

HALLAM BOROUGH
YORK COUNTY, PENNSYLVANIA
RESOLUTION NO. 2021-02

HALLAM BOROUGH FEE SCHEDULE

Filing Fees/Escrow/Contribution Amounts:	Fee
Zoning hearing Board Application/Appeal	\$650
Rezoning/Amendment Application	\$650
Preliminary Subdivision/Land Development Plan Application	\$300 + \$10 per lot
Final Subdivision/Land Development Plan Application	\$200
Escrow Fund Deposit for All Subdivision/Land Development Plans	\$2500
Storm Water Management Plan for Single Lot Improvements <1000 sf	\$75
Storm Water Management Filing Fee and required Escrow deposit for DIA in excess of one thousand square feet	\$25 Borough administration fee, \$500 escrow minimum or \$50/1,000 sf lot size, whichever is greater, engineer's review and inspection fees drawn from escrow
Monetary Contribution in Lieu of Recreation Facilities	Per formula calculations in SALDO Section 513
Zoning Permit Fees:	
Any activity requiring a zoning permit except the below items	\$50 minimum; \$10 per thousand of construction cost after first \$5,000 construction cost
Renewal of Any Zoning Permit for Additional 9 Months	½ original fee, Maximum \$100
Demolition Permits	\$25
Replace or rebuild structure damaged by fire or natural disaster within six months	\$0
Permits for Sidewalk along Borough Street Repair/Construction(Includes One Inspection)	\$110
Additional sidewalk Inspections	\$100
Sale of Ordinances, etc.	
Code of Ordinances	\$150
Individual Chapter of Code of Ordinances; Construction & Material Specifications	\$20
Mail Order Handling Fee	Actual cost
Ordinance on Computer Disk	\$1 + \$1 postage per disk
Fees, continued	
Zoning Map	\$3

Fees, continued		
Individual copies of documents		\$.25 per page
Certification of any document as a true and correct copy of a Borough record		\$5.00
Licenses & User Fees		
Transient Retail Business Permit (Street Vendor		\$25 per person
Fee for Use of park by Resident		\$50
Fee for Use of park by non/Resident		\$125
Security deposit for Park Clean up		\$45
On Lot Septic Fees		
New On lot system	Actual SEO fees to be paid by applicant from escrow account	\$50 Borough Admin Fee; \$1000 SEO escrow
Repair/alteration to on lot system		\$50 Borough Admin Fee; \$250 SEO escrow
Right to Know Law Fees		
Photocopying Records (one page is either single sided copy or one side of a double sided black and white copy of standard 8.5"x11" page) printing from electronic media, copying onto electronic media.		\$.25 per page
Color Photocopy		\$.50 per page
Official Certification of a record at the request of requester		\$5.00 for each record
Other documents, electronic or print		actual cost
If the Borough's Right-to-Know Officer expects the fees for requested records to exceed \$100, then prior to granting the request for access, the Borough may require pre-payment of the estimated amount of the fees.		
Attorney Fees and Other Charges, Expenses and Costs for Collection of Delinquent Fees		
Research and obtain current deed and mailing address for owner(s) of property in an effort to commence collection efforts against such owner(s)		\$50

Fees, continued		
Collection letter to a single owner of a property. The collection letter fee plus the cost for postage will be assessed to an owner(s) of property for each occurrence of a delinquency for which a collection letter was sent to the owner(s).		\$125.00 plus all costs for postage
If a property is owned by more than one (1)owner, the owners will be assessed the fees for obtaining the deed to the property, the fee for the first collection letter which includes postage costs, and \$40.00 for each additional collection letter sent to every record owner, plus all the costs of postage relating thereto.		\$50
10 Day Notice letter(s) - This Notice will be sent to each owner who does not claim the collection letter sent via certified return receipt requested mail		\$75.00 per Notice
Drafting and filing of Municipal Claim		\$350.00 plus filing costs
Notice letter to owner(s) advising requesting permission to execute		\$100.00
Title Search		\$200.00
Preparation of Execution Documents: The customer's account will be assessed all filing costs as imposed by the York County Prothonotary's Office and Sheriff's Office related to filing of execution documents at the applicable rate of the time of the filing. As of the date of this Resolution, the filing fee for a Praecipe for Writ of Execution is \$54 and the Sheriffs advance fee is \$3,000. The costs and fees incurred for filing and service of the execution documents may be subject to change from time to time and vary upon case to case.		\$600.00 for attorney preparation of documents
Attorneys' attendance at Sheriff's Sale		\$300.00
Satisfaction of Municipal Claim		\$125.00
Payoff letter which provides the owner(s) 30 days to remit payment prior to resuming collection efforts and includes an itemized statement		\$125.00
Agreement for payment plan		\$150.00

Fees, continued		
Demand letter to owner(s) advising they must resume payments immediately — per letter		\$125.00
Fee for insufficient funds in checking account— per occurrence		\$50.00
Notice letter demanding owner(s) to make good on check per letter and costs for postage		\$40.00 plus postage
Attorneys' fee to file Criminal Complaint for bounced check		\$150.00
Attorneys' fees to provided owner(s) with a replacement copy of Praecepto to Remove after case has been settled		\$50.00
The attorneys' fees in connection with collection and enforcement of a lien(s) will be imposed at a rate of \$140.00 per hour which is based upon the actual time involved unless otherwise specified above.		

