

# HALLAM BOROUGH

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250 West Beaver Street

Hallam, PA 17406

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## April 9, 2018 Agenda

1. Call to Order
2. Prayer & Pledge to Flag
3. Public Comment – Auditors Report
4. Approve March 12<sup>th</sup> minutes
5. Police Report
6. Ambulance Report
7. Fire Co. Report
8. EYCEMA Report
9. Engineer's Report- 2017 Brigadoon Street Project                      2018 Guy Street street project  
    MS4/CBPRP  
    YCPC Feasibility Study- appoint Local Government Committee representative  
    W. Beaver Street Swale Erosion-Sam Keller-Emig St.  
    Buttonwood Lane/Friendship Ave. traffic striping plan
10. Solicitor – Social Media policy                      Ordinance 2018-1 - Recreation Authority Formation  
    Air pollution ordinance  
    Mirror installation on E. Market St. at Friendship Ave.  
    Resolution 18-02 - St. James Church/Borough ball field sidewalk
11. Visitors   Christie Peters-recreation trails summary
12. Zoning Officer's Report
13. Treasurer's Report
14. Secretary's Report & Correspondence – street sweeping is scheduled for Mon., Apr. 30<sup>th</sup> & Tues., May 1<sup>st</sup>  
    Hallam Borough shirts
15. Grounds & Equipment
16. President's Report & Correspondence
17. Highway & Safety
18. Road Crew Report
19. Health & Sanitation
20. Park – backup Caretaker
21. Military
22. Mayor's Report - Fact Finding Meeting Tues., April 24, 2018 @ 9 a.m. @ Borough office
23. Recreation
24. Special Events – George Gayman Proclamation w/ Hellam Township
25. Unfinished Business
26. New Business --April 26<sup>th</sup> Council meeting
27. Adjourn

**MICHAEL, BILL AND CHIP: PLEASE RETURN YOUR ETHICS FORM TO SHARON**

## REGULAR MEETING OF HALLAM BOROUGH COUNCIL

March 12, 2018

The regular meeting of the Hallam Borough Council was held in the Borough Building at 7:00 p.m. with the following members present: Mayor Glenn Wascovich, President William Fitzpatrick, Melody Stine, Sam Fullam, Michael Wascovich, Cindy Knox and Mike Dupler.

Sharon Dupler, Secretary, Attorney Peter Solymos, CGA Law Firm, Derek Rinaldo, C.S. Davidson Inc., Sherry Myers, Zoning Officer and Treasurer, Chief Pollock, Hellam Township Police Department, Chief Eric Strittmatter, Friendship Fire Co. and to the best of my knowledge the following visitors: *Phil Smith, Barry Miller, Robin Wenz (410 E Beaver St), Christie Altland (150 Schoolhouse Ln), Rev. Kelly Shiflett, Trinity UCC and Christie Peters (Hellam Township resident).*

President Fitzpatrick called for public comment. There was none.

Melody moved, seconded by Cindy to approve the February 12<sup>th</sup> minutes. Motion passed unanimously.

Chief Pollock gave the monthly police report. There were 46 calls for the month of February, 1 accident, 2 traffic arrests and 7 criminal arrests. Officer Tim Gingerich received an award from PennDOT for his exceptional performance during the aggressive driving campaign. The department hosted its second annual officer awards ceremony in which Officer Seth Reed was named Officer of the Year. Chief Pollock reported there was some vandalism done to the green playhouse at the park. They were able to identify the individuals. Prior to making contact with the people, Phil had already cleaned the playhouse; however, the police did cite the individuals for not cleaning up after their dog.

Sharon asked how to proceed with allowing portable handicap signs to be used in the Borough. Pete stated the resident must submit a written request to Borough Council for review and approval. Borough Council will consider adopting an Ordinance with regard to allowing portable handicap signs to be used in the Borough.

The ambulance report for February was distributed in Mike Fitzgibbons' absence. There were 9 calls in the Borough for the month of February.

Chief Eric Strittmatter gave the monthly fire company report. There were 14 calls and 0 automatic false alarms in the Borough for February.

There was discussion on revising the air pollution ordinance. Sherry will meet with Attorney Solymos and Chief Strittmatter to prepare an amendment to the current air pollution ordinance for distribution to Council at the April meeting.

Phil Smith gave the EYCEMA report. Memorial Hospital's ALS service will no longer be providing service to the Borough and surrounding municipalities. There is an emergency services meeting scheduled for Tuesday, March 13<sup>th</sup> at 4:30 p.m. to discuss who will provide ALS service. Phil spoke about the difference between a disaster declaration and a snow emergency declaration. Phil will provide examples to the Borough to be used for future declarations, and he will also provide the Borough with a list of media contacts for such an event.

Derek provided Council with a plan showing where all of the ADA curb ramps are located and required within Brigadoon. There were two (2) additional ADA ramps that Council can consider replacing as part of the 2017 street project. In Chip's absence, Council chose to defer the decision until the April meeting. Derek will still advertise for bids and, if needed, request a change order at a later date for the additional ADA ramps.

Derek provided a cost estimate for replacement of 24 blocks (480 square feet) (\$7,200) of sidewalk along West Beaver Street at the softball fields. These areas either do not meet specifications or are very close to not meeting specifications. Complete replacement of the sidewalk would require an additional 88 blocks, which would be another \$15,000 addition to the project cost. Derek recommended to replace the whole run because the sidewalk is old and at the end of its life. Bill polled Council on the sidewalk replacement. Melody stated that the entire length should be replaced and the Borough should absorb the cost, Sam agreed with Melody's statement, Michael was undecided, Cindy abstained and Mike also agreed with Melody's statement. Pete suggested that Council adopt a Resolution setting forth exactly why the Borough is absorbing the cost of the sidewalk replacement along the softball fields on West Beaver Street. Council agreed, and Pete will draft the Resolution.

Derek recommended Council authorize C.S. Davidson to advertise for bids for the Sidewalk/ADA Ramp Replacement Project in Brigadoon, with a bid opening on Friday, April 6<sup>th</sup> and then providing a reconunendation for award at the April 9<sup>th</sup> Council meeting. Derek is planning to bid for paving in May. Cindy moved, seconded by Bill authorizing Derek to bid the Sidewalk/ADA Ramp Replacement Project in Brigadoon with a bid opening on Friday, April 6<sup>th</sup>. Motion passed unanimously.

Weather permitting, Derek will be meeting with Land Studies to complete the analysis to determine the additional pollution reduction potential for the West Beaver Street Swale Erosion project.

The York County Planning Commission is entering into the second phase of a feasibility study which is to form a countywide Stormwater Management Authority. At this point, the York County Planning Commission is requesting that each municipality appoint one representative to serve on a Local Government Committee. There are several requirements of the appointee, as stated in the letter dated March 5, 2018 from the York County Planning Commission. Council decided to defer this to the April meeting.

