moved, seconded by Cindy authorizing Derek to submit a grant application to PEMA for 295 & 297 Frysville Road and cover a 10% match on 295 through in-kind services and a potential utilization of ICC funding. Motion passed unanimously.

No announcement has been posted in response to the award recipients for the Multi-Modal Grant submission for the Cherry Avenue bridge replacement.

Attorney McDonald presented Resolution 20-01 Appointing Brenda Lauer as an Auditor of Hallam Borough. This appointment is for two years, filling Phyllis Bollinger's unexpired term. Cindy moved, seconded by Crystal to pass Resolution 20-01, Appointing Brenda Lauer as an Auditor of Hallam Borough. Motion passed unanimously.

Attorney Myers is working on a draft handicap parking ordinance and emailed Sharon questions to review with Council to complete the draft. After some discussion, Council decided the ordinance should allow the following: undesignated spaces, limit only one space per household, no application fee, must certify annually and must have a handicap license plate to apply, not just a hanging tag and Council makes the determination to grant the application. Sharon will report this information to Devon to complete the draft ordinance for Council's review.

Chief Pollock gave the monthly police report. There were 43 calls, 1 accident, 6 criminal charges and 5 traffic citations in December. The police department participated in another round of the PennDOT program "Click It Or Ticket". The department is looking to host a blood drive in early May of this year. Kreutz Creek Elementary school is now equipped with stop the bleed kits, and all of the staff have completed stop the bleed training.

There was some discussion on the condition of the bridge on Cherry Avenue. C.S. Davidson will be doing a six-month inspection in February to determine if the bridge can remain open. Chip moved, seconded by Cindy authorizing Derek to begin the engineering on replacing the Cherry Avenue bridge. Motion passed unanimously.

Sherry gave the monthly Zoning Officer report. The Zoning Hearing Board Solicitor, William Poole, has retired from practicing law. Sherry contacted a few other lawyers who specialize in zoning cases. Gavin W. Markey, Esquire of Ream, Carr, Markey, Woloshin & Hunter agreed to serve as the new Zoning Hearing Board Solicitor. The Zoning Hearing board will appoint him at the first meeting of the year.

Sherry informed Council of the partial compliance regarding the commercial trucking business office that is being conducted out of the property at 159 South Prospect Street (Eckert). The 30-day appeal period expired in November 2019. The Borough must file a civil action to determine an exact daily fine and force compliance. Sherry requested authorization from Council to file a civil complaint on behalf of the Borough and authorize the Solicitor to assist in presenting the case to the District Magistrate if necessary. Chip moved, seconded by Melody authorizing Sherry to file a civil complaint on behalf of the Borough, with the assistance of the Borough Solicitor in presenting the case to the District Magistrate for the property owner at 159 S. Prospect Street. Motion passed unanimously.

Cindy moved, seconded by Crystal to renew the 2020 Code Administrators contract. Yes-Bill, Melody, Kim, Cindy and Crystal. Chip abstained. Motion passed.

Sherry gave the Treasurer's report. All fourth quarter payroll tax reports and payments have been completed and filed with the taxing authorities.

Checking Account Balance .....	\$19,754.35
Receipts – Deposits + Interest.....	\$25,549.17
Void Ck. ....	\$0.00
Trans In From MM .....	\$35,000.00
Trans Out From MM .....	\$0.00
Expenditures    Check #6436 to Check #6481 .....	\$49,501.11
To Debit .....	\$0.00

Checking Account Balance ..... \$30,802.41

Cindy moved, seconded by Chip to approve the Treasurer's report. Motion passed unanimously.

Cindy moved, seconded by Melody to approve the Highway Aid with a balance of \$10,662.02. Motion passed unanimously.

Bill made a recommendation to Council to outsource the Borough's computer service needs. There was discussion on the status of the website. Chip will contact Brian Howard regarding obtaining ownership of the Borough's domain. If no action from Brian, Council will move forward with purchasing a new domain. Once Bill appoints committees, the IT committee will meet to set up a meeting with an outside IT firm to recommend IT related services for the Borough.

The First Night Hallam committee is in need of volunteers to assist in planning throughout the year.

Cindy moved, seconded by Chip to cancel the January 23, 2020 Council meeting. Motion passed unanimously.

President Fitzpatrick set the 2020 committees.

Chip moved, seconded by Crystal to adjourn at 8:55 p.m. Motion passed unanimously.

Secretary,  
/s/ Sharon L. Dupler

APPROVED