**EXHIBIT A - PART II
HALLAM BOROUGH FEE SCHEDULE
SCHEDULE OF FEES FOR HIGHWAY OCCUPANCY PERMITS
PERMIT ISSUANCE FEES**

These fees are applied to the administrative costs incurred in reviewing the application and plan(s) and issuing and processing the permit, including the preliminary review of the site location identified in the application, whether or not a permit is issued and processed.

Schedule Item No.

- 1. Application Fees:**
 - A. Utility \$50
 - B. Driveways
 - (i) minimum use (e.g., single family dwellings or apartments with five or fewer units)..... \$15
 - (ii) low volume (e.g., office buildings, car washes) \$30
 - (iii) medium volume (e.g., motels, fast food, service stations, small shopping centers) \$40
 - (iv) high volume (e.g., large shopping centers, multi-building apartments, office complex)..... \$50
 - C. Other (e.g., bank removal, sidewalk, curb) \$20
- 2. Supplement Fee** (each six-month time extension/change \$10
- 3. Emergency Permit Card** (each card)..... \$5
- 4. Exemption** (see below for list of exemptions)

GENERAL PERMIT INSPECTION FEES

These fees are applied to the costs incurred in the preliminary review of the location covered by the permit, and/or inspection of the permitted work, and/or subsequent inspection after the permitted work has been completed to ensure compliance with Hallam Borough specifications and permit provisions.

- 5. Driveways**

- A. Each minimum use driveway \$10
 - B. Each low volume driveway \$20
 - C. Each medium volume driveway \$35
 - D. Each high volume driveway \$50
6. **Surface Openings** (These fees are calculated on the linear feet of the opening permitted within different areas of the right-of-way.)
- A. Total linear feet of opening each (100 foot increment or fraction thereof)
 - (i) Opening in pavement \$40
 - (ii) Opening in shoulder \$20
 - (iii) Opening outside pavement and shoulder. \$10
 - B. If a longitudinal opening simultaneously occupies two or more highway areas identified in subparagraph A, only the higher rate will be charged.. Linear distances shall be measured to the nearest foot.
7. **Surface Openings of Less Than 36 Square Feet** (e.g., service connections performed independently of underground facility installation, pipe line repairs) (each opening)
- (i) Opening in pavement \$30
 - (ii) Opening in shoulder \$15
 - (iii) Opening outside pavement and shoulder. \$10
- If an opening simultaneously occupies two or more highway areas identified in subparagraphs(i) - (iii), only the higher fee will be charged.
8. **Above-Ground Facilities** (e.g., poles, guys and/or anchors if installed independently of poles)
- A. Up to 10 physically connected above-ground facilities (each continuous group) \$20
 - B. Additional above-ground physically connected facilities (each pole with appurtenances) \$2
9. **Crossings** (e.g., "overhead" tipples, conveyors/ pedestrian walkways /under grade subways or mines \$80
10. **Non-Emergency Test Hole in Pavement or Shoulder.** \$5
11. **Other** (e.g., bank removal, sidewalk and curb). \$20

Exemptions From Application Fees

Permit issuance fees and general permit inspection fees are not payable by any of the following:

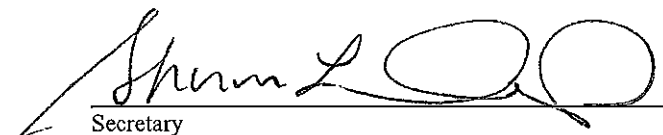
- 1. The Commonwealth.
- 2. Political subdivisions of the Commonwealth.
- 3. Authorities organized under the laws of the Commonwealth.
- 4. The Federal Government
- 5. Charitable organizations that are in compliance with Act No. 337, approved August 9, 1963, P.L. 628, as amended(churches, hospitals, schools, charitable institutions, veterans organizations, non-profit organizations)
- 6. Utility facility owners for:
 - A. The installation of street lights at the request of PennDOT or the Borough
 - B. The replacement or renewal of facilities prior to a Borough road project
 - C. The removal of poles and attached appurtenances.
 - D. Facilities moved at the request of PennDOT or the Borough
 - E. The reconstruction or maintenance of their facilities that occupy the right-of-way under private status

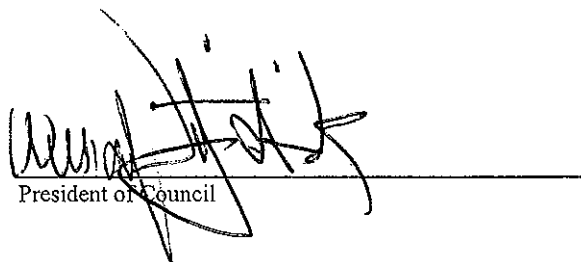
Additional Inspection Fees

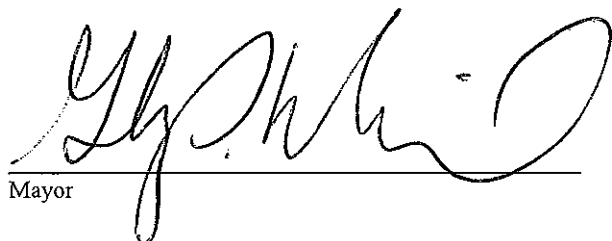
If the Borough determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more persons to inspect the permitted work on a more than one spot inspection basis, the permit will so indicate and the permittee shall be charged for additional salary, overhead, and expenses incurred by each assigned inspector and the Borough.

HALLAM BOROUGH COUNCIL

Attest:


Secretary


President of Council


Mayor