There was discussion on the parking situation on the west side of Friendship Ave. at Trinity UCC. Reverend I. Kelly Shifl spoke on behalf of the church. That area is the only handicapped and elderly parking the church has at this time. The church offers week long activities for the community day and evening. The Reverend feels there are safety issues that are of the Borough's concern and should be addressed in a more aggressive manner. He stated that cars being parked there may, at least, be some of a speed deterrent. He suggested moving the handicapped signs further down the hill. Council asked Phil to install a "no parking here to corner" sign the proper distance from the stop sign at Forry Ave. and Friendship Ave. and also post as many handicap spaces that will fit between E. Market St. and Forry Ave.

Pete recommended Council adopt a social media policy. Pete suggested social media committee needs to be formed and someone needs to be designated to be in charge of the policy. Melody reviewed the Kane Borough social media policy that Pete distributed to Council. She had comments and questions. Pete requested that she meet with Chip and report their recommendations on creating a Hallam Borough policy to Pete for review.

Pete gave Council a timeline on the formation of the new Recreation Authority. Sharon will distribute the timeline to Council via email.

Robin Wenz, a hearing-impaired resident at 410 E. Beaver St., requested to have ADA accessibility at public Borough meetings for the deaf and hearing impaired. Bill asked Michael to look into what needs to be done to accommodate handicap needs during Borough meetings.

Christie Peters, resident of Hellam Township, spoke to Council regarding Chapter 6 (Greenways & Trails) of the Parks, Recreation and Open Space Plan that was developed in 2012. She would like to create a committee to discuss the possibility of creating more walking trails. Because there are new members to Council, Christie volunteered to review Chapter 6 and prepare a summary for Council to review.

Christie Altland, 150 Schoolhouse Lane, suggested utilizing Emig Park more for the community by hosting a farmer's market once a month; an event where local growers would gather, set up stands and bring locally grown produce to sell to the community. She should try to coordinate any events with Cindy and Sharon.

Sherry gave the monthly Zoning Report. The total fees collected in February was \$1,350.00. The Planning Commission met on March 5<sup>th</sup> to continue working on the Zoning Ordinance update. The Planning Commission decided to invite John Klinedinst, C.S. Davidson, Inc., to the April Planning Commission meeting to review the revisions of the Zoning Ordinance to date.

Sherry gave the monthly Treasurer's Report. She requested approval from Council to retain Auditor Michael Feight on an as need basis to resolve some purging issues in the Quickbooks software program. Sherry will ask Michael Feight how much he would charge to help and refer back to Council.

Checking Account Balance.....	\$13,343.54
Receipts – Deposits + Interest.....	\$48,007.97
Trans In (from Money Market).....	\$4,000.00
Reverse test .....	\$0.22
Voided Check .....	\$50.00
Expenditures	
Check #5530 to Check #5594 .....	\$45,365.82
Checking Account Balance.....	\$20,035.91

Cindy moved, seconded by Mike to approve the Treasurer's report. Motion passed unanimously.

Cindy moved, seconded by Mike to approve the Highway Aid with a balance of \$221,414.41. Motion passed unanimously.

Sharon presented Resolution 18-01 Disposition of Non-Permanent Public Records for adoption. Mike moved, seconded by Cindy to adopt Resolution 18-01 Disposition of Non-Permanent Public Records. Motion passed unanimously.

The York County Quick Response Team sent a letter requesting a donation. Mike moved, seconded by Cindy to donate \$100.00 to the York County Quick Response Team. Motion passed unanimously.

Sharon announced that Trinity UCC will be hosting a community egg hunt on Saturday, March 24<sup>th</sup> with a rain date of Saturday, March 31<sup>st</sup>. Weather permitting, Phil will open the restrooms and then leave them open for the season.

Sharon is working on scheduling Street Sweeping with Ross Industries for Monday, April 30<sup>th</sup> and Tuesday, May 1<sup>st</sup>. Phil and Sharon are coordinating with PennDot to sweep Market Street around the same time.

Michael Flinchbaugh, of R&S Flinchbaugh, LLC, requested a new Horn Farm lease be approved by Council for another five (5) years. The lease that was in place expired December 31, 2017. Michael moved, seconded by Sam to enter into a new five (5) year lease with R&S Flinchbaugh, LLC for renting the Borough portion of the Horn Farm, which will expire on December 31, 2022. Motion passed unanimously.

There was discussion on the jiffy john stationed at Emig Park. Council decided to have it removed for the summer. Sharon will contact Knaper's and have it removed.

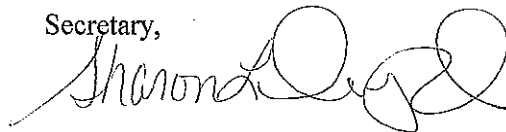
Mayor Wascovich gave his monthly report. The next Fact-Finding meeting is scheduled for Tuesday, April 24, 2018 at 9:00 a.m. at the Borough Office.

There was some discussion on forms of communication between Borough Officials and relaying information to residents.

Cindy moved, seconded by Mike to cancel the March 22<sup>nd</sup> Council meeting. Motion passed unanimously.

Mike moved, seconded by Cindy to adjourn at 10:00 p.m. Motion passed unanimously.

Secretary,

A handwritten signature in cursive script, appearing to read "Sharon", written in black ink.



Susquehanna Valley EMS  
2018 Eastern York County  
EMS Response Report

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg	
<b>Response Times (Average in Minutes)</b>														
<b>All levels Responses</b>														
Dispatch to Enroute	1.01	1	1.34										1.11667	
Enroute to Arrive	6.43	7.32	6.31										6.68667	
Dispatch to Arrive at Scene	8.34	9.02	8.07										8.47667	
On Scene	14.54	19.08	13.2										15.6067	
<b>Total Call Time</b>	<b>42.01</b>	<b>39.55</b>	<b>40.5</b>										<b>40.6867</b>	
<b>Dispatch By Service Level Request</b>														
													<b>Avg</b>	<b>YTD Total</b>
Class I (ALS)	57	31	38										42	126
Class II (BLS)	41	11	17										23	69
Class III (BLS No Lights or Sirens)	48	23	18										29.6667	89
Total Calls Covered by SVEMS	129	89	75										97.6667	293
Total Mutual Aid Calls Covered by Other SVEMS Units	17	5	23										15	45
Total Mutual Aid Calls Covered by Other EMS Agencies													#DIV/0!	0
<b>Response Outcome</b>														
													<b>Total</b>	<b>Pct</b>
Treated and/or Transported	98	54	69										221	69.06%
Call Cancelled	13	16	12										41	12.81%
DOA	1	3	3										7	2.19%
No Patient Found	17	9	3										29	9.06%
Treatment/No Transport			7										7	2.19%
Patient Care Transferred	1	0	3										4	1.25%
Standby	6	2	3										11	3.44%
<b>Total No Transport</b>	<b>38</b>	<b>30</b>	<b>31</b>										<b>99</b>	<b>30.94%</b>
<b>Response Service Level Outcome Type</b>														
													<b>Total</b>	<b>Pct</b>
ALS (Advanced Life Support)	61	31	19										111	36.04%
BLS (Basic Life Support)	75	43	79										197	63.96%
													308	100.00%
<b>Destination Hospitals</b>														
													<b>Total</b>	<b>Pct</b>
Lancaster General Hospital	17	7	7										31	10.06%
Lancaster Regional Medical Center			2										2	0.65%
Memorial Hospital	27	17	18										62	20.13%
York Hospital	47	26	36										109	35.39%
Other	2												2	0.65%
													206	66.88%
<b>Response By Municipality</b>														
													<b>Total</b>	<b>Pct</b>
Columbia Borough	11		7										18	5.84%
East Manchester Township													0	0.00%
East Prospect Borough			3										3	0.97%
Hallam Borough	14	9	12										35	11.36%
Hellam Township	61	48	39										148	48.05%
Hopewell Township													0	0.00%
Lower Windor Township/Craley	12	1	6										19	6.17%
Springettsbury Township	5	1	7										13	4.22%
West Hempfield Township													0	0.00%
Windsor Township													0	0.00%
Wrightsville Borough	30	22	20										72	23.38%
Yorkana Borough	1												1	0.32%
Other		1											1	0.32%
													310	100.65%

Community Activities & Special Notes:

**ENGINEER'S REPORT FOR HALLAM BOROUGH**  
**April 9, 2018**

1. **General**

- a. We responded to a request from the York County Planning Commission for information on Borough's floodplain management program.
- b. John attended the March Planning Commission meeting to offer guidance on multiple Zoning regulations

2. **Streets General**

- a. I provided the Borough with cost estimates for the Brigadoon and Guy St. Paving Projects.

i. **Brigadoon**

1. Construction Cost:	\$556,474.60
2. Resident Concrete Reimbursement:	- \$34,360.00
3. CDBG Grant:	<u>-\$50,000.00</u>
4. Total Estimated Cost:	\$472,114.60

i. **Guy Street**

1. Construction Cost:	\$206,855.00
2. Resident Concrete Reimbursement:	<u>-\$46,925.00</u>
3. Total Estimated Cost:	\$159,930.00

3. **2017 Street Maintenance**

a. **Brigadoon Sidewalk**

- i. CSD sent all residents in the Brigadoon Neighborhood a letter informing them of their responsibility to replace damaged sidewalk, or compensate the Borough for replacement through the project. We also provided letters to those properties not requiring any repairs that their properties meet current specifications.

ii. **Sidewalk Replacement Cost Estimate**

1. Construction Cost:	\$160,000
2. Resident Concrete Reimbursement:	- \$35,000
3. CDBG Grant:	<u>-\$50,000</u>
4. Final Cost to Borough	\$75,000

- iii. **Bids for sidewalk and ADA ramp replacement will be opened on Friday, April 6th. I will provide the bidding results and a recommendation for award at the April Council Meeting**

b. **Brigadoon Paving**

- i. York Water provided a letter to me on September 21<sup>st</sup> agreeing to contribute \$3,900 to the Brigadoon Paving Project to compensate the Borough for the repaving of the Goodwin Lane/W. Beaver St. intersection. I estimate this should adequately cover the Borough's costs.
- ii. York Water is currently working on main replacements. They will be restoring any concrete that they disturb themselves.
- iii. We recommend the concrete portion of the project be bid and awarded first, then the Borough may proceed with bidding the asphalt repaving separately.

4. **Stormwater: MS4 Program, Chesapeake Bay Plan**

a. **MS4**

- i. The Borough's MS4 Waiver application has been officially approved by DEP! The waiver became effective on February 1, 2018 and is good for 5 years. Current guidance from DEP is that the Borough will still need to submit one more annual report to cover the end of the last

permit year (April 1, 2017) to the waiver effective date. The annual report will be due September 30<sup>th</sup>.

- b. 2018 Regional CBPRP – Council agreed to participate in Regional permit. The current cost estimate to implement the plan has been revised to be \$13 million over the five year permit which includes Program Administration, BMP Design, Permitting, Construction and O&M. .
  - i. At the June 29, 2017 meeting, Scenario 4B was selected as the funding mechanics for the County plan. Under this scenario, the Borough will be required to contribute \$1,591 per year (\$7,955 over 5 years) to participate.
  - ii. The Management Committee is working to create a schedule to determine which year funding for each project will need to be allocated. They are asking for municipal input on this schedule. Taking priority will be projects that are ready to move, have motivated municipalities, and/or will take multiple years to accomplish and need to be started. **The Borough must respond to YCPC by April 20<sup>th</sup> with a proposed schedule.**
- c. York County Stormwater Management Authority
  - i. York County Planning Commission is Commission is developing an implementation plan for the creation of a County Stormwater Authority. **They are requesting one member from each municipality be selected to serve on a municipal committee as part of the plan development.** This committee is new and different from any other County stormwater group that the Borough may be currently participating in.

5. West Beaver Street Swale Erosion

- a. The grant paperwork has been completed and was returned the Borough.
- b. Land Studies completed the BANCS analysis of the site and believe that the project should return above average pollution reduction results. CSD is going to work to enhance the upper reach of the projects with Land Studies providing design guidance on the lower reach. I will provide an updated project schedule at the Council Meeting.

6. Buttonwood Ln./Friendship Ave. Intersection

- a. TRG was authorized in February to complete a striping plan for this intersection.
  - i. TRG stated that the plan is at 50% and is waiting for drafting. I hope to have an update at the meeting.

7. For Staff/Council Use:

**Derek Rinaldo Contact Information**

- a. Direct Line: (717) 814-4537, Main Line (717) 846-4805
- b. Cell: (570) 527-6494
- c. Email: [djir@csdavidson.com](mailto:djr@csdavidson.com)

ORDINANCE NO. 2018 - 1

AN ORDINANCE OF THE BOROUGH OF HALLAM, YORK COUNTY, PENNSYLVANIA, SIGNIFYING THE INTENTION AND DESIRE OF THE BOROUGH OF HALLAM, YORK COUNTY, PENNSYLVANIA TO ORGANIZE A JOINT MUNICIPAL AUTHORITY WITH THE TOWNSHIPS OF HELLAM AND LOWER WINDSOR, YORK COUNTY, PENNSYLVANIA UNDER THE PROVISIONS OF THE ACT OF THE GENERAL ASSEMBLY, KNOWN AS THE MUNICIPALITY AUTHORITIES ACT, 53 PA.C.S. CHAPTER 56; SETTING FORTH AND AUTHORIZING THE EXECUTION OF ARTICLES OF INCORPORATION; APPOINTING AND FIXING THE TERMS OF THE FIRST MEMBERS OF THE BOARD OF SUCH AUTHORITY; AUTHORIZING ALL OTHER NECESSARY ACTION; AND REPEALING ALL INCONSISTENT ORDINANCES OR PARTS OF ORDINANCES.

WHEREAS, three local governments (Borough of Hallam and Townships of Hellam and Lower Windsor, York County, Pennsylvania) jointly desire to organize a municipal authority to be known as the Eastern York Recreation Authority; and

WHEREAS, the Borough Council of the Borough of Hallam, York County, Pennsylvania, signifies its intention and desire to organize an Authority together with the Townships of Hellam and Lower Windsor, York County, Pennsylvania, under the provisions of the Pennsylvania Municipality Authorities Act, 53 Pa. C.S. 5601 *et. seq.* (the "Authorities Act"); and

WHEREAS, the Borough of Hallam believes it is in the best interests of the entire Eastern York community and its residents to create and establish, with the Townships of Hellam and Lower Windsor; the Eastern York Recreation Authority.

NOW THEREFORE, the Borough Council of the Borough of Hallam hereby enacts, adopts and ordains the following:

SECTION 1: The recitals stated above are incorporated into this Ordinance as if fully repeated herein.

SECTION 2: The Borough Council of the Borough of Hallam, in partnership with the Boards of Supervisors of the Townships of Hellam and Lower Windsor; hereby agree to organize a joint authority under the Authorities Act to be known as the Eastern York Recreation Authority.

SECTION 3: The Eastern York Recreation Authority shall have such purposes and powers as set forth in the Authorities Act including but not limited to providing educational, charitable and/or community programs and services; financing working capital, acquiring, holding, constructing, financing, improving, maintaining and operating, owning or leasing, either in the capacity of lessor or lessee, projects and providing financing for insurance reserve; and any other lawful purpose for any projects relative to parks, recreation, grounds and facilities, as set forth in 53 Pa. C.S. 5607(a)(4) of the Authorities Act.

SECTION 4: The President of Borough Council and the Secretary of the Borough of Hallam (the "Borough Secretary") are hereby authorized and directed to execute the Articles of Incorporation on behalf of the



Borough of Hallam for the Eastern York Recreation Authority.

SECTION 5: The Borough Secretary or such other appropriate officer of the Borough of Hallam is hereby authorized and directed to cause notice of the substance of this Ordinance, as enacted and adopted, as well as the Articles of Incorporation to be published as required by the Authorities Act.

SECTION 5: The Borough Secretary or such other appropriate officer of the Borough of Hallam is hereby authorized and directed to cause notice of the substance of this Ordinance, as enacted and adopted, as well as the Articles of Incorporation to be published as required by the Authorities Act

SECTION 6: The Borough Secretary or such other appropriate officer of the Borough of Hallam, in coordination with the appropriate officers of the Townships of Hellam and Lower Windsor are hereby authorized and directed to file such Articles of Incorporation and the necessary proofs of publication with the Secretary of the Commonwealth of Pennsylvania and to do all other things necessary to effectuate the incorporation of the Eastern York Recreation Authority, including the payment of the Borough of Hallam's portion of any and all required filing fees.

SECTION 7: The following named persons are appointed as the first members of the Board of the Eastern York Recreation Authority, which represent the members of the Board as appointed by the Borough of Hallam, for the following initial terms of office:

<u>Name</u>	<u>Address</u>	<u>Term of Office</u>
1. Bill Fitzpatrick	250 W. Beaver St. Hallam, PA 17406	3 years
2. Michael Wascovich	250 W. Beaver St. Hallam, PA 17406	3 years

SECTION 8: All other ordinances or parts of ordinances of the Borough of Hallam which are inconsistent herewith are hereby repealed.

SECTION 9: The provisions of this Ordinance are severable and, if any of the sections, clauses or sentences of this Ordinance shall be held to be illegal, invalid or unconstitutional, such provision shall not affect or impair the remaining sections, clauses or sentences of this Ordinance.

SECTION 10: This Ordinance shall take effect immediately upon enactment.

ENACTED, ADOPTED AND ORDAINED on this 14<sup>th</sup> day of May, 2018.

Attest:

BOROUGH OF HALLAM

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
President

Approved this 14<sup>th</sup> day of May, 2018 .

By: \_\_\_\_\_  
Mayor

## Chapter 6 Summary

### Greenways and Trails

#### **Definitions:**

Greenways a corridor of open space

Trails walkway which can range from a beaten path to a paved surface

#### **Benefits of trails and greenways;**

Social, Transportation, Ecological, Recreation and Economic

#### **State and Local Greenway and Trail Initiative:**

PA Greenways: An action Plan for Creating Connections (2001)

York County Trail Plan (2011)

Hellam Township and Hallam Borough Comprehensive Recreation, Park and Open Space Plan (2014)

#### **Hub and Spoke Concept**

Hubs: Public transportation, schools, parks, commercial and public facilities (library, churches, HFC, Municipal buildings)

Spokes: Trails and sidewalk

#### **Barriers**

Route 462 and 30

#### **Greenways:**

Major Susquehanna River Greenway, Codorus Creek Greenway

Minor Kreutz Creek, Deep Run, Trout Run

#### **Existing and Planned Trails**

Existing Mason Dixon Trail, Susquehanna River Trail

Planned-PA Highlands Trail, Horn Farm Trail, Hellam Township and Hallam Borough Regional Park Trail, Kreutz Creek Trail, Bicycle PA Route S

#### **Potential Trails**

Codorus Navigation Trail, Codorus Water Trail, York-Wrightsville Rail Trail, Market St. to Emig Park Trail, Kreutz Creek Trail extension, Route 462 Bike lanes, Codorus/Rocky Ridge Trail

## MONTHLY REPORT – APRIL 2018

1. Zoning Permits Issued/Fees Collected in March.  
Total fees/deposits were \$2051.53.
2. Planning Commission: Meeting was held on April 3 with Borough Engineer John Klinedinst, who offered advice on how to modify the Wrightsville ordinance, which we have been using as a template, to include small cell communications facilities. He agreed that the draft prepared by Cohen Law Group was “over-written.” He said that the text could be simplified to describe installations either within a road right-of-way or on private property, as well as which installations would be handled by a zoning permit and which would require approval of a special exception from the Zoning Hearing Board. He offered to prepare draft language for review at the next meeting scheduled for May 7.
3. Zoning Hearing Board: No applications pending.
4. Subdivision/Land Development Plans: No applications pending.
5. Enforcement Letters/Correspondence/Court Appearances/Site Visits:
  1. Based on a complaint, I mailed an NOV to the Buckmasters at 100 W. Market Street about a junked pick-up truck stored in the rear yard. They were given 15 days from the date they received the certified notice to remove the truck. Deadline is April 3.
  2. Based on a complaint, I mailed an NOV to Andrew Young at 139 S. Broad Street who has a pick-up truck and car stored in the backyard. Mr. Young called me and explained that the car has antique tags and does not have to be inspected; however, the truck will be sold. I told him that he could have more than 15 days to sell the truck, but to keep me posted. He emailed me that the truck will be gone by April 8<sup>th</sup>. I will follow-up.
  3. Based on a complaint, I mailed a NOV to the Cooleys, who own 190 Charles Circle and now live in New Mexico. The complaint was trash piled on the front porch. After a site visit, I tracked down a daughter who was living in the Borough. She said she would clean up the trash. She did.
  4. Based on a complaint, I mailed an NOV to the Lees at 200 Charles Circle, concerning trash on the front porch. The Lees have a history of being messy. The Buttonwood Crossing HOA has been frustrated with them over the years and has asked the Borough on many occasions to step in with more clout, so I do.
  5. Based on a complaint, I mailed a warning letter to Kim and Tanya Abel, owners of a rental at 333-335 East Market Street. One of their tenants is not retrieving his trash tote after the collection. I mailed a copy of the solid waste regulations which explain that containers cannot be left street-side all week.
  6. The barbershop at 72 W. Market Street (formerly the pharmacy) will be changing to a new bakery. Gerrienne Currey intends to renovate during April and open “The Wild Batch”

bakery in May, specializing in custom cakes and crepes. The building is still owned by Richard Amelotte, the pharmacist.

7. I met with Chief Strittmatter, Atty. Solymos, and Bill Fitzpatrick on March 30 to discuss the open burning (air pollution) ordinance. Atty. Solymos will prepare a draft for Council's review and approval.

8. I issued the zoning permit for the new house in Brigadoon at the corner of Arnold and Leaman. This was the first time in a few years that there was an escrow account established for an engineering review of the on-lot storm water facilities. The permit report lists the escrow fee for that review by Derek at C.S. Davidson. As the underground storm water pit and piping go in the ground, I will be documenting it for our files with photos.

9. Miscellaneous:

I attended the York County Borough's Association dinner meeting on March 22. The scheduled speakers cancelled because of the weather, so we had Jane Conover, CEO of the York County Community Foundation. They are a local source of grant money to make York County a "vibrant community" in which to live. I have placed a copy of their 2016 annual report on the table. They are open to all sorts of grant ideas. We should think of one.

# HALLAM BOROUGH ZONING REPORT FOR MARCH 2018

RECEIPT	DATE	FEES	PERMITS	MAP NO.	LOT NO.	ADDRESS OF PREMISES	PROPERTY OWNER / APPLICANT	IMPROVEMENT	EST. COST	OTHER COMMENTS
934539	3/13/18	25.00	2561	01	241	433 Leaman Lane	Milt Sultzbaugh	Replace sidewalk/driveway apron	\$6,100	
934540	3/22/18	83.40	2562	01	185	427 Fitzpatrick La.	Linda Krotzer	Replace 556 sf patio	\$3,700	
934541	3/27/18	523.73				412 Leaman La.	Mack Wynegar	Storm Water Review Escrow		Escrow Acct.
934542	3/27/18	1419.40	2563	01	251	412 Leaman La.	Mack Wynegar	New Single Family Dwelling	\$270,000	SW # 2563
Totals:		\$2051.53							\$279,800	

## TREASURER'S REPORT

April 1, 2018

1. Borough Asset Accounts and Dedicated Special Funds: This listing details all balances as of 3/31/18, including all interest.
2. Republic Services accepted the reduced payment authorized by Council last month.
3. We received an unanticipated recycling grant check for \$1250.00 from DEP for the 2015 recycling report Sharon filed. We had been told the recycling grant money would not be funded!
4. In April we paid the second quarterly installment for the police contract (\$59,241.75). I also deposited the \$58,000 budgeted to the capital reserve savings accounts. Sharon is remitting tax payments to us at a pretty good pace right now, so I'll deposit excess funds into the liquid money market savings account at First Capital FCU to earn better interest. I drained it almost dry the first quarter of 2018!
5. All first quarter 2018 payroll tax reports and payments have been completed and filed.
6. I spoke with Michael Feight about his hourly rate to help me with some QuickBooks issues. He said that if I could wait until May, he would help me at no charge. I told him that I could wait.
7. We were notified by Intuit (QuickBooks) that the 2015 Pro edition I am using will no longer be compatible with the 2018 payroll subscription program after May 31, 2018. As a result, I had to purchase the 2018 Pro version at a cost of \$230.00, which Chip Smith installed for us mid-March.
8. The auditors completed their work. I mailed a copy of the audit to the York County Clerk of Courts as required.
9. I am attaching the summary of the audit report prepared by the auditors that will be published in the newspaper. Note that under the "General Fund" column, the bottom line is -\$1695.00. This number is a combination of the General Fund income/expense and the War Memorial Fund income/expense. For several years now, the auditors have combined these two funds in their summary, so the bottom line for this column is different from the report I gave you in January for the "2017 actual compared to budget", which was -\$2,545. The War Memorial Fund had a year-end figure of +\$850. (-\$2,545 + \$850 = -\$1,695)
10. I am attaching a 1<sup>st</sup> quarter 2018 actual compared to budget report for your review.

<b>Borough Assets</b>	<b>4/1/2018</b>	<b>4/1/2018</b>	<b>4/1/2017</b>	<b>4/1/2016</b>
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**First Capital Federal Credit Union Accounts:**

General Fund Debit Card Account		\$1,015.19	\$1,166.73	\$1,718.70
General Fund Checking Account		\$101,618.81	\$58,680.00	\$56,881.35
General Fund Savings Account		\$530.31	\$529.24	\$5.00
General Fund Money Market		\$11,526.87	\$19,964.43	\$0.00
Petty Cash Fund (For Office Use)		\$136.81	\$0.00	\$0.00
Highway Aid/Liquid Fuels Fund		\$221,461.42	\$144,220.43	\$70,725.13

**York Traditions Bank Accounts:**

General Fund Fixed CD@1.05% (24 mo.)(9/16-9/18)	\$154,827.37	\$153,212.29	\$151,809.89
General Fund Fixed CD@1.25% (24 mo.)(5/17-5/19)	\$95,064.86	\$93,974.26	\$93,132.96

**York Traditions Bank Money Market @.60%**

Capital Reserve Fund - Tractor	\$28,270.87	\$28,064.25	\$27,964.14
Capital Reserve Fund - Emig Park	\$28,297.88	\$28,016.11	\$37,723.75
Capital Reserve Fund - Streets	\$244,047.13	\$242,657.10	\$142,058.49

**Citizens Bank Accounts:**

General Fund Liquid MM 12-mo.@1.0% (4/15-4/16)	\$0.00	\$0.00	\$224,664.79
General Fund Checking (Relationship)	\$0.00	\$0.00	\$1,000.00

**First National Bank Account:**

General Fund 13-mo. CD @1.75% (9/17-10/18)	\$230,978.59	\$0.00	\$0.00
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**People's Bank Accounts:**

General Fund 16-mo. CD @ 1.4% (5/16-9/17)	\$0.00	\$227,618.43	\$0.00
General Fund Checking (Relationship)	\$848.94	\$848.94	\$0.00
Capital Reserve Fund - Vehicle	\$17,316.12	\$17,151.85	\$5,091.54
Capital Reserve Fund - Winter Equipment	\$8,541.92	\$8,418.73	\$8,374.15
Capital Reserve Fund - Master Park Plan	\$103,916.84	\$110,061.73	\$109,604.84
Capital Reserve Fund - Bridge	\$86,657.61	\$85,630.95	\$83,286.91
Capital Reserve Fund - Building	\$119,227.94	\$117,790.68	\$117,276.63
<b>Total Assets</b>	<b>\$1,454,285.48</b>	<b>\$1,338,006.15</b>	<b>\$1,131,318.27</b>

**First Capital FCU General Fund Checking:**

<b>03/01/18</b>	Balance	<b>\$20,035.91</b>
	Deposits	\$126,153.10
	Transfer in	\$10,000.00 (from Money Market)
	Int Mar	\$15.93

Checks	5578-5629	\$54,586.13
<b>04/01/18</b>	Balance	<b>\$101,618.81</b>

**Dedicated Fund Accounts:**

Devel. Escrow	\$1,222.57
Fire Tax	\$12,802.57
War Memorial	\$2,027.96

**Highway Aid/Liquid Fuels Fund**

<b>03/01/18</b>	Balance	<b>\$221,414.41</b>
	Int Mar	\$47.01
<b>04/01/18</b>	Balance	<b>\$221,461.42</b>



HALLAM BOROUGH

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Register: 103.0 - First Capital CU Checking

From 03/01/2018 through 03/31/2018

Sorted by: Date, Type, Number/Ret

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/01/2018	5578	Carl G Newcomer	-split-		304.30	X		19,731.61
03/01/2018	5579	Cindy L. Knox	-split-		397.25	X		19,334.36
03/01/2018	5580	Dawn M Keilholtz	-split-		31.76	X		19,302.60
03/01/2018	5581	Glenn P Wascovich	-split-		463.47	X		18,839.13
03/01/2018	5582	Harry S Smith, Jr.	-split-		297.25			18,541.88
03/01/2018	5583	Howard W Gromling..	-split-		237.92	X		18,303.96
03/01/2018	5584	Linda K. Stillinger	-split-		509.91	X		17,794.05
03/01/2018	5585	Melody Stine	-split-		397.25	X		17,396.80
03/01/2018	5586	Michael J. Wascovich	-split-		377.25	X		17,019.55
03/01/2018	5587	Michael I Dupler	-split-		271.05	X		16,748.50
03/01/2018	5588	Philip K Smith	-split-		575.12	X		16,173.38
03/01/2018	5589	S I Dupler	-split-		76.56	X		16,096.82
03/01/2018	5590	Samantha Fullam	-split-		397.25	X		15,699.57
03/01/2018	5591	Sherry L. Myers	-split-		2,072.72	X		13,626.85
03/01/2018	5592	William J Fitzpatrick	-split-		397.25	X		13,229.60
03/01/2018	5593	Pennsylvania Dept. o...	217 - State Tax W/H	1566 7223	326.23	X		12,903.37
03/01/2018	5595	Graystone Bank	-split-	23-6050135	2,445.68	X		10,457.69
03/01/2018	5621	Pennsylvania Dept. o...	217 - State Tax W/H	VOID: 1566 72...		X		10,457.69
03/01/2018	DD1002	Sharon L Dupler	-split-	Direct Deposit		X		10,457.69
03/02/2018	5596	YORK WASTE DIS...	427.30 - Garbage Colle...	3-0611-9611048	14,263.83	X		-3,806.14
03/02/2018			103.3 - First Capital M...	Funds Transfer ✓		X	10,000.00	6,193.86
03/06/2018			-split-	Deposit		X	8,206.32	14,400.18
03/06/2018		Harland Clarke	406.30 - Administrativ...	Check Order ✓	202.28	X		14,197.90
03/09/2018	5597	Milts Repair Service	-split-	Inv 10931/10930	668.80	X		13,529.10
03/09/2018	5598	Comcast Business	405.32 - Telephone Ex...		164.84	X		13,364.26
03/10/2018			-split-	Deposit		X	9,672.87	23,037.13
03/10/2018			-split-	Deposit		X	176.00	23,213.13
03/11/2018	5599	YCZBPOA	406.00 - Misc./Dues	2018 Dues	30.00	X		23,183.13
03/11/2018	5600	Lowes Business Ace...	430.26 - Highway/Equi...		14.16	X		23,168.97
03/11/2018	5601	Pennsylvania One Ca...	406.30 - Administrativ ...		12.00	X		23,156.97
03/11/2018	5602	Milts Repair Service	457.00 - Military & Ci...	Inv 10934	747.34	X		22,409.63
03/11/2018	5603	Doceo Office Solutio...	405.320 - Computer/C...	Inv 111890	50.55	X		22,359.08
03/11/2018	5604	Higher Information ...	403.20 - Tax collection...	Inv P17792	232.98	X		22,126.10
03/11/2018	5605	Metropolitan Edison ...	-split-		73.05	X		22,053.05
03/11/2018	5606	N Edison ...	434.00 - Street Lights		3,003.13	X		19,049.92Metropolitan
03/11/2018	5607	Metropolitan Edison ...	-split-		212.02	X		18,837.90
03/11/2018	5608	C S DAVIDSON, INC.	-split-	1090	2,808.82	X		16,029.08
03/11/2018	5609	Recorder of Deeds	406.30 - Administrativ...	Record Storm ...	28.50	X		16,000.58
03/11/2018	5610	S. L. Myers	406.30 - Administrativ...	Reimburse mile...	51.77	X		15,948.81
03/13/2018	5611	Knapers Stop & Go	451.62 - Park Sewer	Inv 8743	120.00	X		15,828.81

HALLAM BOROUGH

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Register: 103.0 - First Capital CD Checking

From 03/01/2018 through 03/31/2018

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/13/2018	5612	York County Quick ...	459.00	Misc donations	2018 Donation	100.00	X	15,728.81
03/13/2018	5613	York County Boroug...	406.01	Meeting/Conv...	March 22 Dinn...	36.00	X	15,692.81
03/13/2018	5614	Alan Poff	405.15	Planning com...	PC Meeting Sti...	50.00		15,642.81
03/13/2018	5615	Richard Robison	405.15	Planning com...	PC Meeting Sti...	50.00	X	15,592.81
03/13/2018	5616	Josh Smith	405.15	Planning com...	PC Meeting Sti...	50.00	X	15,542.81
03/13/2018	5617	James Bell	405.15	Planning com...	PC Meeting Sti...	50.00	X	15,492.81
03/15/2018			-split-	Deposit			X	76,712.95
03/19/2018			310.21	Earned Incom...	Deposit		X	22,660.09
03/20/2018	5618	C S DAVIDSON, INC.	-split-	1090		3,064.32	X	111,801.53
03/20/2018	5619	Roto-Rooter	409.25	Bldg. Maint./c...	Inv 24610	225.00		111,576.53
03/20/2018	5620	United Refining Co o...	430.33	Vehicle Opera...		37.52	X	111,539.01
03/20/2018	5622	Comcast Business	451.59	Park Security ...		145.75	X	111,393.26
03/20/2018	5623	COLUMBIA GAS	409.31	Utility-Gas	1341 0490 001 9	408.37	X	110,984.89
03/22/2018			-split-	Deposit			X	489.09
03/23/2018			-split-	Deposit			X	6,418.15
03/27/2018	5624	THE YORK WASTE...	-split-	97-04500000-0		973.16		116,918.97
03/27/2018	5625	YORK WASTE DIS...	427.30	Garbage Colle...	3 0611 9611048	14,263.83		102,655.14
03/27/2018	5626	Milts Repair Service	-split-	Inv 10945/10954		674.00		101,981.14
03/27/2018	5627	Comcast	405.32	Telephone Ex...		164.84		101,816.30
03/27/2018	5628	Sloat's Welding	432.00	Snow & Ice R...	Inv 1114	180.00		101,636.30
03/27/2018	5629	HALLAM TOWNSHIL...	406.01	Meeting/Conv...	Inv 1345	150.00		101,486.30
03/29/2018			310.22	Earned Incom...	Deposit		X	1,817.63
03/30/2018		QuickBooks Payroll ...	-split-	Created by Pay...		1,701.05	X	101,602.88
03/31/2018			341.00	Interest	Deposit		X	15.93

## Auditors' Report Borough of Hallam

The following is a concise summary of the annual audit report submitted to the DCED for the Commonwealth of Pennsylvania by the Borough auditors. The full annual audit report is available at the Borough Office for public inspection.

### BALANCE SHEET - DECEMBER 31, 2017

	GENERAL FUND	SPECIAL REVENUE	CAPITAL RESERVE	OTHER FUNDS
ASSETS:				
Cash	\$588,398	\$145,993	\$634,430	\$1,222
<b>TOTAL ASSETS:</b>				
TOTAL LIABILITIES:	\$0	\$0	\$0	\$0
FUND EQUITY:	\$588,398	\$145,993	\$634,430	\$1,222
<b>TOTAL LIABILITIES AND FUND EQUITY:</b>				

### STATEMENT OF REVENUES AND EXPENDITURES YEAR ENDING DECEMBER 31, 2017

REVENUES:				
Taxes	\$746,574	\$24,880		
Licenses and Permits	\$46,355			
Fines and Forfeits	\$14,101			
Interest and Rents	\$7,245	\$331	\$4,818	\$2
Intergovernmental Revenue	\$13,571	\$73,303		
Charges for Services	\$6,513			
Special Assessments	\$913			
Other Financing Sources	\$19,572		\$60,000	
<b>TOTAL:</b>	<b>\$854,844</b>	<b>\$98,514</b>	<b>\$64,818</b>	<b>\$2</b>
EXPENDITURES:				
General Government	\$147,769			
Public Safety	\$282,725	\$25,000		
Public Works - Sanitation	\$166,782			
Health and Safety	\$1,425			
Public Works - Highways	\$60,095	\$7		
Culture	\$86,587		\$7,500	
Employer Paid Benefits	\$40,327			
Insurance	\$10,229			
Unclassified Operating Expenditures				
Other Financing Sources	\$60,600			
<b>TOTAL:</b>	<b>\$856,539</b>	<b>\$25,007</b>	<b>\$7,500</b>	<b>\$0</b>
<b>EXCESS/ (DEFICIT) OF REVENUES OVER EXPENDITURES</b>	<b>-\$1,695</b>	<b>\$73,507</b>	<b>\$57,318</b>	<b>\$2</b>

**HALLAM BOROUGH**  
**Profit & Loss Budget vs. Actual**  
**January through March 2018**

	Jan - Mar 18	Budget
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
301.00 · Curr. Real Estate Tax	97,174.14	379,400.00
301.2 · Real Estate Taxes - Prior Year	2,982.29	0.00
301.3 · Real Estate Taxes - Delinquent	0.00	7,700.00
310.01 · Per Capita Taxes - Current Year	1,274.00	5,200.00
310.02 · Per Capita Taxes - Prior Year	423.50	50.00
310.03 · Per Capita Taxes - Delinquent	225.50	1,500.00
310.10 · Real Estate Transfer tax	3,236.20	25,000.00
310.21 · Earned Income Tax - Current Year	77,585.93	290,000.00
310.22 · Earned Income Tax - Prior Year	1,817.63	0.00
310.23 · Earned Income Tax - Delinquent	0.00	0.00
310.41 · Occupation Tax - Current Year	1,274.00	5,200.00
310.42 · Occupation Tax - Prior Year	423.50	50.00
310.43 · Occupation Tax - Delinquent	225.50	1,500.00
321.80 · Cable TV	11,503.99	45,000.00
331.11 · Fines - Vehicle Code Violations	599.97	4,000.00
331.12 · Fines - Ordinance Violations	824.77	4,000.00
331.14 · Parking Tickets	0.00	800.00
332.00 · Forfeits	653.98	1,500.00
341.00 · Interest	1,736.37	4,800.00
342.00 · Land Rent	0.00	550.00
354.12 · Emergency Disaster Relief - PEMA	0.00	0.00
354.15 · Recycling/ Act 101	0.00	0.00
355.01 · Public Utility Realty Tax	0.00	800.00
355.07 · Foreign Fire Insurance Tax	0.00	14,500.00
361.30 · Zoning Fees/Hearings	0.00	1,000.00
361.52 · Sale of Ordinances/Copies	0.00	25.00
361.56 · Sale of Bid Specifications	0.00	100.00
362.41 · Zoning Permits	355.20	1,200.00
363.10 · Street Opening Permits	1,410.00	650.00
364.50 · Sale of Recyclable Materials	23.00	50.00
364.51 · Sale of Recycling Bins	0.00	0.00
365.50 · Animal Recovery Fee	0.00	100.00
367.14 · Park Pavilion Rentals	150.00	3,000.00
383.16 · Sidewalk Payments	650.00	18,130.00
389.00 · Misc. Income	0.00	25.00
395.10 · Refund of Prior Yr Expense	0.00	2,000.00
396.10 · Reimbursed Expense -EYSD	0.00	3,450.00
396.20 · Reimbursed Exp-Hellam Twp/VFW	674.64	13,000.00
<b>Total Income</b>	<b>205,224.11</b>	<b>834,280.00</b>
<b>Gross Profit</b>	<b>205,224.11</b>	<b>834,280.00</b>
<b>Expense</b>		
400.10 · Salary-Mayor	525.00	2,100.00
400.11 · Elected Officials/Salaries	3,075.00	12,300.00
400.15 · Employer Medicare/SS	0.00	10,000.00
402.31 · Audit Expense	0.00	1,650.00
403.11 · Tax Collectors Commission	297.06	21,000.00
403.20 · Tax collection expenses/splys	493.70	900.00
403.30 · Tax refunds	0.00	0.00
403.35 · Bond Prem-Tax Collector	218.00	210.00
404.31 · Legal Fees	1,741.20	10,000.00
405.12 · Secretary/salary	6,288.66	25,155.00
405.14 · Treasurer/salary	2,440.05	9,760.00
405.15 · Planning commission/Zoning Mtgs	450.00	1,250.00
405.201 · Office supplies	159.41	1,200.00
405.30 · Assistant secretary salary	0.00	10,500.00
405.31 · Part-time cleaning wages	294.33	1,177.00
405.32 · Telephone Expense	494.52	1,935.00
405.320 · Computer/Copier Maintenance	133.11	2,000.00
405.33 · Postage expense	108.09	550.00
405.34 · Advertise/Printing	258.80	2,000.00
405.35 · Treasurer's bond	0.00	750.00

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04/06/18

Cash Basis

**HALLAM BOROUGH**  
**Profit & Loss Budget vs. Actual**  
 January through March 2018

	Jan	Mar 18	Budget
406.00 · Misc./Dues		220.00	1,400.00
406.01 · Meeting/Conventions		591.00	2,000.00
406.20 · Office equipment major/purch.		999.99	1,500.00
406.30 · Administrative Exp/office repai		1,277.84	1,200.00
408.31 · Engineer/C.S. Davidson		16,421.17	40,000.00
409.10 · Minor equip purchases		0.00	500.00
409.25 · Bldg. Maint./expense		1,440.01	1,200.00
409.30 · Water Service		59.90	230.00
409.31 · Utility-Gas		1,714.79	3,000.00
409.32 · Water-Hydrants		2,793.39	11,180.00
409.36 · Electric		266.22	1,150.00
409.361 · Sewer		130.50	520.00
410.12 · Police Service		59,241.75	236,967.00
411.55 · Foreign Fire Ins.Distribution		0.00	14,500.00
412 · Ambulance/contribution		0.00	5,000.00
414.30 · Zoning Officer Salary		5,832.63	23,330.00
414.301 · Zoning/planning Expenses		98.46	300.00
414.302 · Zoning/Legal Expense		0.00	2,100.00
415.00 · Emergency Management EYCEMA		855.76	860.00
419.15 · School Crossing Guard		1,872.00	6,545.00
419.26 · Cross Gd\Uniforms&Equip		0.00	100.00
422.00 · Animal Control Contract		0.00	300.00
422.01 · SPCA Contract		0.00	1,337.00
427.30 · Garbage Collection		52,853.57	171,166.00
430.10 · Highway Wages		2,449.33	9,800.00
430.26 · Highway/Equip Maint		1,177.81	3,000.00
430.33 · Vehicle Operating Expenses		293.18	1,000.00
431.00 · Street Sweeping		0.00	3,000.00
432.00 · Snow & Ice Removal -Cinders/Sup		249.75	2,500.00
432.10 · snowplowing wages		1,977.27	4,200.00
433.00 · Flasher/Memorial		222.35	875.00
434.00 · Street Lights		9,099.39	37,000.00
435.00 · Street/Traffic signs		0.00	1,500.00
436.00 · Str/bridge/stm sewer/drain main		0.00	10,000.00
439.00 · Street Project Expense		0.00	70,000.00
451.50 · Park Equip&Improvements		22.99	4,000.00
451.501 · Park Maintenance/Repairs		50.00	6,000.00
451.51 · Park Electric		452.72	1,800.00
451.52 · Park Water		45.98	350.00
451.53 · Recreation Budget		0.00	10,700.00
451.54 · Park mowing - Flaharty		0.00	7,500.00
451.55 · Park - Leaf Clean Up		1,845.00	2,500.00
451.56 · Park Wages		503.45	6,700.00
451.59 · Park Security Camera		437.25	1,750.00
451.60 · Park Caretaker		0.00	6,230.00
451.61 · Park Cleaning Supplies		0.00	450.00
451.62 · Park Sewer		490.50	502.00
456.00 · Library		0.00	1,800.00
457.00 · Military & Civic		947.34	3,000.00
458.00 · Senior Citizens		0.00	500.00
459.00 · Misc donations		100.00	100.00
459.10 · Misc expense		0.22	0.00
459.20 · Chesapeake Bay Coalition		1,591.00	1,590.00
484.00 · W/C Insurance		6,322.00	28,000.00
485.00 · Unemployment - PSAB		0.00	1,600.00
486.00 · Liability Insurance		0.00	10,500.00
489.00 · Codification		0.00	5,000.00
492.30 · Transfer/ Building Reserve		0.00	0.00
492.31 · Transfer/Street Reserve		0.00	50,000.00
492.32 · Transfer/Bridge Reserve		0.00	1,000.00
492.33 · Transfer/Tractor Reserve		0.00	0.00
492.34 · Transfer/Emig Park Reserve		0.00	2,000.00
492.35 · Transfer/Master Park Reserve		0.00	0.00
492.36 · Transfer/Winter Equip Reserve		0.00	0.00
492.37 · Transfer/Vehicle Reserve		0.00	5,000.00

10:27 AM

04/06/18

Cash Basis

**HALLAM BOROUGH**  
**Profit & Loss Budget vs. Actual**  
**January through March 2018**

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	Jan - Mar 18	Budget
492.38 · Transf Payroll Contribution WM	0.00	600.00
6560 · Payroll Expenses	1,960.01	
Total Expense	193,883.01	942,869.00
Net Ordinary Income	11,341.10	-108,589.00
Net Income	<u>11,341.10</u>	<u>-108,589.00</u>